



#166 NLCC JOHN A. HAMILTON  
**ROUTINE ORDERS**

LT (NL) Tony SONG  
Commanding Officer

#01 2024/2025

2024-09-01

2003 McKnight Blvd, NE  
Calgary, Alberta T2E 6L2

SHIPS OFFICE  
adm166.jahamilton@gmail.com

**DUTY WATCH**

Date	OOD	AOOD	POOD	Division
2024-09-12	MID (NL) SHANG	CI (NL) ANATHANSUSTHAN	PO1 POLLARD	HQ
2024-09-19	MID (NL) ANATHANSUSTHAN	MID(NL) TRAVIS	PO2 ZHANG	HQ
2024-09-26	MID(NL) TRAVIS	SLT(NL) BLASIUS	PO2 WEAVER	HQ

**RIG OF THE DAY (Dress)**

**Officers**

Parade/Activity	Dress
Thursday (Regular Parade)	S2 Summer Dress
Sport Nights	S2 Summer Work Dress or Civilian Gym Kit (Corps T-shirt, Running shoes & Ball Cap)
Ceremonial Divisions & Inspections	C1 Number 1'S with Medals

**Cadets**

Parade/Activity	Dress
Thursday (Regular Parade & Full Ships)	Summer Dress with White Caps
Sport Nights	Civilian Gym Kit (Corps T-shirt, Running shoes & Ball Cap)
Ceremonial Divisions & Inspections	Uniform with Medals and White Caps

***Cadets: any absences from Navy League requires an e-mail to be sent to the administration officer at: [adm166.jahamilton@gmail.com](mailto:adm166.jahamilton@gmail.com)***

**Upcoming Schedule**

2024-09-12 **Regular Training, 1815 to 2045,**  
 Cadets: Cadet Uniform – No Medals.  
 without Uniform: Corps T-Shirt & Ball Cap, Black Pants, Black  
 Shoes.  
 Officers: NWD

2024-09-15 **NCO Training, 1300 to 1500**  
 Royal Canadian Leion Chapelhow Branch  
 284, 606 38Ave NE, Calgary, AB T2E 8J9

2024-09-26 **Sports Night, 1815 to 2045,**  
 Cadets: Corps T-Shirt & Ball Cap (PT Gear)  
 Officers: Corps T-Shirt & Ball Cap (PT Gear)

**Parents Meeting, 1845-1745**  
**Fall Form Due; Corps Hoodie and Sweat Pants Order Due**

2024-09-29 **NCO Training, 1300 to 1500**  
 Royal Canadian Leion Chapelhow Branch  
 284, 606 38Ave NE, Calgary, AB T2E 8J9

**Reminder: Should your cadet NOT be in attendance you must notify the ship's office to advise of the absence. email: adm166.jahamilton@gmail.com**

<b>September 2024</b>						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5 Registration Night 1815-2045	6	7
8 NCO Training 1300-1500	9	10	11	12 Regular Training 1815-2045	13	14
15 NCO Training 1300-1500	16	17	18	19 Regular Training 1815-2045	20	21
22	23	24	25	26 Sports Night/ Parents Meeting 1815-2045	27	28
29 NCO Training 1300-1500	30	1	2	3	4	5

## Our First Prade will be September 12-2024

### Commanding Officer's Comments

#### Drop-Off and Pick-Up Procedures

The safety and security of cadets are paramount, and the sign-in and sign-out procedure ensures that the whereabouts of each cadet are known at all times. Here's why this procedure is so crucial:

- 1. Accountability:** By having parents personally sign in and out their cadets, the organization can maintain accountability for every individual under its care.
- 2. Parental Involvement:** This procedure encourages active parental involvement in the cadet experience, reinforcing the sense of community and shared responsibility.
- 3. Compliance with Regulations:** NLCC John A. Hamilton is committed to adhering to both Alberta and National division directives, ensuring they are in full compliance with legal and safety regulations.

#### The Role of the Facilitating Officer

Having an officer stationed at the entrance to the deck to facilitate this process is a thoughtful and practical approach. It offers several benefits:

- 1. Efficiency:** The officer can streamline the sign-in and sign-out process, making it quick and efficient, reducing wait times for parents and cadets.
- 2. Clarification:** If parents have any questions or concerns about the procedure, the facilitating officer can provide clarification and guidance.
- 3. Personal Interaction:** The presence of an officer fosters a sense of community and provides a direct line of communication between parents and the organization.

NLCC John A. Hamilton's commitment to the safety and well-being of its cadets is evident in its adherence to Alberta and National division directives regarding the sign-in and sign-out procedure. By having parents take an active role in this process and providing an officer to facilitate it, the organization not only ensures the security of its cadets but also strengthens the sense of community and shared responsibility. It's clear that NLCC John A. Hamilton is dedicated to providing a safe and supportive environment for the youth it serves.

Any questions can be emailed to the corps to [adm166.jahamilton@gmail.com](mailto:adm166.jahamilton@gmail.com).

This information is also available at <https://jahamilton.ca/announcements/f/smooth-sailing-john-a-hamiltons-new-arrival-and-pick-up-process>.

Please note that if you arrive early, the doors do not open until 1800 hrs (6:00 pm) (unless you have made prior arrangement). The parade starts promptly at 1815 hrs (6:15 pm). This also applies when we have activities planned away from our LHQ (Local Headquarters).

Please do not hesitate to approach myself or the Branch members with any questions or concerns. We are always available to help and assist.

Yours Aye,  
LT (NL) Tony SONG - Commanding Officer  
#166 NLCC John A. Hamilton