

## Zoning Permit Application

\_\_\_\_ Village      \_\_\_\_ Town

*Please check all that apply:*

- ☐ Residential (Single-Family)
- ☐ Residential (Multi-Family)
- ☐ Residential Addition/Alteration
- ☐ Residential Accessory Use
- ☐ New Mobile Home
- ☐ Mobile Home Additions/Enclosures/Alterations
- ☐ Mobile Home Accessory Structure
- ☐ Deck
- ☐ Fence
- ☐ Swimming Pool
- ☐ Signage
- ☒ Other: \_Fence \$75.00\_\_\_\_\_

**A completed application, along with a site plan and fees must be received by the Zoning Administrator for review before the issuance of a zoning permit. Missing information may cause the delay of review or a returned/denied application.**

Owner Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Project Address (if different than above): \_\_\_\_\_

Applicant/Agent Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Lot #: \_\_\_\_\_ Block #: \_\_\_\_\_

Current Zoning of Site: \_\_\_\_\_ Current Overlay Districts of Site: \_\_\_\_\_

Proposed Type of Structure: \_\_\_\_\_

Proposed Use of Structure or Site: \_\_\_\_\_

Lot Area: \_\_\_\_\_ sq. ft. Proposed Building / Structure Footprint of Area: \_\_\_\_\_ sq. ft.

Existing Building Coverage on Site: \_\_\_\_\_ % Proposed: \_\_\_\_\_ %

Proposed Setbacks: Front \_\_\_\_\_ Rear \_\_\_\_\_ Left \_\_\_\_\_ Right \_\_\_\_\_

Proposed Structure Dimensions: \_\_\_\_ X \_\_\_\_ Proposed Building Height: \_\_\_\_\_ ft.

Estimated Cost: \_\_\_\_\_

Sanitary Facilities: \_\_\_\_ Municipal Sewer \_\_\_\_ Septic System

*The Owner(s) agrees to comply with the Village/Town of Bloomfield's Municipal Code and with the conditions of this permit; understands that the issuance of the permit creates no legal liability, expressed or implied, of the Department, Municipality, Agency, or Inspector; and certifies that all information is accurate.*

**Property Owner(s):**

\_\_\_\_\_  
*Name – Print*

\_\_\_\_\_  
*Name – Signature* *Date*

\_\_\_\_\_  
*Name – Print*

\_\_\_\_\_  
*Name – Signature* *Date*

**Applicant/Agent of all Owners:**

\_\_\_\_\_  
*Name – Print*

\_\_\_\_\_  
*Name – Signature* *Date*

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**COST RECOVERY AGREEMENT**

I/We, the undersigned, do hereby understand and agree that as an applicant or petitioner of the Village/Town of Bloomfield, I/we will be responsible for all normal fees payable by an applicant or petitioner (i.e. application fees, engineer fees, attorney fees, etc.). I/We further understand and agree to be responsible for any additional or consequential costs to the municipality as a result of my/our application or petition (i.e. engineering, legal, or other professional services). All fees and costs shall be paid withing thirty (30) days of invoice and must be paid prior to the Village/Town holding any public hearings, meetings, and the issuance of any permit or license. If payment is not made, said fees and costs may be assessed against the real property as a special charge.

I/We understand that the Village/Town of Bloomfield by and through their agents, representatives (elected or appointed), employees, successors or assignees make no representations of their findings. I/We forever hold them harmless of all liability whether founded in tort or contract and as such agree to indemnify them from all claims arising out of these transactions.

**Property Owner(s):**

\_\_\_\_\_  
*Name – Print*

\_\_\_\_\_  
*Name – Signature* *Date*

\_\_\_\_\_  
*Name – Print*

\_\_\_\_\_  
*Name – Signature* *Date*

**Applicant/Agent of all Owners:**

\_\_\_\_\_  
*Name – Print*

\_\_\_\_\_  
*Name – Signature* *Date*

| OFFICE USE ONLY:    |    |                                       |
|---------------------|----|---------------------------------------|
| Date Filed:         |    | Received by:                          |
| <b>Permit Fees:</b> |    | <b>Permit Issued By:</b> <b>Date:</b> |
| Permit:             | \$ | PERMIT #:                             |
| Other:              | \$ |                                       |
| Other:              | \$ |                                       |
| Total:              | \$ |                                       |

### **Cautionary Statement to Owners Obtaining Building Permits**

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

### **Cautionary Statement to Contractors for Projects Involving Building Built Before 1978**

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance.

### **Wetlands Notice to Permit Applicants**

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

### **Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil**

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management standards, and will comply with those standards.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## §22.22 Fence Regulations.

