

ELK CREEK TOWNSHIP SUPERVISORS
Minutes January 7, 2019 Re-Organizational Meeting

Temporary Chairman William Taylor called the meeting to order at 7:00 pm, followed by The Pledge of Allegiance.

Roll call showed Michael Hill, William Taylor and Robert Soltis (via speakerphone) present. Temporary Secretary/Treasurer Erin Anderson was also present. There were many residents present, including Mike Orr, Dave Stearns, Dave Soltis, Kimberly and Darren LeCorchick, Karen and Denny Teed, Dan Kulik, John Scherrer, David Silka and Bob Rabell.

Michael Hill made a motion to appoint William Taylor as Chairman. Robert Soltis seconded the motion.

William Taylor made a motion to appoint Robert Soltis as Vice Chairman. Michael Hill seconded.

A motion was made by William Taylor to appoint Erin Anderson as Secretary/Treasurer. The motion was seconded by Michael Hill.

A motion was made by Mr. Taylor to appoint Gary Wade as Road Foreman. The motion was seconded by Mr. Soltis.

A motion was made by Mr. Taylor to appoint the sitting Supervisors as Road Masters with Robert Soltis as main contact. The motion was seconded by Mr. Soltis.

Mr. Hill made a motion to appoint Mark Corey as Township engineer. The motion was seconded by Mr. Taylor.

Mr. Soltis made a motion to appoint Attorney Christine Hall McClure as Township solicitor. The motion was seconded by Mr. Taylor.

All AYE votes were received on the prior position appointments. Motions passed.

A motion was made by Robert Soltis to appoint CPA firm Felix & Gloeckler, PC to provide the 2018 Township audit. This motion was seconded by William Taylor. Supervisor Michael Hill voted no.

Two AYE votes and one NAY were received. Motion to appoint CPA passed.

The Supervisors stated there are no Elected Full Time Employees at this time but Elected Part Time Employees include Michael Hill, William Taylor and Robert Soltis.

The Supervisors named Erin Anderson, Gary Wade and Robert Harrington as Full Time Employees and George Phillips, Daniel Sherman, Albert Youshak and Christopher Redmond as Part Time Employees.

Michael Hill made a motion to appoint Jim Mikovch as Chairman of the Vacancy Board and seconded by Robert Soltis.

A motion was made by Mr. Hill to appoint Mike Orr as representative to Erie County Planning and seconded by Mr. Soltis.

Mr. Hill motioned to appoint William Taylor as representative to Erie County Township Association (ECATO) and seconded by Mr. Soltis.

Mr. Hill motioned to appoint Robert Soltis as the representative to West County Communication and seconded by Mr. Soltis with Michael Hill named as the alternate.

Mr. Taylor motioned to appoint Stu Revak, Alan Bartko, Greg Petrus, Ed Warhola and Michael Hill to the Agricultural Advisory Committee and was seconded by Mr. Hill.

Michael Hill motioned to approve Robert Soltis as the Community Service representative and Mr. Taylor seconded.

Mr. Hill motioned to appoint Chuck Kanarr as the Emergency Management Coordinator with a second received from Mr. Soltis.

Mr. Soltis motioned to appoint Erin Anderson as West Erie County Emergency Management Committee representative with a second received from Mr. Taylor.

Motion was made by Mr. Hill to appoint Dennis Wade, Michael Orr, John Moyak and William Taylor to Elk Creek Township Planning and seconded by Mr. Soltis.

William Taylor motioned to appoint Michael Hill as voting delegate to PSATS (April Conference) with Erin Anderson as the alternate. This was seconded by Robert Soltis

Mr. Hill motioned to approve PLGIT and Andover Bank as the financial institutions for Township funds and was seconded by Mr. Soltis.

Mr. Hill motioned to approve The Erie Times News and West County Journal as the Township newspapers of publication and was seconded by Mr. Soltis.

Mr. Hill motioned to appoint Erin Anderson as CAO for Pension, Open Records Officer, Floodplain Administrator, Storm water Management Administrator and Permit Officer. This motion was seconded by Mr. Soltis.

All AYE votes were received on the prior appointments and designations. Motions passed.

The 2019 Township millage rate will remain the same at 3.0 mills. The Local Service Tax (LST) will also remain the same at \$52.00 per year for employees working in Elk Creek Township. The Earned Income Tax (EIT) also remains unchanged at 1%, (0.4% municipal; 0.6% school dist.)

The Elk Creek Township tax collector commission will remain at 5%.

Michael Hill recommended to the Auditors that elected employee wages not increase from 2018.

Compensation for Secretary/Treasurer will be salary at \$31,500, as budgeted; Road Foreman will be \$17.00; Full Time CDL will be \$15.60; Part Time CDL will be \$14.60 and Part Time Non CDL will be \$13.10 as set in the 2019 budget.

The Full Time employee paid holidays are as follows: New Year's Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving, Day After Thanksgiving, 1st Day of Deer and Christmas Day. Three paid personal days.

Vacation for Full Time employees is designated at 1 week vacation after 1 year, 2 weeks vacation after 5 years and 3 weeks vacation after 10 years of service.

The Full Time employee holidays are as follows: New Year's Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving, Day After Thanksgiving, 1st Day of Deer and Christmas Day. Three personal days. Vacation for Full Time employees is designated at 1 week vacation after 1 year, 2 weeks' vacation after 5 years and 3 weeks' vacation after 10 years of service.

Treasurer bond remains the same at \$450,000.

The day and time of the townships regular meeting will be the 1st Monday of each month @ 7:30pm and the 3rd Monday of each month @ 7:30pm, if necessary.

The Township office hours will be 8:30 am to 5:00 pm Monday through Friday.

The amount of donations to the EVFD \$1,000, the CVFD \$10,000, the Albion Public Library will be \$1000.00, as well as the \$4,000 in diesel fuel to CVFD, as stated in the 2018 Budget. Michael Hill abstained to the vote on this allocation determination.

The Township permit fees are as follows: Building Permit Exemption Fee \$40.00, Driveway Permit Fee \$75.00 w/gravel \$175.00 or \$225.00 and Stormwater Permit Fee \$100.00 over 999 sq ft with additional engineer fees over 4,999 sq ft..

William Taylor made a motion to approve all compensation above, as stated. Robert Soltis seconded this motion and Michael Hill abstained.

The IRS set the 2019 mileage rate at .58 cents per mile.

Michael Hill made motion to authorize the Township Secretary/Treasurer to pay the monthly bills as they come due, including, but not limited to: Utilities, insurance, revolving credit account bills with remaining bills to be approved at regular monthly meetings. Robert Soltis seconded said motion. All aye. Motion passed.

William Taylor made a motion to adjourn. Michael Hill seconded. All in favor. The meeting adjourned at 7:20 pm.

Respectfully Submitted,

Erin Anderson, Secretary/Treasurer