

# ELK CREEK TOWNSHIP SUPERVISORS

## Minutes

April 1, 2024

**1. Call to Order with the Pledge to the Flag**

**2. Roll Call:**

Robert Soltis Present

Michael Orr Present

Robert Stickner Present

Others in attendance: Shirley Bilek, Dennis Teed, Karen Teed, Jim Duda. Darren LeCorchick

**3. Agenda Additions:** Temporary Repair salt shed, West Co Correspondence, Heather Pettis

Motion to add: M. Orr 2<sup>nd</sup> R. Stickner Motion Carried

**4. Public Comments:** Reservoir Road has potholes again

**5. Reports as follows:**

Public Works – Gary Wade

The last 45 tons of salt for the 23-24 Contract has been delivered. Roads are being graded as weather permits.

Planning Commission– Michael Orr –

looking for more members

Next Meeting Date: April 30, 2024 Location: Elk Creek Twp Bldg. Time: 7:30 PM

West County Comm – Robert Stickner

Next Meeting Date: April 11, 2024 Location: 6852 Meadville Rd. Time: 7:00 PM

Erie County Planning – Michael Orr

Next Meeting Date: April 11, 2024 Location: EC Planning Office Time: 6:00PM

ECATO – Michael Orr

Next Meeting Date: PSATS April 14-17, 2024 Location: Hershey Lodge, Hershey PA

WECEMA – Robert Stickner

Next Meeting Date: May 3, 2024 Location: 6852 Meadville Rd. Time: 10:00 AM

Fire COG – Michael Orr –

Looking to not do fund raisers or fnd drive anymore

Next Meeting Date: April 4, 2024 Location: AVDF Building Time: 6:30 PM

Erie COG – Michael Orr –

Broadband discussion, class for Planning Commission on May 16 2024

Next Meeting Date: April 3, 2024 Location: Green Township Time: 2:00 PM

MPO - Robert Soltis

Next Meeting Date: May 8, 2024 Location: Zoom Time:

Updated information concerning Sherrod Hill Road bridge project

**6. Act on last meetings minutes:**

Motion to accept minutes as presented: M. Orr 2<sup>nd</sup> R. Stickner Motion carried

## 7. Financial Report

General Fund Checking - 126	\$ 18,563.57
Liquid Fuel Checking - 8014	\$ 204,868.47
PLIGIT Checking - 8043	\$ 181,230.28
Capital Improvement – 8050	\$ 204,233.61

Motion to accept report as presented: M. Orr 2<sup>nd</sup> R. Stickner Motion carried

## 8. Presentation of Bills:

**Motion to accept as presented: M. Orr 2<sup>nd</sup> R. Stickner Motion carried**

March tax receipts should cover Diess invoice of 75308.25 and no money transfer should have to take place. Mower payment \$22,855.17 and Truck \$21,910.33.

## 9. Correspondence:

Donna Lepold, pipe on RT18, contact PennDOT, Shirley gave her phone number.

Rhonda Ciotti, culvert pipe, Shirley provided Conneaut Township number with suggestion on where to purchase the culvert pipe.

Final Bridge Inspection received on Sherrod Hill. Available for review

Grant information from Jeffrey Cooper/ Brenton Davis received Each supervisor should have a copy

Erie County BLS Report

Finney Waste Withdrew all paperwork for transfer station

Rose Kerr – Dept of Health Leaving sent new contacts

Eclipse Time Table & Declaration Motion to put in place by M. Orr. With expiration date of April 1, 2024. 2<sup>nd</sup> by R. Stickner Motion Carried

## 10. Unfinished Business:

Roller– Still looking for grants and quotes.

84” vibration, steel front roller, rubber back wheels, preferred cab over roof, new vs used and what is current rental fee. (Highway Equipment)

Salt Shed – Need quotes and looking for grants. A Motion was made by R Soltis to retain a contractor to review for repair. 2<sup>nd</sup> by R. Stickner. Motion carried

Water/Sewage for building – the township building is an emergency shelter. We are still looking for grants or ideas. DCED-LSA Funding, apply late in fall, best hope funding not until last 2026. Drilled in 1976. J. Duda suggested PennVest Monies inquiry.

Brine Tanks –TANKS HAVE BEEN REMOVED.

Kinsey Road – 50% funding has been requested.

Quote 2A Modified – Shirley to contact Troy for bid prices on this. 2,000 on road, 500 in yard. Applied on which road (s)? It will make a difference in the delivery portion of the bid? Opening date of bid? Board decided West Road from Babbitt just over Fillinger and to place ad in West County Journal.

Quote Brine - R. Soltis requested this be moved to review at a later date 55,000 gallons quoted last year. When do we want delivery? Motion by R. Stickner to get quote now to have in place by July 4, 2024. 2<sup>nd</sup> by M. Orr. As to be place in West County Journal. Motion carried.

QuickBooks purchase Shirley still looking into this. Looks like 2 choices but one might only last

a couple years and depending where we purchase it, the price is varying quite a bit.

EACOG Bid Packet - Per Mr. Orr's request, Shirley and Gary have submitted a drainage quote request of 46 rolls @ 4" x 250 ft perforated drainage pipe and 46 units of 4" tees for use on Kinsey and Fillinger Roads.

**11. New Business:**

Temporary Repair salt shed

Radio License Motion by R. Soltis to complete paperwork needed and return.  
2<sup>nd</sup> by M. Orr. Motion Carried

Clear Lake Lumber and DEP on West Road, temp. bridge being placed and road bond needed.

UPMC Health Plan

Asphalt quotes for 300' on Blazy: No bid awarded at this time. Future information from all bidders needed,

Worker's Compensation paperwork A motion was made by R Stickner was made to approve and submit. 2<sup>nd</sup> by M. Orr. Motion carried

Act on corrected reorganizational meetings minutes from Jan 3, 2024:

Motion to accept minutes as presented: M. Orr 2<sup>nd</sup> R. Stickner Motion carried

**12. Miscellaneous:**

	CVFD fuel usage for the month of: March 2024			
Monthly Usage	434.9	YTD Usage	1189	YTD Cost \$3274.82

**13. Permits:**

**Building:** J. Johnson. New Construction, 9875 Sherman Road  
J. Brown, New Construction, 11135 Pont Road  
N. Casbohm, New Construction, Sherman Road

**Ditch Dirt:** S. Head, 9121 Miller Road  
W. Taylor, 9033 Fillinger Road

**Driveway:** S. Soltis, Carberry Road

**Amusement:** Historical Society for the year. A motion was made to waive all fees by M. Orr 2<sup>nd</sup> by R. Stickner. Motion Carried.

**14. Good of the Order:**

**15. Motion to adjourn:** R. Soltis 2<sup>nd</sup> M. Orr Motion carried

**16. Meeting adjourned at 8:52 PM.**

Respectfully Submitted,

*Shirley B. Bilek*

Shirley Bilek  
Secretary