Lot.

- 4.10 <u>Subordination of the Lien to Mortgages</u>. The lien for the Assessments provided for herein shall be subordinate to the lien of any first mortgage. Sale or transfer of any Lot shall not affect the Assessment lien. However, the sale or transfer of any Lot pursuant to mortgage foreclosure or any proceeding in lieu thereof, shall extinguish the lien of such Assessments as to payments which became due prior to such sale or transfer. No sale or transfer shall relieve such Lot from liability for any Assessments thereafter becoming due or from the lien thereof.
- 4.11 Exempt Property. All properties dedicated to, and accepted by, a local public authority, the Common Area, and all properties owned by a charitable or nonprofit organization exempt from taxation by the laws of the State of Texas shall be exempt from the Assessments created herein. However, no land or improvements devoted to dwelling use shall be exempt from said Assessments.
- 4.12 <u>Management Agreements</u>. Each Owner of a Lot hereby agrees to be bound by the terms and conditions of all management agreements entered into by the Association. A copy of all such agreements shall be available to each Owner. Any and all management agreements entered into by the Association shall provide that said management agreement may be cancelled, prior to the expiration of said agreement, by an affirmative vote of fifty-five percent (55%) of the votes of the Members of the Association. In no event shall such management agreement be cancelled prior to the effecting by the Association or its Board of Directors of a new management agreement with a party or parties, which new management agreement will become operative immediately upon the cancellation of the preceding management agreement. It shall be the duty of Association or its Board of Directors to effect a new management agreement prior to the expiration of any prior manage contract. Any and all management agreements shall be made with a responsible party or parties having experience adequate for the management of a project of this type.
- 4.13 Insurance Assessments. The Board of Directors, or its duly authorized agent, shall have the authority to and shall obtain insurance for all the buildings owned by the Association against loss or damage by fire or other hazards in an amount sufficient to cover the full replacement cost of any repair or reconstruction work in the event of damage or destruction from any hazard, and shall also obtain a broad form public liability policy covering all Common Area, and all damage or injury caused by the negligence of the Association or any of its agents. Said insurance may include coverage against vandalism. Premiums for all such insurance shall be common expenses. All such insurance coverage shall be written in the name of the Association as Trustee for each of the Owners in equal proportions. It shall be the individual responsibility of each Owner at his own expense to provide, if he sees fit, hazard insurance, homeowner's liability insurance, theft and other insurance covering personal property damage and loss.

In the event of damage or destruction by fire or other casualty to any property covered by insurance written in the name of the Association, the Board of Directors shall, with concurrence of the mortgagee, if any, upon receipt of the insurance proceeds, contract to rebuild or repair such damaged or destroyed portions of the property to as good condition as formerly. All such insurance proceeds shall be deposited in a bank or other financial institution, the accounts of

which bank or institution are insured by a Federal governmental agency, with the provision agreed to by said bank or institution that such funds may be withdrawn only by signature of at least one-third (1/3) of the members of the Board of Directors, or by an agent duly authorized by the Board of Directors. The Board of Directors shall advertise for bids with any licensed contractors, and then may negotiate with any contractor, who shall be required to provide a full performance and payment bond for the repair, reconstructions or rebuilding of such destroyed building or buildings. In the event the insurance proceeds are insufficient to pay all the costs of repairing and/or rebuilding to the same condition as formerly, the Board of Directors shall levy a Special Assessment against all Members of the Association, as established by Article IV, Section 4.4 above, to make up any deficiency for repair or rebuilding of the common area.

ARTICLE V ARCHITECTURAL CONTROL

- 5.1 Architectural Approval. No building, fence, wall or other structure shall be commenced, erected or maintained upon the Properties, nor shall any exterior addition to or change or alteration therein be made until the plans and specifications showing the nature, kind, shape, height, materials, and location of the same shall have been submitted to and approved in writing as to harmony of external design and location in relation to surrounding structures and topography by the Board of Directors of the Association, or by an Architectural Committee composed of three (3) or more representatives as determined by the Board of Directors. In the event said Board, or its designated committee, fails to approve or disapprove such design and location within thirty (30) days after said plans and specifications have been submitted to it, approval will not be required and it shall be deemed the Owner has complied with this Article V. The Board shall have full authority to appoint and remove the members of the Architectural Committee.
- 5.2 Compliance Inspection and Enforcement. The Board of Directors or the Architectural Committee may, but is not required, to police or enforce compliance with such considerations as minimum size, setbacks, other specific, objective construction requirements or maintenance. The Board of Directors or the Architectural Committee's agent may enter the Lot without being guilty of trespass to inspect those items reviewed by the Board of Directors or This shall include inspection for conformance with Owner's Architectural Committee. responsibility for maintenance and other obligations contained herein. The responsibility for the inspection of structural components including, but not limited to concrete, and house construction shall remain with the Owner. In the event the Board of Directors or Architectural Committee determines that significant field discrepancies exist in any improvements or modifications being performed by Owner or maintenance not being adequately performed, the Board of Directors or the Architectural Committee shall notify the Owner immediately, in writing, of the nature and extent of the discrepancy. The Owner shall cure such discrepancy as required by the Board of Directors or the Architectural Committee requires. All reasonable professional fees and expenses associated with this procedure may be assessed as a Specific Assessment by the Board of Directors or the Architectural Committee against the Owner and shall be secured by the lien on the Lot.

