

Key Largo Community Preservation Foundation Board Meeting Minutes

October 16, 2017

- 1) **CALL TO ORDER: 12:04pm**
- 2) **ROLL CALL: David Hartman (Executive Director); Roberto Alonso (Director); Nola Acker (Director), Dawn DeBrule (Advisor/Director Nominee)
Absent: Theresa Yong (Director), Nada Jones (Director)**
- 3) **ADOPTION OF AGENDA: Roberto motion to approve revised agenda; Seconded by Nola; unanimous approval 2-0**
- 4) **APPROVAL OF AUGUST 3, 2017 BOD MEETING MINTUES [Tabled until next BOD Meeting]**
- 5) **Nominate and Approve New Board Member: Nola motion to approve Dawn DeBrule as New KLPCF Board member; seconded by Roberto; unanimous approval 2-0; Dawn accepted.**
- 6) **Light Up Key Largo Discussion, Vote to Manage, Organization Task List**
 - Motion 1: Dawn made motion to have KLPCF take on Light Up Key Largo; seconded by Roberto; unanimous approval 3-0**
 - Motion 2: Dawn made motion to have KLPCF pay for Christmas Tree rental for Light Up Key Largo 2017 giving the Executive Director authorization to negotiate the invoice with the Key Largo Chamber of Commerce; seconded by Roberto; unanimous approval 3-0**
 - Motion 3: Nola made motion to approve \$10,000.00 budget for Light Up Key Largo 2017; seconded by Roberto; unanimous approval 3-0**
 - Motion 4: Dawn made motion to create Light Up Key Largo committee with Nola as Chairperson; seconded by Roberto; unanimous approval 3-0**
- 7) **Update on KL Chamber Visitor Center/Committee-Roberto Alonso**
- 8) **OLD BUSINESS: Bank Account/Sunbiz.org Update; KL Chamber Relationship with KLPCF**
- 9) **NEW BUSINESS: IRS Tax Return Filing**
- 10) **NEXT MEETING: DATE, PLACE AND TIME: November 13, 2017 Noon-1:30pm at First State Bank Board Room at 97670 Overseas Hwy, Key Largo**
- 11) **ADJOURNMENT: 2:02pm Dawn made motion to adjourn meeting; Seconded by Roberto; unanimous approval 3-0**