

Monica Arsenault

Filmmaker, Actress, Writer

EXPERIENCE

Quarter Water Films, The Gift That Aches, Brooklyn, NY - Assistant Director

NOVEMBER 2018

- Created daily shooting schedule and call sheet, mailing it to full cast & crew of 33 people
- Worked directly with producer, director, DP, PAs, and actors to ensure everything was running smoothly and on schedule.
- Addressed any issues that came up including schedule changes or difficult scenes.

L2G Productions & Soul Series Productions, Cheer Up, Charlie, , New York, NY - Line Producer & Post Production Supervisor

MAY 2018 - PRESENT

- Managed all actors and crew, which varied from 12-45 people depending on the day.
- Managed budget, contracts, overall production schedule and daily schedule - continued management of budget and contracts in post-production.
- Often stepped in to replace any crew members who were sick or suddenly unavailable, especially the Assistant Director who ensures the production schedule is followed.

Soul Series Productions, Nun Habits, New York, NY & Hamilton, NJ - Writer, Director, & Executive Producer

JANUARY 2018 - PRESENT

- Was in charge of all creative decisions, including meeting with cast and crew prior to any shoot days to coordinate overall vision of project, location scouting, and directing on shoot days.
- Managed a team of 15 people, both actors and crew.
- Organized transportation, meals, and production & post-production schedule.
- Kept track of finances & contracts.
- Managing festival submission schedule on an ongoing basis.

Freelance Filmmaker, Various Projects, New York, NY - Director

NOVEMBER 2014 - MARCH 2018

- **YOUNG MINDS OF AMERICA** (March 2018), a short film about a new teacher struggling with the politically correct nature of public school education. *Director.*
- **I DON'T BELONG HERE** (May 2017), an original music video with a strong female lead for the band Illandria's first single, exploring feeling out of place in a world surrounded by violence and routine. - *Director.*
- **BANG BANG (MY BABY SHOT ME DOWN)** (June 2015), a music video featuring strong female characters set to Nico Vega's rendition of Bang Bang (My Baby Shot Me Down). - *Director.*
- **HER FAVORITE PLACE** (Dec. 2014), a short film featuring strong female characters about a young woman who has survivor's guilt after her sister's death. - *Director.*
- **REVENGE** (Nov. 2014), a short film about revenge with a strong female lead. - *Director.*

EDUCATION

Atlantic Acting School, Atlantic Theater Company, New York, NY - Certificate of Completion

JULY 2015 - DECEMBER 2017

- Completed all 5 semesters of a 2.5-year immersive acting program
- Completed six-week summer intensive in 2015
- Marketing Director for final project theater company - Thirty Three Theatre Co.
- Stage Manager for final company show - Shoot/Get Treasure/Repeat by Mark Ravenhill

SVA, The School of Visual Arts, New York, NY - Completed 2 of 4 year BFA, Film & Video

SEPTEMBER 2013 - MAY 2015

- 3.5 Cumulative GPA
- ¾ Semesters on Dean's List

Notre Dame High School, Lawrenceville, NJ - High School Diploma

SEPTEMBER 2009 - JUNE 2013

- Honor Roll & AP Curriculum
- Journalism Academic Award
- Four Years Community Service

SKILLS

Final Cut Pro X

Microsoft Office Programs

Screenwriting Software

Studio Binder

Google Hangouts

Google Drive Programs

Strong Writing & Editing Skills

Strong People Skills