ARTICLE VI PARTY WALLS

- 6.1 General Rules of Law to Apply. Each wall which is built as a part of the original construction of the homes upon the Properties and placed on the dividing line between the Lots shall constitute a party wall, and, to the extent not inconsistent with the provisions of this Article VI, the general rules of law regarding party walls and liability for property damage due to negligence or willful acts or omissions shall apply thereto.
- 6.2 <u>Sharing of Repair and Maintenance</u>. The cost of reasonable repair and maintenance of a party wall shall be shared by the Owners who make use of the wall in equal proportions to such use.
- 6.3 <u>Destruction by Fire or Other Casualty</u>. If a party wall is destroyed or damaged by fire or other casualty, any Owner who has used the wall may restore it, and if the other Owners thereafter make use of the wall, they shall contribute to the cost of restoration thereof in equal proportions without prejudice, however, to the right of any such Owners to call for a larger contribution from the others under any rule of law regarding liability for negligent or willful acts or omissions.
- 6.4 <u>Weatherproofing</u>. Notwithstanding any other provision of this Article VI, an Owner who by Owner's negligent or willful acts causes the party wall to be exposed to the elements shall bear the whole cost of furnishing the necessary protection against such elements.
- 6.5 Right to Contribution Runs with Land. The right of any Owner to contribution from any other Owner under this Article VI shall be appurtenant to the land and shall pass to such Owner's successors in title.
- 6.6 <u>Arbitration</u>. In the event of any dispute arising concerning a party wall, or under the provisions of this Article VI, each party shall choose one (1) arbitrator, and such arbitrators shall choose one (1) additional arbitrator, and the decision shall be by a majority of all the arbitrators. Should any party refuse to appoint an arbitrator within ten (10) days after written request therefor, the Board of Directors of the Association shall select an arbitrator for the refusing party.

ARTICLE VII EXTERIOR MAINTENANCE

7.1 <u>Association Maintenance</u>. In addition to maintenance upon the Common Area, the Association shall provide exterior maintenance upon each Lot which is subject to Assessment hereunder, as follows: Paint, repair, replace and care for roofs, gutters, downspouts, exterior building surfaces, trees, shrubs, grass, walks, and other exterior improvements. Such exterior maintenance shall not include glass surfaces, screens and screen doors, exterior doors and window fixtures and other hardware and patios.

In the event that the need for maintenance or repair is caused through the willful or negligent act of the Owner, Owner's family, or guests, or invitees, the cost of such maintenance or repairs shall be added to and become a part of the Assessment to which such Lot is subject.

ARTICLE VIII USE RESTRICTIONS

- 8.1 Restricted Use of Property. Said Properties are hereby restricted to residential dwellings for single family residential use and purpose. All buildings or structures erected upon said Properties shall be of new construction and no buildings or structures shall be moved from other locations onto said Properties and no subsequent buildings or structures other than townhouse apartment buildings, being single family townhouses joined together by a common exterior roof and foundation, shall be constructed. No structures of a temporary character, trailer, basement, tent, shack, garage, barn or other outbuilding shall be used on any portion of said Properties at any time as a residence either temporarily or permanently.
- Single Family Residential Purpose. The terms "single family residential purposes" as used herein shall be held and construed to exclude any business, commercial, industrial, apartment house, boarding house (renting of single rooms), Bed & Breakfast, Air B&B, weekend or special events rentals, hospital clinic and/or professional uses, half-way house, tenants in common and such excluded uses are hereby expressly prohibited except a Member or resident of a single family townhouse may conduct business activities within a single family townhouse so long as: (i) such activity complies with all the applicable zoning ordinances (if any); (ii) the business activity is conducted without the employment of persons other than the residents of the townhouse constructed on the Lot; (iii) the existence or operation of the business activity is not in any way visible, apparent or detectable by sight, (i.e., no sign may be erected advertising the business on any Lot), sound, or smell from outside the single family townhouse; (iv) the business activity does not involve door-to-door solicitation of residents within Crown Ridge; (v) the business does not, in the Board of Directors' judgment, generate a level of vehicular or pedestrian traffic or a number of vehicles parked within Crown Ridge which is noticeably greater than the number of vehicles, whether owned by employees or being offered for sale, that would be present without the presence of the business; (vi) the business activity is consistent with the residential character of Crown Ridge and does not constitute a nuisance, or a hazardous or offensive use, or threaten the security or safety of other residents of Crown Ridge as may be determined in the sole discretion of the Board of Directors; and (vii) the business does not require the installation of any machinery or equipment other than that customary to normal household operations. The terms "business" and "trade", as used in this provision, shall be construed to have their ordinary, generally accepted meanings and shall include, without limitation, any occupation, work, or activity undertaken on an ongoing basis which involves the provision of goods or services to persons other than the provider's family, regardless of whether or not the provider receives a fee, compensation, or other form of consideration, regardless of whether such activity engaged in is full or part-time; is intended to or does generate a profit; or a license is required.
- 8.3 Freehold Estate. Each Lot shall be conveyed as a separately designated and legally described freehold estate identified by lot, block and new city block as designated on the

Plat and shall be subject to the terms, conditions and provisions hereof.

