

Key Largo Community Preservation Foundation Board Meeting Feb 26, 2018 **Minutes**

- . 1) CALL TO ORDER - 2:05pm David called the meeting to order.
- . 2) ROLL CALL: David Hartman (Executive Director); Roberto Alonso (Director); Nola Acker (Director), Dawn DeBrule (Director); Theresa Yong (Secretary/Treasurer), - **all present**
- . 3) ADOPTION OF AGENDA - **Theresa asked to add Trailhead discussion under old business. Nola moved to adopt new agenda. Roberto Seconded. No nays**
- . 4) APPROVAL OF JANUARY 31, 2018 BOD MEETING MINUTES - **Dawn moved to approve. Roberto seconded. No nays**
- . 5) FINANCIAL REVIEW - **add Dawn as treasurer w/bank. Perhaps get her a check card. Stay after here to get done. Remove Theresa.**
- . 6) LIGHT UP KEY LARGO:
 - . A) LUKL Budget Final Review - **Peg needed to give in kind estimate (\$3200). Dave gave edits to make more relevant.**
 - . B) Outstanding Sponsorships: Sylvia Murphy - **Nola was supposed to go pick up check. She will do.**
 - . C) Approve KL Chamber Final Invoice (revised) - **Dawn moved to approve the new invoice as revised, Nola seconded. No nays.**
- . 7) ORGANIZATION STATUS: Approved Updated Bylaws and Revised Articles of Incorporation
 - . A) Approve Updated Bylaws - **Replace ED in Section 3.02 to Chairman to be consistent with rest of doc. Dawn moved to approve the bylaws with the small correction in section 3.02. Nola seconded. No Nays.**

Dawn moved to rescind the prior vote when director term question is brought into attention. Section 3.05 needs full revision to include term and annual meeting requirements. Nola seconded. No nays to rescind. Discussion to clarify. We also need to adjust 3.02 to include term definition.

- . B) Approve Revised Articles of Incorporation - Will update Theresa and Nola's addresses. Edit paragraph for Article IV - section A. Will also circulate the cover letter for approval. Then recirculate for e-vote.
- . 8) JULY 4TH PARADE: Involvement level - Chamber really just wants us to be a volunteer squad and/or sponsor. Weekly is on board to take over for the Reporter, no confirmation as of yet on whether the Reporter is actually out. No decisions today.
- . 9) DIRECTOR NOMINATIONS: Discussion of Nominations - Monica Woll (Theresa), Tony Allen (Dawn), Dennis Caltagirone (Roberto). We will invite the three nominees to our next meeting and put on the agenda to ask for their acceptance.
- . 10) KEY LARGO CHAMBER OF COMMERCE REPORT: Roberto Alonso - Quotes for the flagpoles at Veterans memorial coming in around \$25,000. Still taking quotes and exploring options.
- . 11) OLD BUSINESS: Physical/Mailing address changed; FL Annual Report Filed Added: Trailhead Discussion - Theresa distributed Trail Manager at State Parks contact information to all directors
- . 12) NEW BUSINESS: Update Bank Account Signers; IRS 2017 Tax Filings deadline March 15th
- . 13) NEXT MEETING: DATE, PLACE AND TIME - Monday March 26th, 2-3:30, FSB conference room
- . 14) ADJOURNMENT - Dawn moved to adjourn at 3:33pm