

**PRODUCTION ASSISTANT/** A Production Assistant is an entry level job on a film crew and the best way to start your career in film & television productions. This online training provides a practical orientation to being on a film set and a toolkit to find their first job as a PA.

**LEARNER PROFILE:**

→ Individuals looking for their first job in Montana's fast-growing film and media industry. Graduates have worked for *Yellowstone*, *1923*, NBC, JK Simmons productions, *Into the Wild* and more.

**LEARNER ENGAGEMENT:**

- **2 day training**, to include:
- ★ Video instruction: Pro-tip interviews
  - ★ 10 sequential modules:
    - Engage in interactions that activate learning
    - Assess comprehension & build confidence with short and fun knowledge checks
    - Explore extensive photo glossaries to introduce equipment on set, lingo used for walkie talkie communication & dozens of explanations of crew roles and responsibilities
    - Prepare timecards & hiring paperwork
    - Practice for your job interview
    - A guide for your First Day on set
- Invitation to join Media Training Center's hiring database
- Earn Credentials: Digital Badge and Certificate

**COURSE MODULES**

1. Intro to Being a PA
2. Paperwork in Set
3. Crew & their Roles
4. Key Words & Lingo
5. Equipment & Loading a Truck
6. All Things Walkie Talkie
7. Safety on a Film Set
8. 1<sup>st</sup> Day on Set: What to Expect
9. How to Get Hired
10. Final Thoughts



**INSTRUCTOR/ Lynn-Wood Fields** is an Award-winning filmmaker, producer and educator. She included interviews from industry professionals working at Netflix, Amazon &and NBC to get their "Pro-Tips" on what they would like PA's to know before working on sets.

*"I created this course to bridge practical skills with industry experience to get you 'film set ready'. This course is a mixture of videos, reading materials and interactive assessment tools with the goal to help you feel confident before entering a film set."*

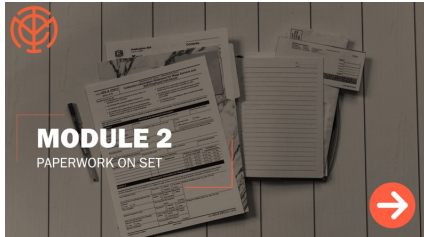
# PREVIEW MODULES



Introduction: Meet Pro-Instructors from HBO, Netflix, etc. Follow Amanda Bearmedincine as she learns, you learn.



WALKIE TALKIE LINGO, CHANNELS AND PRACTICE



Paperwork: Crew Deal Memo, Call Sheet, time card



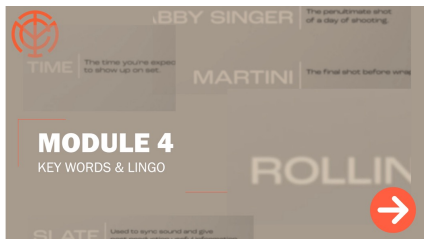
PERSONAL AND FILM SET SAFETY



Learn Crew names, roles and how you support them as a PA



What to expect your first day on set, what to pack and how to prepare



Key Words and lingo on set that are used constantly



How to get hired, questions on an interview and networking tips, plus database



Equipment used on a Grip and Electric Cart and how to load a truck



Final pro-tips, assessment quiz feedback video and badging.