- 8.4 <u>Animals</u>. No animals, livestock or poultry of any kind shall be raised, bred or kept on any of said Lots, except that dogs, cats, or other household pets may be kept provided that they are not kept, bred, or maintained for any commercial purpose.
- 8.5 Advertising. No advertising signs (except one of not more than five square feet "for rent" or "for sale" sign per parcel), billboards, unsightly objects, or nuisances shall be erected, placed or permitted to remain on said Properties, nor shall said Properties be used in any way or for any purpose which may endanger the health or unreasonably disturb the Owner of any Townhouse or any resident thereof. No business activities of any kind whatever shall be conducted in any building, or in any portion of said Properties; provided, however, the foregoing covenants shall not apply to the business activities, signs and billboards, or the construction and maintenance of buildings, if any, of CROWN RIDGE TOWNHOUSE ASSOCIATION, INC., a non-profit corporation incorporated or to be incorporated under the laws of the State of Texas, its successors, and assigns, in furtherance of its powers and purposes as hereinafter set forth.
- 8.6 <u>Aesthetics</u>. All clotheslines, equipment, garbage cans, service yards, woodpiles, or storage piles shall be kept screened by adequate planting or fencing so as to conceal them from view of neighboring Townhouses and streets. All rubbish, trash, or garbage shall be regularly removed from the premises, and shall not be allowed to accumulate thereon. All clotheslines shall be confined to patio areas.
- 8.7 <u>Landscaping</u>. Except in the individual patio areas appurtenant to a Townhouse, no planting or gardening shall be done, and no fences, hedges or walls shall be erected or maintained upon said Properties except such as are installed in accordance with the initial construction of the buildings located thereon or as approved by the Association's Board of Directors or their designated representative. Except for the right of ingress and egress, the Owners of Lots are hereby prohibited and restricted from using any of said Properties outside the exterior building lines, patio and carport areas, except as may be allowed by the Association's Board of Directors. It is expressly acknowledged and agreed by all parties concerned that this paragraph is for the mutual benefit of all Owners of Lots in Crown Ridge, and is necessary for the protection of said Owners.
- 8.8 Owner Maintenance. Maintenance, upkeep and repairs of any patio, screens and screen doors, exterior door and window fixtures, and other hardware shall be the sole responsibility of the individual Owner of the Lot appurtenant thereto and not in any manner the responsibility of the Board of Directors. Any cooperative action necessary or appropriate to the proper maintenance and upkeep of the Common Area and all exteriors and roofs of the Townhouses, including but not limited to, recreation and parking areas and walkways, shall be taken by the Board of Directors or by its duly delegated representative.
- 8.9 <u>Fixtures and Equipment</u>. All fixtures and equipment installed within a Townhouse, commencing at a point where the utility lines, pipes, wires, conduits or systems enter the exterior walls of a Townhouse, shall be maintained and kept in repair by the Owner thereof. An Owner shall do no act nor any work that will impair the structural soundness or

integrity of another Townhouse or impair any easement or hereditament, nor do any act nor allow any condition to exist which will adversely affect the other Townhouses or their Owners.

- 8.10 Over-the-Air Reception Devices. Antennae. Except as expressly provided below, no exterior radio or television antennae or aerial or satellite dish or disc, shall be erected, maintained or placed on a Lot without the prior written approval of the Board of Directors or the Architectural Committee; provided however, that:
 - A. an antenna designed to receive direct broadcast services, including direct to-home satellite services, that is one meter or less in diameter; or
 - B. an antenna designed to receive video programming services via multipoint distribution services, including multi-channel multipoint distribution services, instructional television fixed services, and local multipoint distribution services, that is one meter or less in diameter or diagonal measurement; or
 - C. an antenna that is designed to receive television or radio broadcast signals;

(collectively, A through C are referred to herein as the "Permitted Antennas") will be permitted subject to reasonable requirements as to location and screening as may be set forth in rules adopted by the Board of Directors or the Architectural Committee, consistent with Applicable Law, in order to minimize obtrusiveness as viewed from streets and adjacent property. The Association will have the right, but not the obligation, to erect an aerial, satellite dish, or other apparatus for a master antenna, cable, or other communication system for the benefit of all or any portion of the Properties.

- 8.11 <u>No Discrimination</u>. No action shall at any time be taken by the Association or its Board of Directors which in any manner would discriminate against any Owner or Owners in favor of the other Owners.
- 8.12 <u>Vehicles</u>. The Board of Directors shall regulate the parking of vehicles, including but not limited to, automobiles, trucks, motor scooters, motorcycles, ATV's or other motorized, gas, electric or other power, (collectively "Vehicles"). The Board of Directors shall adopt, from time to time, within their sole discretion, rules, regulations and policies regulating parking, storage of Vehicles, operation thereof, repair or such other restrictions as needed.
- 8.13 <u>Leasing</u>. Leasing of a Townhouse for a period of six (6) months or longer shall not be considered a business or trade within the meaning of Section 8.1. Rental or leasing of a Townhouse for a period less than six (6) months shall be considered a short term rental and shall be strictly prohibited, including but not limited to, rental for weekends, special events, boarding house, bed & breakfast, Air B&B, or vacation and special event homes.

All leases shall require, without limitation, that the tenant or lessee acknowledge receipt of a copy of this Declaration, any applicable Supplemental Declaration and all duly adopted rules, regulations, and policies of the Association. The lease shall also obligate and bind the tenant and occupants to comply with the foregoing Governing Documents. Any leases that

contain a termination provision that allows the tenant to terminate with notice within the first six (6) months shall be considered a short term lease and is prohibited. The Owner shall be responsible and held accountable for the tenant, lessee and occupant and their compliance with this Section 8.13 and all other terms and conditions contained in this Declaration. The Owner shall provide the Association a signed copy of the lease within five (5) days of execution by the parties. Failure to do so shall be a violation of this Declaration and the Association may impose fines and/or suspend the Owner and Tenant's privileges. In the event a tenant, lessee or occupant violates any of the terms and conditions of this Declaration or other Governing Documents of the Association, Owner, after receipt of notice from the Association, shall take such necessary action to cause the tenant, lessee or occupant to comply with and conform to the applicable restrictions, rules, regulations and policies contained in the Governing Documents of the Association. If Owner fails to do so, the Association may elect to proceed with enforcement remedies and Owner shall indemnify the Association for all costs, including reasonable attorney's fees, incurred by the Association in connection with the enforcement action. The costs shall be assessed and charged as a Specific Assessment to the Owner's property subject to the enforcement action.

No more than twenty-five percent (25%) of the Townhouses within Crownridge Townhouse Subdivision may be leased at any given time to a third party. Any Owner engaged in leasing activities as of the date of this Declaration shall be allowed to continue leasing activities until the Townhouse is sold or conveyed to a third party. Any Townhouse Owner engaged in leasing activities must, upon the sale or conveyance of said Townhouse, notify any potential buyer or person taking the title that no more than twenty-five percent (25%) of the Townhouses may be leased at any given time to a third party. For the purpose of this provision, "third party" shall be defined as any person who is not an Owner as that term is defined herein.

