

Tax Return Checklist

Please	include the following informa	tion with this compl	eted checklist:		
	A copy of your last tax return	n(s) and receipts. (N	ew clients only)		
	At the end of the checklist, y employment expenses and s		et for rental property,	business income,	
Identifi	cation				
1.	Your Name:	SIN:	Birthda	ate:	
	Your Spouse:				
3.	Address (complete if differen	nt than last year			
4.	Street: City:		Postal	Postal Code:	
	Phone Number:				
6.	Email:				
	Your investment advisor's na Email:		Phone:	:	
	Marital Status: Married If Marital Status change, mo		· ·	Divorced Single	
	0. If Marital Status change, month/day:1. Are we preparing your spouse tax return: Yes No				
	If not, please provide Net Inc				
13.	List of Dependents (18 or un	der)			
	Name	Relation	Income for the year	Birthdate	

Income	Slips to bring	Deductions (include rece	ipts)	
Employment income	T4	CRA tax installments	\$	
Taxable disability	T4A	RRSP contrib (Mar-Dec current)	\$	
Profit sharing income	T4PS	RRSP contrib (Jan-Mar next year	ır) \$	
Commission income	T4 or T4A	Home Buyers Plan payment	\$	
Old Age Security	T4A(OAS)	Union dues, Professional dues	\$	
Canadian Pension Plan	T4A(P)	Child Care expenses	\$	
Other pension/annuity income	T4A	Alimony payments made	\$	
RRSP income	T4RSP	Employment expenses	see worksheet	
RRIF income	T4RIF	Disability tax credit	yes no	
Withdraws from RRSP	T4RSP	Tuition fees	T2202A	
El Benefit	T4E	Medical expenses	\$	
Worker's Compensation	T5007	Travel insurance	\$	
Social assistance payments	T5007	Charitable donations	\$	
Dividend income	T3-T5	Political party contributions	\$	
Interest income	T5	Investment loan interest	\$	
Capital Gain/Losses	T5008	Legal fees for investment loan	\$	
Limited partnership income	T5013	Management fees for investments\$		
Rental income	see worksheet			
Business income	see worksheet	Tool Expenses (qualified trade)	\$	
Sale of real estate	see worksheet	Eligible senior's home renovation\$		
Sale of non-RRSP mutual funds	of non-RRSP mutual funds see worksheet Firefighter credit more the		hrs	
Sale of non-RRSP stocks	see worksheet	Teacher supplies credit	\$	
Alimony income	\$	Website URL if business income		
Other income:	\$	Website income	%	
Other country income				
US Employment Income	W-2			
US Investment income	1099			
US Social security	1099R			
NR investment income	1042S			
Roth IRA	\$			
German Pension	\$			

Address: Joint owner:		Sale of Real Estate Address: Date sold:		
Income	\$	Joint owner:		
Expenses		Purchase Price:		
Advertising	\$	Legal costs on purchase	\$	
Insurance	\$	Additions/improvements	\$	
Mortgage interest	\$	Sale Price	\$	
Repairs	\$	Legal costs on sale	\$	
Property taxes	\$	Commission paid on sale	\$	
Salaries	\$	Other selling expenses	\$	
Utilities	\$		\$	
Condo/Strata fees	\$		\$	
Other Expenses			\$	
	\$		\$	
	\$			
	\$			
Major renos & purchases				
	\$			
	\$			
	\$			

Sale of Non-RRSP Stock (please bring the whole investment package)				
Name of Stock	# of shares	Sale Price	Purchase Price	Commission Paid

Sale or Transfer of Non-RRSP Mutual Funds

Please provide the December 31 year end statements for all your non-rrsp mutual funds. These statements were sent to you January-February by the mutual fund companies. The statements show all transactions for the year, including sale, redemption or transfer of your shares in the mutual fund during the year.

Business Income & Expo		Employment Expenses		
Name of business:		T2200 required		
Type of business:				
Joint owner:		Accounting	\$	
Joint owner	%	Advertising, promotion	\$	
Income	\$	Meals/Entertainment	\$	
Advertising	\$	Lodging	\$	
Licenses and dues	\$	Parking	\$	
Insurance	\$	Office Supplies	\$	
Interest/bank charges	\$	Telephone	\$	
Delivery and Freight	\$	Other Expenses		
Meals/Entertainment	\$		\$	
Office supplies	\$		\$	
Professional fees	\$		\$	
Rent	\$		\$	
Repairs & Maintenance	\$		\$	
Salaries	\$		\$	
Supplies	\$			
Telephone	\$			
Travel	\$			
Utilities	\$			
Other Expenses	\$			
	\$			
	\$			
	\$			
	\$			
	T			
Home office expenses		Automobile expenses		
Business and employment		Business and employment		
Sq footage of business use		Year/Make of car:		
Sq footage of house		Purchase Price:	\$	
Expenses		Year of Purchase	•	
Heat	\$	Total Km driven in the yr		
Hydro	\$	Total Km driven business		
Water	\$	Expenses		
Insurance	\$	Fuel	\$	
Maintenance	\$	Repairs	\$	
Mortgage interest	\$	Insurance	Υ \$	
Property Taxes	\$ \$	Loan Interest	\$ \$	
Sewer	\$ \$	Lease Payments	\$\$	
Garbage/Recycling		Lease i ayments	₹	
Gai nage/ Necycling	\$			