



TRANSPORTATION REQUEST WORKSHEET

For surface transportation, we will provide "Door-to-port/door" transportation support. This means that representative transportation company will pick-up your humanitarian assistance cargo at the consolidated warehouse/facility of your choice and will deliver the material to destination port or qualified, controlled warehouse or recipient distribution facility (i.e., hospital, orphanage, clinic IDP camp, etc.) in the designated recipient country. We will not be responsible for making all Customs Clearance arrangements for your humanitarian assistance cargo in the designated recipient country unless separately specified and agreed.

PLEASE TYPE OR PRINT CLEARLY. Contact Charita Shteynberg with any questions at help@worldofconnections.org or 1201-310-2709

Date: _____

1. Project # DOOR TO PORT DOOR TO DOOR PORT TO PORT

2. Organization Name _____

Address _____

Tax Id # _____

Point of contact _____

Telephone Number _____

Email Address _____

3. Cargo Pickup Facility _____

Pickup Address _____

Point of Contact _____

Telephone Number _____

Email _____

Docks Yes No

4. Cargo Description _____

Container Quantity/Size _____

Ideal Pickup Date _____

Pickup Requirements _____

Scaling Yes No Fumigation Required Yes No

Special Handling Yes No Refrigeration Needed? Yes No

Special Packing? Yes No HAZMAT (Hazardous?) Yes No

(if YES answered to any of above questions, please describe)

5. Consignee Organization

Name of Organization _____

Point of contact _____

Telephone Number _____

Email Address _____

Mailing Address _____

Final Destination (Port of choice or warehouse location) _____

Customs Agent (Name) _____

Customs Agent (Phone # and Email) _____