ARTICLE IX EASEMENTS

- 9.1 <u>Easements</u>. Each Townhouse and the Property included in the Common Area shall be subject to an easement for encroachments created by construction, settling and overhangs, as designed or constructed by the Declarant. A valid easement for said encroachments and for the maintenance of same, so long as it stands, shall and does exist. In the event the multi-family structure containing two (2) or more Townhouses is partially or totally destroyed, and then rebuilt, the Owners of the Townhouses so affected agree that minor encroachments of parts of the adjacent Townhouse units or Common Areas due to construction shall be permitted and that a valid easement for said encroachment and the maintenance thereof shall exist.
- 9.2 <u>Permitted Access</u>. There is hereby granted an easement to all police, fire protection, ambulance and all similar persons to enter upon the private drives and Common Area in the performance of their duties.
- 9.3 Additional Easements. Further, an easement is hereby granted to the Association, its officers, agents, employees, and to any management company elected by the Association to enter in or cross over the Common Area provided for herein. Further, a blanket easement is

hereby granted to approved telephone, electric and cable companies to erect and maintain the necessary poles and other necessary equipment on the Common Area and to affix and maintain telephone wires, circuits and conduits on, above, across and under the roofs and exterior walls of said Townhouses.

9.4 Underground Electric Service:

- A. Underground single phase electric service shall be available to One Hundred Thirty-Three (133) residential townhouses on the aforesaid Lots and to the recreation building to be constructed on the Common Area, and the metering equipment shall be located on the exterior surface of the wall at a point to be designated by the utility company. The utility company furnishing the service shall have a two (2) foot wide easement along and centered on the underground electric power service conductors installed from the utility company's easement to the designated point of service on the Townhouse structure.
- B. For so long as such underground service is maintained, the electric service to each Townhouse and the recreation building shall be uniform and exclusively of the type known as single Phase, 120/240 volt, 3 wire, 60 cycle alternating current.
- C. Easements for the underground service may be crossed by driveways and walkways provided the contractor makes prior arrangements with the utility company furnishing electric service. Such easements for the underground service shall be kept clear of all other improvements, including buildings, patios, or other pavings, other than crossing walkways or driveways, and not any utility company using the easements shall be liable for any damage done by either of them or their assigns, their agents, employees, or servants to shrubbery, trees, flowers, or other improvements of the Owner located on the land covered by said easements.

ARTICLE X GENERAL PROVISIONS

10.1 Compliance with Governing Documents. Should any Owner, tenant, lessee or occupant of a Lot fail or refuse to comply with the terms and provisions of this Restated Declaration, any Supplemental Declaration, or any other Governing Document, the Association, or its successors and assigns, acting by and through its Board of Directors, a duly authorized officer(s) or its duly authorized agent, without liability to the Owner, tenant, lessee or occupant, may, after written notice of a reasonable number of days to cure the default is provided to the Owner, tenant, lessee or occupant and failure of the Owner, tenant, lessee or occupant to comply with the terms of such notice, enter upon the Lot without liability of trespass and do or cause to be done such action as shall be necessary to bring the Lot and the Improvements thereon into compliance with this Restated Declaration. Likewise, the Association or the Board of Directors, and their respective successors and assigns, shall have the right to enforce, by a proceeding at law or in equity, all easements, restrictions, conditions, covenants, reservations, liens and Charges now or hereafter imposed by the provisions of this Restated Declaration, or any other Governing Document, including but not limited to, fees and/or fines payable to the Association and in connection therewith shall be entitled to recover all reasonable costs and attorneys' fees

incurred in pursuance of such enforcement rights. All costs incurred by the Association in carrying out such action to secure compliance with the terms and provisions of this Restated Declaration shall be billed to the Owner of the Lot by the Association by placing such bill in the United States Mail, postage paid, to the last known address on the books of the Association. Any Assessment or Charges which are not paid within thirty (30) days after the same is billed shall bear interest from the date each Assessment or Charge is due, until paid, at an interest rate of ten percent (10%) or the maximum lawful rate per annum allowed, whichever is lower and shall be charged a late fee of ten percent (10%) of the payment due for each month the assessment remains delinquent. The Board of Directors may also establish a monthly administrative fee to manage and collect the delinquent account. Any Assessments or Charges assessed shall be the personal obligation of the Owner of such Lot at the time the action in enforcement of the terms of this Restated Declaration was commenced and will continue to be an obligation of successive Owners as well. Any such Assessments or Charges assessed and chargeable against a Lot shall be secured by the liens reserved in this Restated Declaration for Assessments and Charges and may be collected by any means provided in this Restated Declaration for the collection of Assessments and Charges, including, but not limited to, foreclosure of such liens, with the herein created power of sale, against the Owner's Lot, subject to Texas law. Each such Owner shall indemnify and hold harmless the Association and their officers, directors, employees and agents from any cost, loss, damage, expense, liability, claim or cause of action incurred or that may arise by reason of the Association's acts or activities under this Section 10.1 (including any cost, loss, damage, expense, liability, claim or cause of action arising out of the Association's negligence in connection therewith), except for such cost, loss, damage, expense, liability, claim or cause of action arising by reason of the Association's gross negligence or willful misconduct. "Gross negligence" as used herein does not include simple negligence, contributory negligence or similar negligence short of actual gross negligence.

- 10.2 <u>Severability</u>. Invalidation of any one (1) of these covenants or restrictions by judgment or court order shall in nowise affect any other provisions which shall remain in full force and effect.
- 10.3 Amendment. The covenants and restriction of this Restated Declaration shall run with and bind the land, for a term of twenty (20) years from the date of the preceding Declaration was recorded, after which time they shall be automatically extended for successive periods of ten (10) years. This Declaration may be amended by a sworn instrument signed by the President attesting that fifty-five percent (55%) or more of the Owners approved an Amendment at a duly called meeting of Owners. Any amendment must be recorded.
- 10.4 <u>Annexation of Additional Property</u>. Annexation of additional property shall require the assent of fifty-five percent (55%) or more of Owners.
- 10.6 <u>Gender and Grammar</u>. The singular wherever used herein shall be construed to mean the plural when applicable, and the necessary grammatical changes required to make the provisions hereof apply either to corporations or individuals, men or women, shall in all cases be assumed as though in each case fully expressed.

