

Waste audit form

Dry recycling/general office waste*

Date :

Location :

Type of waste	Amount/number	Weight	Appropriate?	Avoidable?
Food waste				
Plastic				
Carrier bags				
Plastic pots				
Plastic bottles				
Single use wrappers				
Single use cutlery				
Metal				
Aluminium				
Tin cans				
Other				
Mixed/contaminated				
Sandwich packs				
Contaminated lunch boxes				
Coffee cups				
Tetra pak				
Paper/card				
Single use paper wrappers				
Tissue/blue roll				
Other				
e.g. Liquid in drinks bottles				

*Delete as appropriate