- 1) **Purpose.** The purpose of this section is to establish uniformity of fence construction within the village. This would thereby eliminate conflicts between neighbors since it sets minimum standards for fence construction.
- 2) **Applicability.** The requirements of this section apply to all fencing equal to or exceeding 30 inches in height for all land use and activities except for agricultural livestock fences. Agricultural livestock fencing is regulated by Chapter 90 of the Wisconsin Statutes and only allowed in zoning districts which allow livestock.
- 3) **Permit Required.** No fence shall be located, erected, moved, reconstructed, extended, converted, or structurally altered without a zoning permit and without being in conformity with the provisions of this Chapter, State Statutes, and the Wisconsin Administrative Code. The fence shall also meet all the structural requirements of local and state codes. A fence permit is not required for painting or maintenance. Repairs or replacements are at the discretion of the Zoning Administrator.
  - a) Permit Application. A zoning permit application shall be filed with the Zoning Department, consisting of the following:
    1. Name of property owner(s).
    2. Property owner's year-round mailing address to include zip code, telephone number, and email.
    3. Applicant/Agent name, address, telephone number, and email.
    4. Project location: address, lot, block, parcel number, and subdivision.
    5. Project data: height, linear feet, type of proposed fence, and location of gates.
    6. Owner(s) and applicant(s) signature and date of the permit application.
  - b) Submit Detailed Site Plan and/or Survey.
    1. A drawing, site plan, or plat map displaying property boundaries, the location of all structures on the property, the proposed location of the fence and the distances from the existing structures and lot lines.

*Note:* Self-drawn site plans shall be drawn to an accurate scale (i.e. 1" = 20')
    2. Show and label streets.
    3. Driveway and size.
    4. Dimension of dwelling, sheds, garages, and decks.
    5. Size of parcel.
    6. Depict the proposed fence with small crosses "x" or highlight area of proposed fence.
    7. Copy of contractor's proposal, or estimate, if applicable.
    8. Any additional information to help determine compliance at the Zoning Administrator's request.
  - c) Permit Fee. Fees shall be established by resolution of the Village Board. The fee schedule shall be on file at the office of the Village Clerk. Fees shall be related to costs involved in handling the permit application and reviewing plans. A permit fee shall be remitted upon submittal of the application. If any fence is installed, in full or part, prior to the issuance of a permit, two (2) times the fee shall be charged for the permit.
  - d) Application Review, Approval Required, and Permit Issuance. The Zoning Department shall review and certify all applications as complete before approving a permit. All

applications that comply with this Ordinance will be stamped approved and issued a permit.

- e) Completion of Installation. Zoning permits issued under this subsection shall be fully installed in accordance with this Ordinance within one (1) year of the date of issuance.

The owner or owner's agent may file a written request for an extension of the permit by the expiration date and a reason for the request. A permit under this section may be extended for up to one hundred eighty (180) additional days to complete the installation.

- 4) **Fences Permitted without a Zoning Permit.** The following types of fences are permitted, as specified, without a permit, to subject to the following restrictions and providing that said fence does not in any way interfere with traffic visibility, or block, redirect or cause a drainage problem for the adjacent or downstream properties:
  - a) Agricultural farm fences where land is used for farming and grazing.
  - b) Snow fencing shall be permitted in all districts not exceeding four (4) feet in height provided it is removed May 1<sup>st</sup> through November 1<sup>st</sup> of each year. No snow fence shall extend into the street right-of-way line unless installed by the Village or a contractor having a permit from the Village.
  - c) Decorative fences not exceeding two (2) feet in height shall be permitted in all districts. Such fences shall not be placed in any manner which presents a hazard to pedestrians on any public right-of-way.
  - d) Underground electrical dog fences are permitted in all districts.
  - e) Temporary garden fences limited to 120 days or a reasonable season.
- 5) **Construction and Installation of Fencing.** All fences shall be installed with the following requirements:
  - a) Structural and support components of a fence shall face away from adjacent properties.
  - b) Fences shall be installed with finished side (good side) facing the adjacent property or public right-of-way, and the fence posts must be located on the inside of the fence facing the property on which the fence is located, except when the style of fence commonly described as a "Good Neighbor Fence" (staggered boards) is installed.
  - c) All fences shall be maintained in good repair and in structurally sound condition.
  - d) Fences shall be installed plumb, and the top finish of the fence shall be uniform. Fences shall follow the contour of the ground to the extent practical. Adjustments for grade shall occur at the bottom of the fence.
  - e) The height of the fence shall be controlled by the applicable provisions of the Bloomfield Zoning Ordinance for the district in which the fence will be located. Fence height shall be measured from the natural or approved grade. Methods to raise elevation of the site shall require approval by the Zoning Administrator prior to installation.
  - f) The project site shall be marked by Diggers Hotline before digging holes for fence installation.
  - g) Any land disturbance shall not obstruct storm water drainage or divert storm water on the property of another.
  - h) Fences placed in the "Vision Clearance Triangle" shall not exceed three (3) feet in height above the mean street grade except for chain link fences or ornamental fences.
  - i) It is recommended that posts be a minimum of 3' deep, set in concrete or crushed limestone. Posts shall be round or square and a top face board is required.

