

Northern Colorado Daylily Club (NCDC)
(Organized 1980's)
By-Laws

Article I. NAME

The name of this organization shall be the Northern Colorado Daylily Club.

Article II. OBJECTIVES

The Northern Colorado Daylily Club, an educational and social organization, has been formed for the purpose of

- a. Educating our members and the general public about all aspects of growing daylilies (genus *Hemerocallis*) in northern Colorado.
- b. Maintaining the Daylily Display Garden at the Gardens on Spring Creek in Fort Collins.
- c. Providing lectures, garden tours and plant swaps, and promoting fellowship among our members and with members of other groups with similar goals.

Article III. MEETINGS

There shall be at least one regular meeting each year, usually in the fall. Special meetings or other activities may be called by the President as desired or needed. The President also has the right to change the date of any meetings or activities if warranted by weather, availability of members or program speaker, as well as availability of a meeting venue.

Article IV. MEMBERSHIP

- a. Membership is open to any person(s) who requests to join the club, provided that they have an interest in daylilies.
- b. The current Club President shall maintain a membership list and share with all members each year.
- c. A membership fee may be determined by *members' vote if needed.
- d. People may join the club at any time of the year.
- e. Members will be encouraged to participate in club meetings and activities. They will also be encouraged to join the American Daylily Society, Region 9.

Article V. BOARD

The governing body of this organization is a Board which includes the positions of President, Secretary and Treasurer, as elected by the membership. The Secretary and Treasurer may be a combined office as determined by the President. The President may appoint other positions to serve on the Board, including:

- Membership Chairperson
- Nominating Committee Chairperson
- Website Administrator
- Facebook Administrator

- Ad hoc Committee Chairpersons

The elected officers and the other listed positions shall carry on all business between the regular club meetings. The Club's Past President will serve as an advisor to the governing body.

Article VI. OFFICERS

The officers of this organization shall be President, Secretary and Treasurer, as described in Article V. The term of office shall be two years, with elections to be held at the fall business meeting in even numbered years for the President and in odd numbered years for the Secretary and Treasurer.

Article VII. NOMINATIONS AND ELECTIONS

- a. A Nominating Committee may be appointed by the President at least three months before the fall meeting of an election year.
- b. If appointed, the Nominating Committee shall make up a slate of officers, having previously obtained their consent to serve. The offices of Secretary and Treasurer may be a combined office if there are not enough members willing to serve as candidates for each office. Nominations may also be made from the floor. If there are no members to serve as candidates for open positions, the current officers have the option to continue their service for another two years if approved by *members' vote at the Fall meeting.

Article VIII. DUTIES

- a. **President.** The President shall preside at all meetings of the Club and Board. The President shall provide an agenda for all meetings and share this agenda with the membership via e-mail and on the Website prior to scheduled meetings. The President shall plan programs and activities for the year, with assistance from other members as requested by the President. The President shall have access to the Club's financial accounts and statements.
- b. **Secretary.** The Secretary shall take minutes at all meetings of the Club and Board and submit these draft minutes to membership for their approval at the next meeting. The Secretary will keep a permanent record of finalized minutes and submit them to the Website Administrator for posting on the club's website. The Secretary shall be responsible for all correspondence of the Club.
- c. **Treasurer.** The Treasurer shall receive all monies collected and be in custody of the Club's funds, shall pay all bills or reimbursements, and shall provide a report of the Club's finances at all Club meetings.
- d. **Membership Chairperson.** If appointed by the President, the Membership Chairperson shall work with the membership to promote the Club within the Northern Colorado area, as well as be responsible for welcoming new members and making them aware of the Club's activities, Facebook page and website. The Membership Chairperson will also develop a packet of information for new members, including the By-Laws and other information.
- e. **Nominating Committee Chairperson.** If appointed by the President, the Nominating Committee Chairperson shall work with committee members to develop a slate of officers for open positions. They will contact and encourage members who express interest in running for office or members who have skills

needed for the open position. The Chairperson will present this slate of officers to the membership prior to the Fall meeting.

- f. **Website Administrator.** The Website Administrator shall be responsible for maintaining the Club's website: www.nocodaylily.org
- g. **Facebook Administrator.** The Facebook Administrator shall be responsible for maintaining the Club's Facebook page.

Article IX. AMENDMENTS

These By-Laws may be amended at a regular club meeting by *members' vote, provided the proposed amendment has first been approved by the Board and presented to the membership at least one month prior to the vote.

***members' vote = Members may vote for officers, By-Law changes, and other items presented by the President by voting at the specified meeting OR by proxy if they contact the President with their vote prior to the specified meeting.**

1-31-2026 -By-Laws approved by members at Club meeting.