**Link Gallery - Staff Photography Exhibition - KHFT**

Thank you for offering to participate in the staff photography exhibition which is due to be hung in June 24. The theme for this exhibition is **‘Black & White’** – the content of the image is up to you (based on the guidelines at the end of this document) but it must be a black & white image.

**Link Gallery:**

The Gallery space in the Link Corridor is run entirely by us in the hospital, we have a small committee who look after the space and plan the exhibitions. They are:

* Ines Orosnjak
* Aggie Cebula
* Theresa Weldring
* Steve Summers

We are very open to new ideas for future exhibitions. Please get in touch via [stephen.summers@nhs.net](mailto:stephen.summers@nhs.net)

**Submission Process:**

Please email a copy of your submission photograph to [stephen.summers@nhs.net](mailto:stephen.summers@nhs.net) keeping the file size to around 1 Mb. You can submit up to two photographs. **The deadline for submissions is Friday 31st May 24.**

The Link Gallery committee will sort through submissions and email you back as soon as possible letting you know if your image has been selected for exhibition. This is mainly for when we get more entries than we have spaces for. Even if your photograph doesn’t make this exhibition, we are absolutely going to have further exhibitions, so all is not lost!

If your picture is accepted, **you will need to provide a print** of it mounted in (or on) a sheet of A2 photo-mount board, card or stiff paper. The size of the photograph within this A2 mounting sheet is entirely up to you. If this sizing doesn’t mean anything to you, please get in touch and I will explain!

Please note that the gallery has 13 frames, only 2 of these are portrait format, the other 11 are landscape format. Bear this in mind when deciding what to submit, when choosing the images, we can display more landscape format than portrait format prints.

**Practical Stuff:**

* **Size** – The frames are all **A2** size which means 420 x 594 mm (16.5 x 23.5 inches). That is the size of the area within the fixed frame. So, the mounting board/card needs to be 420 x 594mm, but your photograph can be any size within that. Have a look at the gallery space - the corridor is large and even an A2 size frame looks small there. (As a guide, a 300 x 400mm print looks good in an A2 mount).
* **Printing** – **you are responsible for getting your picture(s) printed**. This is now really affordable with online services e.g. a 300 x 400mm photograph costs about £9. You will need to plan ahead to allow for delivery time.

Here are some example online providers:

[Snapfish UK: Online Photo Printing & Personalised Photo Gifts](https://www.snapfish.co.uk/home?utm_medium=cpc&utm_source=google&utm_campaign=%7b11076859%7d&utm_term=%7b1044970537%7d&gclid=EAIaIQobChMI9oTnmqr3_wIVx9_tCh3mjQNdEAAYASAAEgIjZfD_BwE&gclsrc=aw.ds)

[Photo Printing Online | All Sizes | Photobox](https://www.photobox.co.uk/shop/prints?channel=19714&cid=19714&utm_campaign=kenshoo_ggl_9929927441_146666766203_651442481184_kwd-15942886_c_e_g____1006886_&esl-k=sem-google|ng|c651442481184|me|korder%20picture|p|t|dc|a146666766203|g9929927441&gclid=EAIaIQobChMI6reA4qr3_wIVwuztCh0v2wqvEAAYASAAEgLomPD_BwE)

[Photo Printing » Print Photos Online | BonusPrint UK](https://www.bonusprint.co.uk/photo-printing)

Sometimes the larger print sizes come under the ‘Wall Art’ or ‘Poster’ section of their website.

**Top Tip** - don’t leave it till the last minute and go to the local shop for a print, it will cost much more than online! The photographs can be matt or gloss, it’s up to you. Also, when in the gallery frame, they will be behind a sheet of fire-retardant acrylic.

* **Mounting** -

If the photograph is not going to fill the A2 frame, you will need to mount it on a card or stiff paper of that size. Mounting just means sticking your picture to this backing card, or if you are able, cutting a hole of the right size and sticking it on the back. A2 mount card is really affordable and you can buy it at stationery shops like ‘The Range’, as well as from specialists.

* **Title** – please give your photograph a short one-line title. This will go on the information sheet.
* **Information sheet** – there will be an exhibition information sheet, which will have some info about each photographer, the title of each picture.

Please be aware that the exhibition space is in an open and accessible space, with frames that snap shut but are not lockable. There is an element of risk, in that damage or indeed theft is possible. So far, we have not had any trouble, so the risk is low, but you need to be aware.

**Exhibition Rules:**

There is a very simple set of guidelines for all exhibition contributors that you would expect, in order to keep our exhibitions safe and accessible to all.

***Criteria***

*We will collect and/or display paintings, drawings, prints, sculptures, installations, photography, moving image and digital artworks, that support the health and wellbeing of patients, their families and staff. The criteria for display and/or acquisition are:*

1. *Led by the needs of patients, their families and members of staff.*
2. *Of quality, demonstrating excellence in making and handling of materials.*
3. *Innovative in skills, materials and intention.*
4. *Responds effectively to the environment in which it will be displayed.*
5. *Has a positive impact on patients, families and staff, and is aligned with the Trust’s values.*
6. *Supports the development of a successful coherent collection and will stand the test of time.*
7. *Reflects the diversity of our patients, families and staff and the Trust’s Equality Policy.*

**Future:**

This is one of what we hope will be many staff photography exhibitions. Please come back with future photographs.

Contributing to a public exhibition of your work is brave thing to do, but it really does provide something to celebrate, and brightens up our workplace. Thank you!