



The Guidelines 2019 - 2020

*All Attendees agree to abide by these
Guidelines at all Denver Eclectics functions.*



Denver Eclectics, LLC

**3200 Cherry Creek S. Dr., #640
Denver, CO 80209**

Main: 303.865.8974 | Fax: 303.758.4964

www.denvereclectics.com



Lee Everding

Director

lee@denvereclectics.com

Jessica Jones

Executive Coordinator

jessica@denvereclectics.com

Sheri J. Dreger

Coordinator

sherij@denvereclectics.com

Denver Eclectics is a private organization, which holds private, invitation only events at a private club. Denver Eclectics seeks to provide a pleasant and cooperative learning environment for all Attendees. You agree (for you and any Authorized Guests) that your participation ("enrollment") at any event is subject to (1) acceptance by Denver Eclectics of your application for enrollment (2) availability of seats at each event (3) full payment for the events and (4) your agreement to comply, and your continued compliance, with all Eclectics Guidelines during the series. By submitting your enrollment application and payment, you indicate that you have received, accept, and agree to comply with, all such Guidelines, or any later adopted. If you are not accepted for enrollment to Denver Eclectics, you will be so notified and your check will be promptly returned. These Guidelines are made part of the Enrollment Application. These are strict rules and Guidelines developed for both Eclectics and the Denver Country Club, and Denver Eclectics reserves the right to decline admission to anyone, either as an Attendee or guest. Furthermore, there are occasional capacity limitations. While Denver Eclectics strives to make its functions available to as many qualified persons as are appropriate, there may be occasions on which admission will be denied. Even though it is entirely private, Denver Eclectics welcomes and selects Attendees and Authorized Guests without regard to race, disability, creed, marital status, sexual orientation, national origin, ancestry.

**CASHING OF YOUR CHECK WILL CONSTITUTE ACCEPTANCE
OF YOUR ENROLLMENT APPLICATION.***

***ACCEPTANCE OF YOUR ENROLLMENT DOES NOT PERMIT PROPOSED GUESTS TO ATTEND.
COMPLIANCE WITH GUEST POLICY IS REQUIRED BEFORE AUTHORIZED GUESTS WILL BE
ADMITTED EVEN IF PREPAYMENT HAS BEEN MADE FOR A PROPOSED GUEST.**

All Rights Reserved by Denver Eclectics, LLC © 2019-20 | Revised August 2019

THE FOLLOWING GUIDELINES WILL GOVERN ALL ATTENDEES AND THEIR AUTHORIZED GUESTS

- ◆ **GENERAL COURTESIES:** In attending Denver Eclectics programs, you are invited guests of Denver Eclectics and of the Denver Country Club, which is a private club. Denver Eclectics holds private, invitation-only events at the club. How Attendees conduct themselves reflects on Denver Eclectics, and inappropriate conduct can jeopardize Denver Eclectics' ability to continue to host events at the club. Please be respectful of all Denver Country Club Rules and Policies, and if you have questions or concerns, ask a Denver Eclectics staff person.
- ◆ **NO CELLPHONES OR PDA'S:** Cell phones and PDA devices, including iPad's and other tablets, cannot be used in the Denver Country Club except in a phone booth or in your car.
- ◆ **ATTIRE:** Appropriate dress at the Denver Country Club excludes blue jeans, jean skirts, cargo pants, and baseball caps. We reserve the right to refuse or revoke admission to anyone deemed by Denver Eclectics not to be appropriately dressed or otherwise deemed in violation of these Guidelines or Denver Country Club Rules and Policies.
- ◆ **COMPLIANCE WITH DENVER COUNTRY CLUB RULES & POLICIES:** You and any guest you bring agree to abide by all rules and policies at the Denver Country Club and to respect the staff and employees of the club. You and any guest you bring agree further to comply with all Denver Country Club rules and policies. If you have complaints or concerns about your service or experience at the Denver Country Club, please bring them to the prompt attention of a Denver Eclectics staff person, who will handle them.

Please do not address service or other concerns directly with the Denver Country Club staff or employees.

- ◆ **GUEST POLICY:** If room is available you may invite a guest who must be authorized, in advance, by the Denver Eclectics staff. In order for a guest to be authorized, they must be timely named, paid for, and accepted by Denver Eclectics. Upon such acceptance, the Authorized guest shall be deemed to have agreed to the Guidelines, and you, as Attendee, shall be deemed to have agreed to be responsible for your guest's conduct at all times. If your guest does not abide by the Guidelines, Denver Eclectics reserves the right to issue a warning to you and/or your guest, and/or to deny or revoke admission to, or revoke continuing attendance rights at, its programs thereafter. If a guest is not previously named, authorized and paid for, you must request authorization from Denver Eclectics Staff no later than 2 BUSINESS DAYS prior to the program by providing the guests' name and payment and receiving a confirmation of authorization from Denver Eclectics. Initial payment of the fees for any proposed guest alone does not constitute authorization; rather, Denver Eclectics reserves the right to accept (or not accept) any guest and if not accepted, you will be so notified and the guest fees for that proposed guest will be refunded in accordance with these Guidelines. No guests will be admitted without prior full compliance with these Guidelines, including on the day of the program. You and your guests are responsible for abiding by these Guidelines in all respects. NO PERSON is allowed to take the place of a paying Attendee or Guest without the authorization of Denver Eclectics staff and only if given no later than 2 BUSINESS DAYS prior to any given program. Notifications from Denver Eclectics may be made by email, telephone or mail.
- ◆ **MEALS:** If you have signed up for a lunch or dinner, or brought an Authorized guest, you must check-in with our staff before you will be served. Meals for which you have paid yet do not attend will only be refunded if you notify

All Rights Reserved by Denver Eclectics, LLC © 2019-20 | Revised August 2019

Denver Eclectics staff no later than 2 BUSINESS DAYS prior to the day of the event and comply with any other Refund Policy.

