

WAYNE COUNTY BOARD OF APPROVED SOCCER OFFICIALS, INC.

POLICIES AND PROCEDURES

1. DUES AND FINES

The amount of annual membership dues for an approved official shall be the equivalent of one varsity game fee (2-man). Initial fee for membership (junior varsity status for the first two years of membership) will be the equivalent of one junior varsity game fee.

The amount of the annual dues shall be sufficient to meet the financial obligations of the Unit, and is subject to change. Changes shall be reviewed at a scheduled General Business meeting.

Dues are payable to the treasurer after June 1. Failure to pay dues by August 1 will result in the official forfeiting the right to be assigned games for that season. Upon payment of his or her dues, the official will become eligible for game assignments.

Members failing to pay dues by August 1 will be fined \$5/month.

Officials shall be fined one game fee for failing to meet any one game assignment without just cause (no show) as determined by the Executive Board.

2. GAME AND ASSIGNMENT FEES

The game fee for all soccer games shall be negotiated with Section V Inc. Members may not accept any fee that is less than that specified in the Agreement between Section V and USBC. This includes game fees and mileage fees.

A \$2.00 assignment fee shall be paid for each game assigned. This fee shall be paid to the treasurer by December 1. After December 1 an additional \$10 per month.

3. MANDATORY REQUIREMENTS of NYSPHSAA's "FIVE POINT PROGRAM"

1. Observe the By-laws of WCBOASO.

2. Attend one NFHS Soccer Rules Interpretation meeting. This meeting can be with any NYSCOS-recognized local Board. Credit will be recorded by the Secretary.

3. Give satisfactory evidence of proficiency in the mechanics of officiating and of competent performance related to the specific sport.

4. Pass the NFHS Soccer Exam, given annually. Passing Grade shall be 85%.

5. Be listed with the NYSPHSAA, Incorporated Executive Director.

Additionally, each member should attend at least one business meeting, and complete the Physical Performance Testing. Completion of a fitness test from any NYSCOS recognized local Board, or recognized soccer official's organization (NISOA or USSF) may be accepted. Also, all members must abide by all portions of the Agreement between Section V and USBC.

4. TRANSFER OF MEMBERSHIP

Any member of a recognized state soccer officials board may transfer to this board, providing his or her credentials have been approved by the Executive Board. Applications for transfer shall

be made through the secretary. Once approved and annual dues are paid, the transferee will become a member in good standing.

5. DUAL MEMBERSHIP

Any member who belongs to more than one high school board shall have a membership fee equivalent to that of 50% of a varsity game fee (2-man).

6. GAME ASSIGNMENTS

It is each member's responsibility to keep The ARBITER system updated of ALL personal information and changes in availability. Update availability as often as necessary. If availability shows you as being open to referee a game, you are expected to take the game when you are assigned/notified.

Declining or turning back an assigned game, if availability indicates, will result in a fine. After 3 occurrences, a fine of \$5 per occurrence will be enforced. A turn back is defined as any initially accepted assignment coming from the unit assignor, which is turned back for any reason by that assigned member. A decline is not accepting an assignment. These fines will be added to your assignment fees due 12/1.

Members may not directly solicit or accept game assignments directly from a school, league or other organization.

The unit assignor assigns and reassigns all games. Members may not get their own substitute under any circumstance.

Officials working together should make every possible effort to contact each other to acknowledge the game date/time/place, discuss travel arrangements, uniform choices and any other information. If a member "turns back" an assigned game, whoever is reassigned must call their partner.

To verify the date/time/place of a game assigned for any particular day, officials are directed to call the home school of the assignment. That school's athletic department should verify game specifics. Officials should call that school on weekdays by 1:30 pm (for afternoon contests) or 3:30 pm (for evening or weekend contests).

Officials who are repeatedly late or tardy may be fined. The Governing Board may request a written explanation and further sanctions may be made by the Executive Board. Coaches, athletic directors or Unit members may report tardiness to the President.

Officials who are not present for their assigned game (no-show) will be fined in an amount equal to the game fee. Upon receipt of the notice from the Executive Board of the no-show, the official shall be permitted five days to mail the fine and a written explanation to the President. The Executive Board may waive a no-show fine if there is a reasonable cause.

Any junior varsity game can be officiated with one referee. All varsity games should have at minimum two officials. If for some reason there is only one official (one official does not show, one official gets hurt during the game and cannot continue, or there are no JV officials to draw from) the match can continue ONLY if both coaches agree that the remaining official can continue the match. If both coaches do not agree that the remaining official can continue (or start) the match alone, then the match is over, and the league can decide what to do. Please use

some common sense when this situation occurs. You may not want to do certain matches alone. You have the right to decline doing the match alone, if you do not feel comfortable doing so. Inform the coaches.

The approved uniform shall be announced at each rules interpretation session prior to the start of the season. NFHS Soccer Rules for uniforms will be followed. Uniforms should be neat, clean and professional in appearance. Any manufacturer's logo shall meet the established requirements. The officials will be dressed alike in uniforms primarily consisting of:

- a. A shirt approved by the state association. In the event of a color conflict between the officials and either team, the officials shall change to a jersey of a color distinct from both teams.
- b. All black shorts (no stripes).
- c. Predominately black shoes and black socks with three white stripes.

Members will follow the NFHS Soccer Rules regarding the PREGAME CONFERENCE and POSTGAME DUTIES.

7. POST SEASON TOURNAMENT

Members who wish to officiate Sectional, Regional, or State Tournament games must be an active and approved official, have officiated a minimum of five varsity games, and attend the Pre-Sectional tournament meeting.

8. IMPROPER CONDUCT PROCEDURES

No member of this organization may criticize in public the ruling of any official who is a member of the WCBOASO or reflect upon his integrity as an official. Violators of this statement shall be brought to answer before the Grievance Committee for investigation pending subsequent action by the Executive Board if necessary.

In case of an incident detrimental to the game of soccer, the officials must make a verbal report within twenty-four hours to the President. Within forty eight hours a written report must be forwarded to the president. Deposition of all cases of this nature will be through action of the Executive Board.

9. ORGANIZATIONAL ACRONYMS

National Federation of State High School Associations (NFHS)
New York State Public High School Athletic Association (NYSPHSAA)
New York State Certified Officials of Soccer (NYSCOS)
National Intercollegiate Soccer Officials Association (NISOA)
United Sports Board Council (USBC)

Approved by WCBOASO Executive Board, Month Date, 2016