CERTIFICATE OF OFFICER

Signed this 19 day of Sept., 2018.

CROWN RIDGE TOWNHOUSE ASSOCIATION, INC.

Name: Carol Lynne Hoffman

Title: President

STATE OF TEXAS

8

COUNTY OF BEXAR

8

Before me, the undersigned authority, on this day personally appeared Carol Lynne Hoffman, President of the CROWN RIDGE TOWNHOUSE ASSOCIATION, INC., known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same for the purposes and consideration therein expressed in the capacity therein stated and as the act in deed of said Corporation.

September my hand and seal of office on the 1944 day of

JEANNINE ZAWYRUCHA Notary Public, State of Texas Comm. Expires 03-01-2021 Notary ID 126819905 Motary Public, State of Texas

AFFIDAVIT IN COMPLIANCE WITH TEX. PROP. CODE § 202.006

THE STATE OF TEXAS \$

COUNTY OF BEXAR \$

BEFORE ME, the undersigned authority, on this day personally appeared CAROL LYNNE HOFFMAN, who, being by me duly sworn according to law, stated the following under oath:

"My name is CAROL LYNNE HOFFMAN. I am fully competent to make this Affidavit. I have personal knowledge of the facts stated herein, and they are all true and correct.

I am the President of Crown Ridge Townhouse Association, Inc., a Texas non-profit corporation (the "ASSOCIATION"). I am also a custodian of the records for the ASSOCIATION and I have been authorized by the ASSOCIATION'S Board of Directors to sign this Affidavit.

The ASSOCIATION is a property owners' association as that term is defined in *Tex. Prop. Code* § 202.001. The ASSOCIATION'S jurisdiction includes, but may not be limited to, the property in Bexar, County, Texas and described as:

That certain subdivision known as Crown Ridge Townhouse Subdivision, being the property identified and referenced in the Declaration of Covenants, Conditions, and Restrictions, recorded in Volume 8391, page 1114 of the Official Public Records of Bexar County, Texas.

Attached hereto are the originals of, or true and correct copies of, the following dedicatory instruments, including known amendments or supplements thereto, governing the ASSOCIATION, which instruments have not previously been recorded:

Crown Ridge Townhouse Association, Inc. Certificate of Filing of Restated Certificate of Formation

> First Restated Bylaws of Crown Ridge Townhouse Association, Inc.

First Amended and Restated Declaration of Covenants, Conditions & Restrictions For Crown Ridge Townhouse Subdivision

Email Registration Policy
With Promulgated Email Registration Form

The documents attached hereto are subject to being supplemented, amended or changed by the ASSOCIATION. Any questions regarding the dedicatory instruments of the ASSOCIATION may be directed to the ASSOCIATION at:

Crown Ridge Townhouse Association, Inc. 6714 Crown Ridge Drive San Antonio, Texas 78239

Phone: 210-653-4447 Fax: 210-670-7049

Email: crtasatx@gmail.com

Doc# 20180222981 11/13/2018 12:09PM Page 2 of 53 Gerard C. Rickhoff, Bexar County Clerk

SIGNED on this the 13 day of November, 2018.

CROWN RIDGE TOWNHOUSE ASSOCIATION, INC.

By:

Its:

President

ACKNOWLEDGMENT

THE STATE OF TEXAS

8888

COUNTY OF BEXAR

BEFORE ME, the undersigned authority, on this day personally appeared CAROL LYNNE HOFFMAN, President of the CROWN RIDGE TOWNHOUSE ASSOCIATION, INC. who, after being duly sworn, acknowledged and stated under oath that he has read the above and foregoing Affidavit and that every factual statement contained therein is within his personal knowledge and is true and correct.

ACKNOWLEDGED, SUBSCRIBED AND SWORN TO BEFORE ME, a Notary Public, on this the day of November, 2018.

After Recording, Return To:

Michael B. Thurman Thurman & Phillips, P.C. 4093 De Zavala Road Shavano Park, Texas 78249

JEANNINE ZAWYRUCHA Notary Public, State of Texas

Comm. Expires 03-01-2021 Notary ID 126819905

P.O.Box 13697 Austin, Texas 78711-3697

Secretary of State

Office of the Secretary of State

CERTIFICATE OF FILING OF

CROWN RIDGE TOWNHOUSE ASSOCIATION, INC. 28887001

The undersigned, as Secretary of State of Texas, hereby certifies that a Restated Certificate of Formation for the above named domestic nonprofit corporation has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

Dated: 11/05/2018

Effective: 11/05/2018



122P

Rolando B. Pablos Secretary of State Form 414 (Revised 09/13)

Submit in duplicate to: Secretary of State P.O. Box 13697 Austin, TX 78711-3697 512 463-5555

FAX: 512/463-5709

Filing Fee: See instructions



Restated Certificate of Formation With New Amendments This space reserved for office use.

FILED In the Office of the Secretary of State of Texas

NOV 0 5 2018

Corporations Section

Entity Information

The name of the filing entity is:

CROWN RIDGE TOWNHOUSE ASSOCIATION, INC.

State the name of the entity as currently shown in the records of the secretary of state. If the amendment changes the name of the entity, state the old name and not the new name.

The filing entity is a: (Select the appropriate entity type below.)

Professional Corporation

Nonprofit Corporation

Professional Limited Liability Company

Cooperative Association

Professional Association

Limited Liability Company

Limited Partnership

The file number issued to the filing entity by the secretary of state is: 28887001

The date of formation of the filing entity is: April 1, 1971

Statement of Approval

Each new amendment has been made in accordance with the provisions of the Texas Business Organizations Code. The amendments to the certificate of formation and the restated certificate of formation have been approved in the manner required by the Code and by the governing documents of the entity.

