

# Standard Participant Details & Evidence Form

## Permission to store and use this information

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| The information you submit here will only be processed for the following purposes:* To assess your application to be certified as Carbon Literate and maintain your certification record.
* To keep you informed about your certification and updates about the Carbon Literacy Project.
* In anonymised form, for research into Carbon Literacy by approved research partners.
* In aggregated form, to monitor the performance of The Carbon Literacy Project.

For more details, please see the [Privacy Notice](https://carbonliteracy.com/wp-content/uploads/2023/04/CLT-Privacy-Notice.pdf) on our website: <https://carbonliteracy.com/>  |

## Essential Information (please write clearly - what you write goes on your certificate)

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| --- | --- | --- | --- | --- | --- |
| First name |  | Last name |  | Post code |  |
| Country (where you currently live) |  |
| Email address |  |
| Name of your organisation |  |
| Role within organisation (e.g. job title) |  |
| Name of the organisation delivering Carbon Literacy |  |
| Date you completed your training |  |

## Diversity Monitoring (Optional)

We collect additional data to help us improve the diversity and reach of Carbon Literacy, in line with our equal opportunities policy. All questions are voluntary, and your answers will be recorded anonymously.

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| **Gender you identify as** | Male |  | Female |  | Non-binary |  |
| Prefer not to disclose |  | Other: |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Age** | 0-10 |  | 11-15 |  | 16-20 |  | 21-30 |  | 31-40 |  | 41-50 |  |
| 51-60 |  | 61-70 |  | 71-80 |  | 81+ |  | Prefer not to disclose |  |

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| **How would you describe your working status?**  | School Student |  | Employed |  | Homemaker |  |
| University Student |  | Seeking Work |  | Carer |  |
| Self-Employed |  | Retired |  | Other: |

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| --- | --- | --- | --- | --- |
| **How would you describe your ethnic background / ethnicity?** | Asian/Asian British |  | Black/ African/ Caribbean/ Black British |  |
| Mixed/multiple ethnic groups |  | White |  |
| Prefer not to disclose  |  | Other:  |

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| **Do you have a disability of any kind, for example, physical, learning, sensory or mental health condition?** | Yes |  | No |  | Prefer not to disclose |  |

Use the space below to write anything that our certification team should be aware of when processing your application:

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## Additional Permissions and Information

We love to share brilliant actions pledged by learners to inspire others, and sometimes follow-up with them directly.

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| **Are you happy for your actions to be shared with the wider CL community?** | Yes |  | Anonymously – yes |  | No |  |
| **Are you happy for our team to follow-up with you?** | Yes |  | No |  |

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| Evidence Form Contents |
| **To become certified as Carbon Literate you must complete ALL parts of this document. Refer to this section to ensure you haven’t missed anything.**

|  |  |
| --- | --- |
| **Section** | **Details** |
| 1. **The Big Picture**
 | ‘Freestyle’ answer |
| 1. **Your Individual Action**
 | Table to complete |
| 1. **Your Group Action**
 | Table to complete |
| 1. **Hints & Tips**
 | From The Carbon Literacy Project to successfully complete this form |

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**All content on this form needs to be created by the named applicant. We use AI detection technology, and any submission containing AI-generated content will be rejected, and the applicant barred from future reapplication.**

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| 1. **The Big Picture**
 |
| What are the most important changes we need to make as a society to reach zero carbon? |
| * Your answer to this question will demonstrate your overall understanding of the climate crisis.
* You can write, draw, annotate diagrams, or use bullet points.
* Recommended word count (if writing): 100-200 words.
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| 1. **Your Individual Action**
 |
| Following your Carbon Literacy training... |
| What **new action(s)** will you be committing to? |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Where** will the action take place? | Workplace |  | Home |  | Place of Education |  | Community |  |

**When individuals have attended CL training as part/on behalf of their work, we expect to see work-based actions. If you feel unable to do this, or feel you can have a bigger impact in a different area of life, please provide a brief explanation to let our certification team know why:**

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| --- | --- | --- | --- | --- | --- | --- |
| Estimated CO2e saving per year (kg) | Low (10s) |  | Medium (100s) |  | High (1000s) |  |

|  |  |
| --- | --- |
| What **greenhouse gas(es)** will this reduce? |  |
| **How** will this action reduce them? |  |
| Why is this change **significant**? |  |

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| 1. **Your Group Action**
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| Following your Carbon Literacy training... |
| What **new action(s)** will you be committing to in **a group setting**? If you cannot work directly with others, please think of an action that involves people in another way. |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Where** will the action take place? | Workplace |  | Home |  | Place of Education |  | Community |  |

**When individuals have attended CL training as part/on behalf of their work, we expect to see work-based actions. If you feel unable to do this, or feel you can have a bigger impact in a different area of life, please provide a brief explanation to let our certification team know why:**

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| Who are **the group** youwill be doing this with? |  |
| What will your **specific role** be? |  |

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| --- | --- | --- | --- | --- | --- | --- |
| Estimated CO2e saving per year (kg) | Low (10s) |  | Medium (100s) |  | High (1000s) |  |

|  |  |
| --- | --- |
| What **greenhouse gas(es)** will this reduce? |  |
| **How** will this action reduce them? |  |
| Why is this change **significant**? |  |

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| 1. **Hints and Tips! From The Carbon Literacy Project to successfully complete this form**
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| Double-check your actions before returning your form.* Are they new?
* Are they related to the setting of your training?
* Have you described the link between your action and greenhouse gas reduction?
* Are they written in your own words? (i.e. not copied)

Good-to-know:* Low/Medium/High means 10s/100s/1000s kgs carbon dioxide (equivalent). We will not be testing this part. It just shows us that you have a relative understanding of the carbon impact of different actions, as well as helping us to estimate the overall carbon reduction from CL pledges.
* There is no reduction too big or too small. As long as you are using your power to make the largest reduction you can, that is what Carbon Literacy is about.
* If in doubt…explain, explain, explain! Our certification team only see this form, so we do not know anything beyond what you write. If you are unsure if what you have written will pass, help us understand your line of thought by writing it down.
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