6) **General Requirements.** The following height and location requirements must be met:

a) Street Yard.

1. Minimum setback of two (2) feet from the property line or a minimum of six (6) feet from a road edge, whichever is furthest from the road right-of-way.
2. Corner lots – see Vision Triangle Exception.
3. Fences located within the street yard areas must be 50% opaque.
4. See Subsection 7 for residential street yard height requirements.
5. See Subsection 8 for commercial and industrial street yard height requirements.

b) Interior Side Yard.

1. Maximum height of six (6) feet and may be placed on the inside of the property line. Six (6) feet fences in the side yard shall not extend beyond the front of a principal structure or (if vacant) the required building setback.

c) Rear Yard.

1. Maximum height of six (6) feet and may be placed on the inside of the property line.

d) Vision Triangle Exception. On corner lots, no fence over three (3) feet in height shall be permitted within vision triangle areas (15 feet each way of the corner of such lot adjacent to the street intersection). A fence may encroach upon a vision triangle provided it is 90% see-through and does not obstruct the vision of either pedestrians or motorists. For example, chain link or wrought iron with a mesh of two inches or more shall be permitted within such area to a maximum height of five (5) feet.

The exception to the above is parcels on any federal, state, or county highway the vision triangle space shall be increased to twenty-five (25) feet each way.

e) Approved Fence Materials. All fences shall meet the following material requirements:

1. Fences shall be constructed using materials suitable for residential-style fencing, including, but not limited to wrought iron, vinyl, chain link (with a minimum thickness of nine (9) gauge and a required top rail support), stockade or board-on-board wood (Good-Neighbor Fence).
2. No fence shall be constructed of used or discarded materials in disrepair, including, but not limited to, doors, pallets, tree trunks, trach, ores, junk, or other similar items. Materials not specifically manufactured for fencing, such as railroad ties, wooden doors, landscape timbers or utility poles shall not be used for, or in the construction of a fence. T-stakes shall not be permitted in residential areas.

f) Existing Fences. Any fence existing upon the effective date of this Ordinance shall not be enlarged, extended, or replaced, except in strict compliance with all the requirements of this Ordinance.

7) **Residential Fencing.**

a) Residential fences shall comply with the following setbacks for street yard fences:

1. Maximum height of four (4) feet between the street yard and principal structure or (if vacant) the building setback.

b) No fence shall be constructed of dangerous materials or materials that would constitute a nuisance. No fence shall be constructed of razor wire or conduct electricity or be designed to shock with electricity.

**8) Commercial (Business) and Industrial Fencing.**

- a) Fences may be located in all yards in commercial and industrial districts. Fences located in the street yard shall be approved by the Plan Commission prior to the issuance of a permit.
- b) Fences installed in commercial and industrial districts shall not exceed six (6) feet in height, except when required to enclose outside storage areas or when approved by the Plan Commission.
- c) With the approval of the Zoning Administrator, barbed wire may be used at the top of fences in commercial and industrial zones, provided that the barbed wire and its supports are minimum of six (6) feet above the ground or height and project toward the fenced property and away from any public area.
- d) Closed type fences may be permitted in all business, industrial, and park districts for garbage containers with the following restrictions:
  - a) Shall not exceed six (6) feet in height.
  - b) Shall not be located in the street yard.
  - c) Shall not be closer than ten (10) feet to a property line.

**9) Agricultural Fencing.**

- a) Agricultural fences are regulated by Chapter 90 of the Wisconsin Statutes.
- b) Fencing shall be permitted in all yards in the A-1, A-2, and A-3 districts and in all yards on legal non-conforming agricultural uses for replacement of existing fencing. Fencing shall be permitted in front yards only for the enclosure of cultivated fields, pastures, and animal pens.
- c) Fencing for areas other than those described in Subsection 8(a) above shall comply with the residential fencing requirements.

**10) Institutional and Park Fencing.**

- a) Fencing over six (6) feet in height, enclosing a park, elementary, middle, or high school site shall be permitted in all yards.
- b) All fencing in institutional districts or for institutional uses shall be limited to open mesh-type fencing (chain link).