Required Statements

The restated certificate of formation, which is attached to this form, accurately states the text of the certificate of formation being restated and each amendment to the certificate of formation being restated that is in effect, and as further amended by the restated certificate of formation. The attached restated certificate of formation does not contain any other change in the certificate of formation being restated except for the information permitted to be omitted by the provisions of the Texas Business Organizations Code applicable to the filing entity.

NOV/05/2018/MON 08:19 AM Thurman & Philling RAY No 2103/46460 P 012 Doc# 20180222981 11/13/2018 12:09PM Page 5 of 53 Gerard C. Rickhoff, Bexar County Clerk

Effectiveness of Filing (Select either A, B, or C.)

A. Main This document becomes effective when the document is filed by the secretary of state.
B. This document becomes effective at a later date, which is not more than ninety (90) days from
the date of signing. The delayed effective date is:
C. This document takes effect upon the occurrence of the future event or fact, other than the
passage of time. The 90th day after the date of signing is:
The following event or fact will cause the document to take effect in the manner described below:
Execution
The undersigned affirms that the person designated as registered agent in the restated certificate of formation has consented to the appointment. The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized under the provisions of law governing the entity to execute the filing instrument.
Date: 9/19/2017 CROWN RIDGE TOWNHOUSE ASSOCIATION
CICO WIN INDICE TO WINIDONE ABBOCIATION,
Name of entity (see Execution instructions)
0 - 0 - 1 - 1 - 01
Signature of authorized individual (see instructions)
Carol Lynne Hoffman, President

Printed or typed name of authorized individual

Attach the text of the amended and restated certificate of formation to the completed statement form. Identify the attachment as "Restated Certificate of Formation of [Name of Entity]."

File Information

eFILED IN THE OFFICIAL PUBLIC eRECORDS OF BEXAR COUNTY GERARD C. RICKHOFF, BEXAR COUNTY CLERK

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Any provision herein which restricts the sale or use of the described real property because of race is invalid and unenforceable under Federal law

STATE OF TEXAS, COUNTY OF BEXAR

I hereby Certify that this instrument was eFILED in File Number Sequence on this date and at the time stamped hereon by me and was duly eRECORDED in the Official Public Record of Bexar County, Texas on: 11/13/2018 12:09 PM

Gerard C. Rickhoff Bexar County Clerk

FIRST RESTATED BYLAWS OF

CROWN RIDGE TOWNHOUSE ASSOCIATION, INC.

Crown Ridge Townhouse Association, Inc. is the association referred to in the Declaration of Covenants, Conditions and Restrictions for Crown Ridge Townhouse Subdivision, recorded in Volume 6509, Page 388 et seq., Official Public Records of Real Property of Bexar County, Texas. The terms used in these First Restated Bylaws ("Restated Bylaws") shall have the same meanings given to them in the Declaration, unless otherwise specifically provided herein. The Association hereby amends, restates and agrees that these Restated Bylaws shall replace and supersede the Bylaws of Crown Ridge Townhouse Association, Inc. These Restated Bylaws shall be amended and restated as set forth herein, provided that in the event of any discrepancy between the terms of these Restated Bylaws and any terms of the Bylaws, the terms of these Restated Bylaws shall govern and prevail. These Restated Bylaws are subject to the provisions of the Texas Business Organizations Code, the Texas Property Code and such other applicable city, state and federal laws, rules and regulations.

ARTICLE I DEFINITIONS

- 1.1 The following definitions shall apply to these Restated Bylaws:
- (A) "Architectural Committee" shall mean the Architectural Committee established pursuant to the Declaration hereinafter defined.
- (B) "Articles" shall mean the Articles of Incorporation of Crown Ridge Townhouse Association, Inc., recorded in Volume 6747, Page 617 of the Official Public Records of Bexar County, Texas, amended by Restated Certificate of Formation, and as they may, from time to time, be amended.
- (C) "Association" shall mean and refer to Crown Ridge Townhouse Association, Inc., a Texas non-profit corporation, its successors and assigns as established by the Declaration hereinafter defined.
- (D) "Board of Directors" shall mean and refer to the governing body of the Association, the election of members of the Board of Directors ("Directors") and procedures of which shall be as set forth in the Restated Certificate of Formation, Restated Bylaws of the Association and the Texas Business Organizations Code.
- (E) "Bylaws" and "Restated Bylaws" shall mean these Restated Bylaws of Crown Ridge Townhouse Association, Inc., as they may, from time to time, be amended.
- (F) "Governing Documents" shall mean all documents adopted and filed of record in the Official Public Records of Bexar County, Texas, or filed in the Office of the Secretary of State of the State of Texas, as applicable, that govern the establishment,

maintenance or operation of Crown Ridge Townhouse Subdivision and the Association, including, without limitation, the Restated Certificate of Formation, the Restated Declaration, these Restated Bylaws and any rules, regulations, policies and procedures of the Association, as each may be amended, restated or supplemented from time to time.

