

**North Norfolk Foundation Minutes**  
**Thursday, January 16, 2025 @7pm**  
**Location – Library and Virtual**

In attendance: Pam McKelvy, Ron Sawatzky, Krystal Unrau, Sadie Tait, Tammy Kruse, Karen Guth, Caddie Crampton (online), Vicky Smith (online)

Regrets: Ryan Turner, Kim Young, Laurie Stewart, Jeff Doerksen

- 1) Call to order** 7:05 pm
- 2) Approval of Agenda**
- 3) Approval of Minutes** M/S Tammy/Sadie. Carried.
- 4) Correspondence**
  - Stride statement
  - Christmas cards
  - Receipt from municipality for ball diamond donation
- 5) Treasurer Report** – no report
- 6) Granting Requests**
  - Ground up grant – MB govt grant announced today (for recreation, wellbeing, etc)
  - Non-profits can get 80%
- 7) New Business**
  - a. Mission Statement – draft (Will vote on it at the next meeting)  
The North Norfolk Foundation is dedicated to enhancing community well-being by supporting local initiatives. We focus on building an endowment fund to strengthen the community and ensure sustainable growth for future generations.
  - b. Policies – file retention – table until next meeting when Ryan is here
  - c. MAM Forms/Reports (Ryan, Kim, Caddie met with Elliot, Trisha  
Sub Fund Annual Payment and Spending reports created for MB Ag Museum
  - d. Accessibility Grant  
NNF could use this grant for website or mailings
  - e. Administration Endowment Fund  
Should we take money out of our operating fund to start our own administrative fund? Table until next Meeting when Ryan is here
  - f. IT Enhancement  
Yes. We requested a new laptop from Endow Manitoba.
  - g. 2025 TWF payments to NNF  
List of funds being paid out in 2025 (posted in Board Portal)
- 8) Old Business**
  - a. NNF Grant Application  
need to fix the spacing/page breaks  
Add the website, email and mailing address.  
Once edits have been made will start using the grant application.  
Sadie will make it into a fillable PDF.
  - b. Thomas Sills  
Grant agreement has been sent in.  
We are approved for \$22, 903.32 annually.

**9) Other Business**

Sheldon Wiebe would prefer to wait and join the board in June.

Stan Wiebe has photography for sale at Hometown Square and proceeds are going to the Foundation.

Donavon is willing to do another video. He wants us to script out our story and know where we are going.

Karen will send video to Caddie for posting on the website.

Discussed the Endow Manitoba Program: Regional Staff Position Pilot Project

Webinar – Charities Information Sessions & Webinars

**10) Next meeting – Thursday, February 20, 2025 – (Caddie unable to attend)**

**11) Adjournment – 8:11 pm**