

**ELK CREEK TOWNSHIP SUPERVISORS**  
**Minutes January 4, 2021**

**Call to Order:** A regular meeting was called to order at 7:48 pm by Chairman, Robert Soltis, as previously advertised, and took place at the Elk Creek Township building. The Pledge of Allegiance followed.

**Roll Call:** Members present were Supervisors Robert Soltis, Michael Hill and Robert Stickner. Erin Anderson, the Township Secretary/Treasurer was also present. There were no public attendants.

**Public Comment:** None.

**Reports:** Public Works – Two trucks broken. 91 Mack is going to Pinckneys. 2008 Intl. is repaired. Need 411. Ordered large antiskid. Potholes.

Planning – Next meeting 01/26 @ 7:30 pm

West County Communications – Next meeting 01/14 @ 7:00 pm

Erie County Planning – No updates.

ECATO – Next meeting 01/28

WECEMA – Next meeting 01/08 @ 10 am

**Minutes:** The December 7, 2020 Supervisor meeting minutes were motioned for approval by Michael Hill and seconded by Robert Stickner. Roll call vote. All aye. Motion carried.

**Financial Report:** The financial report was handed out with the agenda. Robert Stickner made a motion to accept the report and to pay the bills as presented. This motion was seconded by Mr. Hill. Roll call vote. All aye. Motion carried.

General Fund: \$ 64,586.83

State Fund: \$ 191.04

Payroll/Taxes Fund: \$ 615.29

PLGIT Prime Gen. Fund: \$181,076.20

Capital Improvement Fund: \$156,159.64

**Correspondence:** Elk Creek Township Historical Society 2020 update was read by the Secretary. Board Chairman wants to contact Solicitor to request a 2021 expiration on property offer.

Erie County Conservation District approved LVR grant for Sherman Road in the amount of 90k.

**Unfinished Business:** None.

**New Business:** Resolution # 01421-1 Stating the Township tax levy for 2021. Real estate will remain at 3 mil. Motion to approve by Mr. Hill and seconded by Mr. Stickner. Roll call vote. All aye. Motion carried.

Resolution # 01421-2 was presented for the County Aid Allocation for 2021. The township will use the fund for winter maintenance as motioned by Mr. Hill. Second by Mr. Stickner. Roll call vote. All aye. Motion carried.

Resolution # 01421-3 was presented and read by Mr. Soltis for the appointment of Felix and Gloeckler, P.C. to audit the General Fund for 2020. Mr. Stickner made the motion to approve and Mr. Hill seconded. Roll call vote. All aye. Motion carried.

Resolution # 01421-4 was presented for the disposition of records. Mr. Soltis motioned for approval with Mr. Hill seconding. Roll call vote. All aye. Motion carried.

Resolution # 01421-5 was read by Mr. Soltis stating the amount of donated diesel fuel re-allocation to the Cranesville Volunteer Fire Department for 2020 budget year. Mr. Hill made the motion to approve with Mr. Stickner seconding. Roll call vote. All aye. Motion carried.

Resolution #01421-6 was presented for the amending of the Elk Creek Township employee handbook. The change would include the nine scheduled holiday days as time worked for a 40 hour week. Robert Soltis motioned to approve the resolution with Michael Hill seconding. Roll call vote. All aye. Motion carried.

The Chairman instructed the secretary to advertise the meeting dates for 2021.

**Miscellaneous:**

Cranesville Volunteer Fire Department fuel usage for December 2020, 104.9 gallons; YTD 1255.2 gallons.

Building Permit Exemptions: Parrella, Rt. 98

**Good of the Order:** Permission was requested by the foreman to respond to volunteer firefighter fire/rescue calls during work hours. The Supervisors agreed that as long as it does not negatively impact work at the Township then it was acceptable, making sure the time off is well documented and not paid time.

**Adjourn:** Motion was made to adjourn at 8:50 p.m. by Robert Soltis and seconded by Robert Stickner. All in favor to adjourn. Motion carried.

Respectfully presented by,

Erin Anderson,  
Elk Creek Township Secretary/Treasurer