- (G) "Living Unit" shall mean and refer to a single family residence and its attached or detached carport and storage shed upon a Lot.
- (H) "Lot" shall mean and refer to any of the plots of land in the Crown Ridge Townhouse Subdivision, in the City of San Antonio, Bexar County, Texas, as shown on the Subdivision Plats, as defined herein, and such additional lots or property as may be annexed into the Association from time to time.
- (I) "Member" shall mean and refer to the record Owner of a Lot, within Crown Ridge Townhouse Subdivision as provided for in the Restated Declaration, exclusive of any person or entity holding an interest in any Lot or Lots merely as security for the performance of an obligation.
- (J) "Owner" shall mean and refer to the record owner, whether one (1) or more persons or entities, of the fee simple title to any Lot or portion of a Lot, within the Properties, including contract sellers but excluding those having interest merely as security for the performance of an obligation. If more than one (1) person or entity owns a Lot, all such persons or entities shall be jointly and severally liable for all of the obligations attributable to the Lot or to the Owner of a Lot in the same manner as if such Lot were owned by one (1) Person. For purposes of voting, no fractional votes are permitted. If a Lot is sold under a recorded land sales contract and the contract specifically so provides, the purchaser, not the fee owner, will be considered the Owner. If the contract is not recorded, the Association shall have no duty or obligation to recognize the purchaser as an Owner.
- (K) "Properties" shall mean and refer to the properties known as Crown Ridge Townhouse Subdivision and also commonly known as Crown Ridge Townhouses, as established by the Plats and additions thereto, as are subject to the Restated Declaration and these Restated Bylaws.
- (L) "Restated Declaration" shall mean and refer to the Declaration of Covenants, Conditions and Restrictions for Crown Ridge Townhouse Subdivision, recorded in Volume 6509, Page 388 et seq., Official Public Records of Real Property of Bexar County, Texas as amended and restated by that First Amended and Restated Declaration of Covenants, Conditions and Restrictions to be filed in the Official Public Records of Bexar County, Texas and become effective as of the date of recording.
- (M) "Subdivisions" or "Subdivision Plats" shall mean and refer to the maps or plats of Crown Ridge Townhouse Subdivision, filed for record in Volume 6400, Page 198, of the Deed and Plat Records of Bexar County, Texas, corrected by Correction Plat filed in Volume 6500, Page 62 and further corrected by Second Correction Plat filed in Volume 6500, Page 122, Deed and Plat Records of Bexar County, Texas, and any amendment thereof or additions thereto.

ARTICLE II PURPOSE AND POWERS

- 2.1 <u>Purpose</u>. The primary purposes of this non-profit Association is to carry out and enforce the terms and conditions of the Restated Declaration and the general powers granted herein, perform the duties imposed on the Association and to collect and disburse the assessments and charges hereinafter created, with regard to the residential properties known as Crown Ridge Townhouse Subdivision, and such additions thereto as may be brought within the jurisdiction of the Association, subject to the provisions of the Restated Declaration, including amendments or supplements thereto, which may now or hereafter exist and are recorded in the Official Public Records of Bexar County, Texas.
- 2.2 Registered Office and Agent. The Association shall comply with the requirements of the Texas Business Organizations Code ("Code") to maintain a registered office and registered agent in Texas. The registered office shall be the same office as that of the Registered Agent. The registered office may, but need not, be identical with the Association's principal office in Texas. The Board of Directors may change the registered office and the registered agent as provided in the Code. Meetings of Members and Directors may be held at such places within Bexar County, Texas, as may be designated by the Board of Directors from time to time.
- 2.3 <u>Principal Office</u>. The principal office of the Association shall be located at 6714 Crown Ridge, San Antonio, Bexar County, Texas 78239 or such other location within Bexar County, Texas as may be designated from time to time by the Board of Directors.
- General Powers and Duties. The Association was organized in accordance with the Texas Nonprofit Act, and shall operate for nonprofit purposes, now pursuant to the Texas Business Organizations Code applicable to nonprofit corporations, and does not contemplate pecuniary gain or profit to its Members. The Association, acting through a Board of Directors, shall have the powers and duties necessary for the administration of the affairs of the Association and for the operation and maintenance of the Association property as may be required or permitted by the Restated Declaration, these Restated Bylaws, duly adopted rules, regulations and policies (collectively "Governing Documents") and Texas State law. The Association may do any and all things that are lawful and which are necessary, proper, or desirable in operating for the best interests of its Members, subject only to the limitations upon the exercise of such powers as are expressly set forth in the Governing Documents or Texas State law. Without limiting the generality of the foregoing, the Association is organized for the following general purposes:
 - (A) To assure the upkeep, maintenance, improvement and administration of real or personal property owned by, leased to, used by or the responsibility of the Association;
 - (B) To assure the upkeep, maintenance, improvement and administration of any additional property which may in the future be acquired by, placed under the control of or responsibility for which is assumed by the Association;
 - (C) To enter into and perform any contract and to exercise all powers which may be necessary or convenient to the operation, management, maintenance and

administration of the affairs of the Association in accordance with the Governing Documents, as amended from time to time;

- (D) To promote the health, safety and welfare of the Members in accordance with the Governing Documents, as amended from time to time;
- (E) To exercise all of the powers and privileges and to perform all of the duties and obligations of the Association arising under the Governing Documents, as amended from time to time or the laws of the State of Texas;
- (F) To enforce applicable provisions of the Governing Documents (as amended from time to time) and any other instruments for the management and control of the properties within the Subdivision including, without limitation, the power:
 - (1) To fix, levy, collect and enforce payment of assessments, by any lawful means, including but not limited to a collection policy providing for payment plans, late fees, administrative fees and the right of foreclosure;
 - (2) To enforce all restrictions, covenants and affirmative obligations imposed pursuant to the terms of the Governing Documents, as amended from time to time and to adopt such policies as needed, including but not limited to, a fine policy, towing policy and a suspension of privileges policy to aid in the enforcement of the terms of the Governing Documents and to collect other amounts imposed on an Owner pursuant to the terms of the Governing Documents. This right of enforcement shall include the right, power and authority to (i) assess fines; (ii) file suit for damages or for injunction, mandatory or prohibitory, (iii) to exercise self-help right to cure or abate any violation, including entering onto the relevant Lot to do so without liability for trespass violation; (iv) to enforce the terms and conditions of policies duly adopted and approved by the Board of Directors and (v) to compel compliance with the provisions of these Restated Bylaws and the Restated Declaration through all legal remedies;
 - (3) To contract for and to pay for maintenance and improvement of the areas for which the Association is responsible as contemplated by the Governing Documents;
 - (4) To employ personnel or management firms reasonably necessary for the administration and operation of the Association, and to discharge the powers and duties of the Association arising under the Governing Documents, as amended from time to time, including the employment of accountants, attorneys and/or other professionals, as appropriate; and
 - (5) To pay all office and other expenses incident to the conduct of the business of the Association, including all insurance expenses, licenses, taxes and special tax or utility charges which are or would become a lien on any portion of the properties over which the Association has authority to exercise control;

- (G) To develop, create and adopt rules, regulations, policies and procedures necessary, as determined by the Board of Directors, which are necessary or convenient to the operation, management, maintenance and administration of the affairs of the Association, which shall include but not limited to, construction policies, procedures and regulations, and environmental policies.
- (H) To have and to exercise any and all powers, rights and privileges, including delegation of powers as permitted by law, which the Association may now or hereafter have or exercise in accordance with the Texas Business Organizations Code.

