

**ELK CREEK TOWNSHIP SUPERVISORS
MINUTES
DATE February 3, 2025**

Call to Order with the Pledge to the Flag At 7:30 PM

Those in attention were Supervisors Robert Soltis, Robert Stickner, Michael Orr.
Others attending Shirley Bilek, Barbara Sherman, Jim Duda, Bill Taylor.

Public Comments: Barbara Sherman spoke on all the programs that the Albion Library had presented last year in 2024, along with updates on the renovations taking place.

Public Works – Gary Wade

John Deere filters have been received.

New seat in the 09 and 08.

I will be riding with Kelly on Monday the 10th so we can get seal coat bids.

Waiting on a quote from Lane for Culvert #2 on Blazy Road.

We received the grader back.

Summer Projects are being discussed.

Bethany is getting the contract together so we can get permits to work on Blazy Road.

Planning Commission– Michael Orr

Salt Shed specs needed – the planning commission would like to head this project with the Boards approval. The Board did approve the request.

Next Meeting Date: Feb 25th Location: Elk Creek Twp Bldg. Time: 7:30 PM

West County Comm – Robert Stickner

Elected officers and discussed building repairs.

Next Meeting Date: _____ Location: West County Comm Ctr . Time: 7:00 PM
6825 Meadville Road

Erie County Planning – Michael Orr

Next Meeting Date: Feb 13th Location: Planning Dept – Blasco Bldg Time: 6:00PM

ECATO – Robert Stickner / Shirley Bilek

Reviewed and approved last months minutes along with a brief discussion of a raffle basket for PSATS convention.

Next Meeting Date: Feb 27th Location: Summit Time: 9:00 A.M

WECEMA – Robert Stickner

Please notify Red Cross when there has been a fire so they may reach out to those as needed. Still offering free smoke detectors.

Next Meeting Date: March 7th Location: 6852 Meadville Rd. Time: 10:00 AM

Fire COG – Michael Orr

Next Meeting Date: Feb 6th Location: AVDF Building Time: 6:30 PM

Erie COG – Michael Orr

Next Meeting Date: Feb 5th

Location: Summit

Time: 1:30 PM

MPO – Robert Soltis / Shirley Bilek

ROW paperwork received, need to meet with landowners. All reimbursement has been received from MPO at this time.

Next Meeting Date: March 17th

Location: Summit

Time: 10:00 AM

West Co Paramedic Association – Robert Soltis / Robert Stickner

A lot of new things happening, nothing to share at this time until further discussion has been made between Paramedics and others involved.

Next Meeting Date: Feb 20th

Location: West County Comm Ctr Time: 5:30 PM

6825 Meadville Road

Act on the last meetings minutes of January 6, 2025

Motion to accept minutes as presented: by: R. Soltis 2nd R. Stickner Carried

Act on the reorganizational meetings minutes of January 6, 2025

Motion to accept minutes as presented by: R. Soltis 2nd R. Stickner Carried

Financial Report

General Fund Checking - 126	\$ 15,179.68
Liquid Fuel Checking - 8014	\$ 61,219.67
PLIGIT Checking - 8043	\$ 236,668.91
Capital Improvement – 8050	\$ 215,141.31

Motion to accept financial report as presented: R. Stickner 2nd R. Soltis Carried

Presentation of Bills:

Motion to accept bills as presented by: R. Soltis 2nd R. Stickner Carried

Motion to transfer \$30,000 from PLIGIT Checking to Andover Checking to cover bills for the next few months and Motion to transfer \$ 29,316.44 for Grader repair from Capital improvement Fund to Andover Checking

Motion by: R. Soltis 2nd R. Stickner Carried

The following correspondence was received:

Dept of Health – SFTF’S Compliance Report
Berkheimer 2024 Year End Reports

2024 Drop Call Summary Report

Aggregate pricing received from Carmeuse (Erie Sand & Gravel) and National Lime & Stone.

EACOG – CPR Class \$29.00 per person

2025 Liquid Fuel \$14,551.00 to be received.

Unfinished Business:

Culvert Project with Brenton Davis / Jeffery Cooper – need to follow up with Jeffery

Sherrod Bridge - R.O.W – Ward – As presented by Knox Law

Sherrod Bridge - R.O.W – Hotchkiss– As presented by Knox Law

M. Orr and R. Stickner to meet with landowners.

Motion to accept Ward and Hotchkiss Right of Way as presented:

By : R. Soltis 2nd R. Stickner Carried

New Business:

UPMC 2025 Health Plan – review, sign and return

Erie Co Emergency Management resource paperwork review and return

Tax Convention 2025 in Cranberry – 10/23 to 10/25

Secretary PAMA Convention in Bethlehem – 8/10 to 8/13

Motion to grant travel to Shirley for the conventions with reimbursement.

By: R. Soltis 2nd R. Stickner Carried

Erie COG Bid paperwork – Complete and return ASAP

EMA Delegates financial statement needed to Theresa at Cranesville Borough

Pay Taxes on Line explain by Shirley Bilek, Elk Creek Tax Collector

CVFD & WCPA Agreement Explanation / Update

Dirt & Gravel training August 27 & 28 for Erie County

M. Orr may attend this training.

Salt Contract for 2025-2026 needed.

Motion to sign salt contract by: R. Soltis 2nd R. Stickner Carried

Send letter to reduce contributions to Cranesville Fire Department from \$10,000 for truck payment to zero, but to continue to donate \$5,000 in diesel fuel.

Motion to approve by roll call vote:

R. Soltis, YES

R. Stickner, YES

M. Orr, YES

Motion to accept Resolution 2 of 2025 for 2025 County Aid allocations.

By: R. Soltis 2nd R. Stickner Carried

Motion to obtain Seal Coat Bids for Grandview, Ivarea (Carberry to 6N), Kinsey, Bowmantown, Church, High, Park, Winchester, Aprons (Fillinger, Richardson, Kidder) and West 6N to Pont. Also, Asphalt for Fillinger before Seal Coat can be applied.

By: R. Soltis 2nd R. Stickner Carried

Motion to obtain quotes for 1,500 ton 2A Modified (last year of the pilot program)

By: R. Stickner 2nd R. Soltis Carried

Motion to obtain quotes for 1,500 ton 2A Aggregates. (In place or in yard)

By: R. Stickner 2nd R. Soltis Carried

Motion to obtain quotes for 65,000 gallons of Brine. With the exception of Ivarea, Blazy and Fillinger at State and Fillinger. Time Frame: ASAP done by 4th of July, 2025

By: R. Stickner 2nd R. Soltis Carried

Motion to obtain quotes Asphalt on Fillinger Road, intersection of State and Fillinger for an apron.

By: R. Soltis 2nd R. Stickner Carried

CVFD fuel usage for the month of: January 2025

Monthly Usage 384.1 YTD Usage 384.1 YTD Cost \$956.41

Road Bond Permit awarded to: Allen Miller – West Road - Logging

Supervisors meeting for May 5th needs to move to May 12th. PSATS convention

Motion to adjourn: By: R. Stickner 2nd R. Soltis Carried

Meeting adjourned at 8:57 P.M.

Respectfully submitted:

Shirley Bilek