

## Minutes of the Sales Tax Committee – Regular Meeting

**Date:** June 28, 2022, at 5:00 PM

**Location:** Facilities & Operations Conference Room  
1915 S. Floral Ave., Bartow, FL  
863-534-0620

**Call to Order:** The meeting was called to order by Eddy Twyford at 5:00 PM

**Members Present:** David Byrd, Dillon Daniels, Steve Githens, Robert Kincart, Trish Pfeiffer, Lyle Philipson (joined via Teams), Eddy Twyford, Bryan Yates.

**Staff Present:** Jennifer Farrell, Harry Fix, Fred Heid, Joshua McLemore, Angela Usher

Chairperson Twyford called the meeting to order at 5:00 PM.

The Chair asked if there was a motion to accept the minutes as presented from both the December 9, 2021 and March 29, 2022 meetings. A motion was made by Steve Githens to accept the minutes as presented. The motion was seconded by Bryan Yates. The motion passed unanimously.

Jennifer Farrell reviewed the past quarterly sales tax revenue with the committee. Ms. Farrell called attention to the increase in sales tax revenue in a year-to-year comparison for the prior quarter. The committee discussed the increase in sales tax revenue and concluded that much of the increase would be needed to keep pace with inflation.

Ms. Farrell then reviewed project updates with the committee. She informed the committee that there was a need to increase the amount of funds for the bleachers project at Kathleen High School by \$300,000 due to increased costs. Additionally, the district was seeking to move the McLaughlin Middle School Gym project forward to accommodate the new high school grades as part of the McLaughlin expansion, and to purchase five additional portables. The Chair then asked if Ms. Farrell was seeking, in the form of a motion, the approval of this project update. Ms. Farrell answered she was.

A motion was made by Bryan Yates to approve the project updates as presented to the committee to increase funds for the bleacher replacement project at Kathleen High School, to construct a gymnasium for McLaughlin Middle School, and to purchase five portables. The motion was seconded by Steve Githens. The motion passed.

Angela Usher reviewed future capital projects with the committee by reviewing a draft of the updated capital plan. The committee discussed the estimated costs of the projects. Ms. Usher told the committee that many of the project costs would need to be updated. She explained the difficulty that staff was having in estimating costs with increases that were occurring.

Ms. Farrell presented the updated website, “Polk Promise” ([www.polkpromise.com](http://www.polkpromise.com)), and showed the committee the new layout and information contained within the site. The committee had many positive remarks regarding the updates. The Superintendent asked that it be linked to the district’s website as well.

Ms. Usher updated the committee on upcoming events: In September, Davenport Elementary School will have a historic marker set. In October, there will be a groundbreaking for Southwest Middle School, and Bartow High School is scheduling a ribbon cutting.

The committee’s next meeting is scheduled for September 27, 5:00 PM, at the District Administrative Offices.

The Chair asked for a motion to dismiss. A motion was made by Steve Githens and seconded by Robert Kincart.