ARTICLE III MEMBERSHIP, VOTING, QUORUM, PROXIES

- 3.1 Membership. Any person on becoming an Owner of a fee or undivided interest in any Lot shall automatically become a Member of this Association and be subject to these Restated Bylaws, provided, however, that any person or entity holding an interest in any such Lot merely as security for the performance of an obligation, shall not be a Member. Such membership shall terminate without any formal Association action whenever such person ceases to own a Lot, but such termination shall not relieve or release any such former Owner from any liability or obligation incurred under or in any way connected with the Member's Lot during the period of such ownership and membership in the Association, or impair any rights or remedies which the Board of Directors of the Association or others may have against such former Owner arising out of or in any way connected with such ownership and membership in the Association and the covenants and obligations incident thereto. No certificates of stock shall be issued by the Association, but the Board of Directors may, if it so elects, issue one (1) membership card or other similar device to the Owner(s) of a Lot. Such membership card shall be void and surrendered to the Secretary of the Association whenever ownership of the Lot designated thereon shall terminate. It shall be the Owner's obligation to notify the Association of acquiring an ownership interest in a Lot and shall provide and maintain a current mailing address with the All changes of address provided to the Association must be in writing, correspondence or email. If an Owner leases their Lot and residence to a tenant, it shall be the Owner's responsibility to notify the Association of the tenant's contact information and provide evidence that Owner delivered copies of the Governing Documents to tenant who is subject to the terms and conditions of the Governing Documents. Any mortgagee or lienholder who acquired title to any Lot which is a part of the Property through judicial or non-judicial foreclosure, shall be a Member of the Association as of the date of foreclosure and shall be subject to the terms and conditions of the Governing Documents. If the foreclosure is for the benefit of a subordinate lienholder to the lien of the Association, the Lot shall remain liable for any and all outstanding Assessments owed to the Association. Membership shall not be assigned, pledged, or transferred in any other way. Any attempt to make a prohibited transfer shall be void.
- 3.2 <u>Voting Rights</u>. The Association shall have one (1) class of membership. Members shall be all those Owners as defined in this Article III, Section 3.1. Members shall be entitled to one (1) vote for each Lot in which they have a fee interest. When more than one (1) person holds such interest or interests in any Lot, all such persons shall be Members, and the vote for such Lot shall be exercised as they among themselves determine, but in no event shall more

Restated Bylaws Crown Ridge Townhouse than one (1) vote be cast with respect to any such Lot.

3.3 Quorum. The Members holding twenty percent (20%) of the total eligible votes of the membership of the Association, present in person or represented by proxy, shall constitute a quorum at all meetings of the Members for the transaction of business, except as otherwise provided by law, by the Restated Certificate of Formation, the Restated Declaration or by these Restated Bylaws. If, however, such quorum shall not be present or represented at any meeting of the Members, the Members entitled to vote there at, present in person or represented by proxy, shall have the power to adjourn the meeting from time to time without notice other than announcement at the meeting until a quorum shall be present or represented, subject to the limitations of the Texas Property Code. In the absence of a quorum at a meeting of Members, if the meeting is rescheduled as permitted herein, the quorum shall be reduced to fifteen percent (15%) for that meeting only. Any subsequent meeting of the Members shall return to twenty percent (20%) and thereafter the procedure herein shall apply.

3.4 Method of Voting.

- (A) All Members of the Association may attend meetings of the Association and all voting Members may exercise their vote or votes at such meetings either in person or by proxy. Any vote cast in an election or vote by a Member must be in writing and signed by the Member. In an Association wide election, written and signed ballots are not required for uncontested races. Members may also vote by absentee ballot or if made available by the Association by electronic methods as described in Section 209.00592 of the Texas Property Code. Fractional votes and split votes will not be permitted. The decision of the Board of Directors as to the number of votes which any Member is entitled to cast, based upon the number of Lots owned by the Member shall be final.
- (B) If permitted by the Association, an electronic vote (i) given by e-mail, facsimile, or posting on an internet website established by the Association for voting, if available, (ii) for which the identity of the Member submitting the ballot can be confirmed, and (iii) for which the Member may receive a receipt of the electronic transmission and ballot shall constitute a written and signed ballot.
- (C) An absentee or electronic ballot, if permitted, (i) may be counted as an Owner present and voting for the purpose of establishing a quorum only for items appearing on the ballot; (ii) may not be counted, even if properly delivered, if the Owner attends the meeting to vote in person, so that any vote cast at a meeting by an Owner supersedes any vote submitted by absentee or electronic ballot previously submitted for that proposal; and (iii) may not be counted on the final vote of a proposal if the motion was amended at the meeting to be different from the exact language on the absentee or electronic ballot, provided however this provision (iii) shall not apply for voting for the election of the Board of Directors.
- (D) At any meeting of the Members, every Member having the right to vote may vote either in person, or by proxy executed in writing by the Member or by Member's duly authorized attorney-in-fact. No proxy shall be valid after eleven (11) months from the date of its execution, unless otherwise provided in the proxy. Each