



Master Travel Documents Checklist

For Calm, Prepared Travel — Domestic & International

Use this checklist **before booking** and again **48–72 hours before departure**.

Most travel disruptions happen because one small detail was missed — this helps prevent that.



A. Core Identity Documents (Always Check)

For **all flights**:

- ☐ Government-issued photo ID
 - REAL ID—compliant driver's license **or**
 - Passport / passport card
- ☐ Name on ID **matches your ticket exactly**
(including middle names, hyphens, suffixes)
- ☐ ID is **valid, unexpired, and undamaged**

A passport works for both domestic and international flights — you don't need separate IDs if you have one.



B. Domestic Flights (U.S.)

You'll need **one** of the following:

- ☐ REAL ID—compliant driver's license or state ID
- ☐ Passport or passport card

Smart backups:

- ☐ Digital boarding pass saved to phone
 - ☐ Screenshot of boarding pass
 - ☐ Secure photo of your ID (*not a replacement, but helpful*)
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C. International Flights

Passport

- ☐ Passport valid for the **entire trip**
- ☐ Destination passport validity rule checked
(many require 3–6 months beyond return date)
- ☐ At least **1–2 blank passport pages**

Entry Requirements

- ☐ Visa (if required)
- ☐ Transit visa (if connecting through another country)
- ☐ Proof of onward or return travel (if required)
- ☐ Accommodation address or invitation details (if required)

Common misconception: Visa-free travel does **not** always mean paperwork-free.

D. Special Situations to Double-Check

- ☐ Name recently changed (*marriage, divorce, legal update*)
 - ☐ Traveling with children
 - Consent letters (*if applicable*)
 - Custody documentation (*for international trips*)
 - ☐ Dual citizenship considerations
 - ☐ One-way international tickets
 - ☐ Long stays close to visa limits
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E. Digital & Backup Copies (Strongly Recommended)

- ☐ Photo of passport ID page
- ☐ Photo of visa or entry approval
- ☐ Secure cloud backup of documents
- ☐ Emergency contacts saved offline
- ☐ Embassy or consulate contact info for destination

These won't replace originals, but they dramatically speed up help if something goes wrong.



F. Supporting Travel Documents

- ☐ Travel insurance policy (*if purchased*)
 - ☐ Hotel or accommodation confirmations
 - ☐ Tour or activity confirmations (*if required for entry*)
 - ☐ Vaccination records (*if applicable*)
 - ☐ Driver's license + International Driving Permit (*if renting a car abroad*)
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G. Final Pre-Departure Check (48–72 Hours Before)

- ☐ ID and passport packed in **carry-on**, not checked luggage
 - ☐ Entry requirements rechecked for destination
 - ☐ Name verified against booking one last time
 - ☐ Screenshots saved for all critical documents
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Final Reminder

Most travel document issues are **fixable**, especially when caught early.
This checklist is here to help you feel prepared — not stressed.



Airport Day-Of Readiness Checklist

What to Bring, When to Arrive, and How to Stay Calm on Travel Day

Use this checklist **the morning of your flight** or keep it handy on your phone.



A. Timing & Arrival

- ☐ Arrive at the airport **at least**:
 - 2 hours early (domestic flights)
 - 3 hours early (international flights)
 - ☐ Build extra buffer time for:
 - Large or unfamiliar airports
 - Peak travel times
 - Checked bags
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B. Carry-On Essentials

- ☐ ID and passport easily accessible
 - ☐ Boarding pass screenshot saved
 - ☐ Phone charger or power bank
 - ☐ Medications packed in carry-on
 - ☐ Any essentials needed during the flight
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C. Phone & Digital Prep

- ☐ Phone fully charged
- ☐ Airline app installed and logged in
- ☐ Airport Wi-Fi info noted (*if needed*)
- ☐ Emergency contacts accessible offline

D. Calm Travel-Day Reminders

- ☐ Security lines move slower during peak times — plan for it
- ☐ If something goes wrong, stay put and ask for help
- ☐ Most issues are solvable when handled calmly and early

Calm reminder: Airports feel stressful because many steps are compressed into a short window. Preparation gives you back control.

E. Final Gate Check

- ☐ Confirm gate number (*it can change*)
 - ☐ Re-check boarding time
 - ☐ Keep documents out until seated
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Final Thought

Travel days don't need to feel chaotic.

These checklists exist so you can focus on the trip — not the logistics.