

Process For New Start-Up Chapters – All New Members

- When contact is made with anyone to request to start a chapter - refer them immediately to Chief Admin Officer Randy “U-Turn” Brann – (757)-679-6403 or by email at rbrann85@gmail.com
- Chief Admin Officer will contact the main point of contact to determine eligibility.
- Once contact has been completed – A Zoom meeting with all potential chapter members will be required.
- During the meeting, the following will be discussed but are not limited to
 - Introductions
 - What do they expect from the club as members?
 - What do we expect from them as a chapter?
 - Community Involvement
 - Club Involvement
 - Responsibilities of Regional Captain, National Enforcer, and National Master Sergeant at Arms
 - Code of Conduct
 - Functions of 911 Fund and 31st Chapter
 - Will answer any questions or concerns at that time.
- Once the Zoom is completed – a new chapter written request will be submitted to the Chief Admin Officer for review. It will then be forwarded to the International and National President for approval.
- After approval from the International President and the National President – the request gets forwarded for approval to the Worldwide Board of Officers.
- Once approved, a face-to-face meeting will be set up with the potential chapter, preferably with a Regional Captain, National Enforcer, or designee from the Chief Admin Officer for an interview.
- Simultaneously, the background (criminal and social media) check process begins.
- When the background checks have been completed – Regional Captain will begin the mentoring phase to, include patch ordering, setting up bylaws, elections, etc.
- Once the chapter receives patches –a picture of the patches shall be sent to Chief Admin Officer.
- The official roster gets keyed into the national database by Regional Captain.
- National President will be notified to send an official announcement to the club.
- The chapter will be on a 6-month minimum probationary status and wear a probationary patch.