- ◆ **COMMUNITY TABLE MATERIALS:** You may bring appropriate non-profit interest items to be shared on the community table. These will be subject to approval by Denver Eclectics Staff.
- ◆ **LATE ARRIVALS/EARLY DEPARTURES:** If you come later than 10:00 a.m., please go to the backdoor and sit in the back. If you have to leave early, please sit towards the back of the program area or near the exit and leave discreetly.
- ◆ **QUESTIONS TO SPEAKERS:** Any interchange with the presenter needs to be short, concise, respectful, on topic, and in the form of a question.
- ◆ **REFUND POLICY:** Except as provided otherwise in these Guidelines, refunds will only be issued if you cancel no later than 2 BUSINESS DAYS before the program for prepaid events including dinners, lunches, and/or field trips (not including Enrollment Fees).
- ◆ **DINNER PROGRAMS:** The dinner begins promptly at 6:00 pm. When you arrive you may sit at a community table beginning only 5 minutes before 6:00 pm. At that time, the Denver Country Club staff will serve you water and wine. If you come early, just enjoy talking with each other in the halls to wait for the opening and then come in and be seated.
- ◆ **POLICY REGARDING RESERVATIONS OF SEATS:** Save only one seat for yourself and one next to you. **PLEASE DO NOT STICK NAME TAGS ON THE CHAIRS.**
- ◆ **ATTENDANCE/PAYMENT:** Attendees who are accepted and who comply with Denver Eclectics Guidelines are welcome to attend all programs they have signed up and paid for

All Rights Reserved by Denver Eclectics, LLC © 2019-20 | Revised August 2019

subject to space confirmation for limited space programs/ field trips. In the unlikely event your enrollment is revoked or admission to any program is denied to you or any proposed guests, including but not limited due to violation of these Guidelines, refunds for each prepaid event including dinners, lunches, and/or field trips (not including Enrollment Fees) will be returned promptly in accordance with the Refund Policy.

- ◆ **PARKING:** Due to parking limitations and in response to a concern by the Denver Country Club, we hereby **ENCOURAGE OUR ATTENDEES TO CONSIDER WALKING AND/OR CARPOOLING** to attend our programs to allow the Denver Country Club members to find places to park. We are a big group and we are guests of the Denver Country Club!

- ◆ **IN THE EVENT PROGRAM IS CANCELLED:** Denver Eclectics and the Denver Country Club shall have no responsibility to refund money for that program; rather, Denver Eclectics will make an effort to reschedule the speaker and program at another date.

- ◆ **PLEASE STAY IN PROGRAM AREA ONLY:** You must remain in the area reserved for our programs and meals. Do not enter the remainder of the Denver Country Club without express invitation from a Denver Country Club member or approval from the Denver Eclectics staff.

- ◆ **OTHER MATTERS:** No smoking is allowed. Denver Eclectics and The Denver Country Club are not and will not be responsible for any losses or damages to person or personal property. Food and beverages are not permitted to be brought into the club from outside. Alcohol service will only be made to those over 21 and ID may be required and the Denver Country Club and Denver Eclectics reserves the right to refuse service of alcohol to anyone.

- ◆ **ROSTER:** The Denver Eclectic Roster mailed in October is for

All Rights Reserved by Denver Eclectics, LLC © 2019-20 | Revised August 2019

the private and personal use of Denver Eclectic Attendees only. Any misuse of this and Denver Eclectics reserves the right to issue a warning, and/or to deny or revoke admission to, or revoke continuing attendance rights at, its programs thereafter.

- ◆ **GUIDELINES COMPLIANCE.** If the conduct of any Attendee and/or Authorized Guest, in the reasonable judgment of Denver Eclectics, is deemed to be potentially or actually disruptive to the program or to the experience of the other Attendees, or threatens, or has potential, to undermine or threaten the overall security, safety, or comfort of any Attendee and/or Authorized Guest, or if the conduct or attendance of any Attendee and/or Authorized Guest undermines, jeopardizes, or threatens the rights of Denver Eclectics to continue to host events at any venue where the programs are held, or if any such venue raises concerns about any conduct of an Attendee and/or Authorized Guest or the continued attendance of any Attendee and/or Authorized Guest, including any based on conduct which violates these Guidelines or the rules and policies of the Denver Country Club, or if any Attendee and/or Authorized Guest violates any agreements between the venue and Denver Eclectics, Denver Eclectics reserves the right to issue a warning, and/or to deny or revoke admission to, or revoke continuing attendance rights at, its programs thereafter. Should that occur, no refund will be issued.



When we each are responsible, respectful and concerned for everyone's well-being, we all have a very special experience. Thank you for agreeing to observe these Guidelines and thereby helping us continue to present these wonderful programs!