

REQUEST FOR PROPOSALS (RFP)
Residential Garbage and Recycling Collection and Disposal Services
Village and Town of Bloomfield, Walworth County, Wisconsin

Section 1: General Information

1. RFP Information Summary:

Sealed Proposals will be received until 1:00pm, Friday, September 30, 2022, at the Bloomfield Municipal Center, N1100 Town Hall Rd, Pell Lake, WI 53157. Proposals received or tendered after this date and time will not be accepted. Facsimile and emailed copies will not be accepted.

The original proposal along with ten (10) copies shall be addressed to the Village and Town of Bloomfield, and be contained in a sealed envelope, which is marked “*Garbage and Recycling Services – Sealed Proposal*”.

Questions regarding the proposal or services should be directed to: Sue Leedle, Town Supervisor via email at s.leedle@townofbloomfield.com.

Award of the contract to the successful contractor shall be based upon the proposal determined most advantageous to the Village and Town. Proposals shall be valid for at least ninety (90) days from the date of the bid opening, subject to provisions for correction of errors in the proposal as contained in §66.29 Wisconsin Statutes. The signed contract must be returned within thirty (30) days of the notice of contract.

2. Time Schedule for Consideration:

	Date
First Publication of RFP	August 25, 2022
Second Publication of RFP	September 1, 2022
Pre-Qualifications Statement Due – Village Administrator	September 23, 2022
RFP Submittal Deadline – Village Clerk	September 30, 2022 at 1pm
Proposals Opened – Joint Recycling Committee Meeting – Bloomfield Municipal Center	TBD between October 3-7, 2022
Village Board Approves Selected Contractor – Bloomfield Municipal Center	October 10, 2022 Joint Board Meeting at 6:00pm

The Village and Town reserve the right to make changes to the schedule and may conduct contractor interviews if deemed appropriate.

3. Definitions:

“**Bulk Waste**” shall mean such items as electronic waste, furniture, carpeting/padding, waste oil, and tires and other similar household items.

“**Contractor**” shall mean any firm responding to this request for proposals.

“**Electronic Waste**” refers to electronic equipment that is banned from Wisconsin landfills, items include, but are not limited to, cathode ray tube (CRT) monitors, computer monitors, tube televisions, laptops, desktop computers, computer equipment, cell phones, DVD players, VHS players, microwaves, fax machines, office equipment, or other items per Wisconsin State Statute 287.07(5)(a).

“Recyclables” includes items such as aluminum containers, glass containers, plastic containers, steel containers, steel and aluminum containers for carbonated and malt beverages, corrugated papers and container boards, foam polystyrene packaging, magazines and similarly printed papers, newspapers, and similarly printed papers.

“Solid Waste” shall mean all discarded and unwanted putrescible and non-putrescible household and kitchen wastes, including but not limited to food, food residues, and materials necessarily used for packaging, storing, preparing, and consuming same; and all combustible and non-combustible waste materials resulting from the usual routine of domestic housekeeping, including but not limited to, plastic containers not included as recyclables; crockery and other containers; cold ashes; furniture, furnishings, and fixtures; textiles and leather; dead domestic animals and domestic animal waste; toys and recreational equipment; and similar items. The term “Garbage” expressly excludes any Recyclables, hazardous waste, or other hazardous materials as defined in Wis. Stat § 291.05.

“Unit” shall mean each single family and multi-family residential dwelling located within the legal boundaries of the Village and Town.

“White Goods” refers to inoperative and discarded refrigerators, ranges, washers, water heaters, freezers, and other similar domestic and commercial large appliances.

“Yard Waste” refers to vegetative matter resulting from landscaping maintenance or land clearing operations at Residential Units premise and includes materials such as tree and shrub trimmings, grass clippings, palm fronds, trees, and tree stumps.

These definitions may be modified from time to time by written agreement of the Village, Town, and Contractor.

4. Right to Reject:

The Village and Town reserve the right to reject in whole or in part any proposals, waive any informality, cancel this solicitation, and award a contract deemed in the best interests of the Village and Town of Bloomfield. In addition, the Village and Town reserve the right to award the contract to another qualified contractor if the successful contractor does not execute a contract within thirty (30) days after the award of the proposal or fails to comply with any other requirements of this RFP.

5. Proposal Clarification:

The Village and Town reserve the right to request clarification of information submitted and to request additional information. At the Village and Town’s option contractors may be required to substantiate information provided within their proposal.

6. Non-Acceptance of Proposals:

No proposal shall be accepted from, nor a contract awarded to any person, firm, or corporation that is in arrears or is in default to the Village or Town for any debt or contract or has failed to faithfully perform any previous contract with the Village and Town.

7. Criteria for Award of Contract:

The Village and Town will award the Contract to the Contractor whose proposal the Village and Town determine is in the best interest of the Village, Town, and its residents. Although price will be a factor, the Village and Town will not compromise the quality of work, professionalism and other ethical considerations when deciding a Contractor to award the Contract. The Village and Town will

award the Contract to the Contractor whose proposal most closely satisfies the following specifications:

- *Cost* – The Village and Town will consider the proposed price for the curbside collection of Garbage and Recyclables.
- *Company Experience* – The Village and Town will consider whether the Contractor has performed similar types of service work and has provided similar services for other municipalities.
- *Company Service Record* – The Village and Town will consider the course and volume of complaints the Contractor receive, and the timeliness of which the Contractor typically resolves complaints.

Section 2: Instructions for Contractors

1. Proposal Package:

All the contents of this RFP are integral to the Village and Town’s desired scope of services and proposals should consider the comprehensive nature of the requested work. Potential Contractors shall submit proposals by including the following attached forms and documents:

- Narrative Presentation of Contractor’s Services and Business History
- Signed Cover Letter of Proposal on Contractor’s letterhead
- Signed Appendix A (Schedule of Fees)
- Signed Appendix B (Qualification Statement & Company Profile)
- Proof of Insurance as outlined in Section 6 (7)
- Proof of Performance Bonds as outlined in Section 6 (8)

Section 3: Customer Base and Bloomfield Statistics

1. The Contractor shall provide curbside waste disposal and recycling service to all Residential Units, presently 2,103 – Garbage, 2,082 - Recycling for the Village of Bloomfield and 707 – Garbage and 674 – Recycling for the Town of Bloomfield.
2. The Village and Town has land area of approximately 33.4 square miles.
3. The 2022 Preliminary Population is 4,821 for the Village of Bloomfield and 1,790 for the Town of Bloomfield.
4. The total mileage of the Village and Town roads and highways is approximately 84 miles.
5. Village and Town map is attached as Exhibit 1.

Section 4: Scope of Work

Curbside. The Village and Town are seeking proposals for residential curbside garbage collection, recycling collection, special bulk item collection, and white goods collection. The Village and Town with this RFP are expecting specific service delivery mechanisms that match existing service delivery and expect bids for that type of service.

1. Service Contract:

The Contractor will be required to enter into a contract with the Village and Town of Bloomfield specifying the terms of these bid documents.

2. Contractor Equipment:

The Contractor shall provide and use a uniformly covered truck. Truck bodies shall be of metal, watertight, enclosed, and designed and manufactured for the collection of garbage. All vehicles must be tarped. The trucks shall be well maintained so that they are free of leaks of oil, fuel, and fluid. Contractor shall clean up any leaks from said trucks and shall repair leaks prior to the next collection

date. Those operating trucks for the Contractor shall clean up any garbage that drop off the trucks or are blown off the trucks while loading said trucks or traveling on the streets of the Village and Town, whether the material falls onto the said street or onto private property. Said equipment will not be permitted to remain parked anywhere on Village or Town right-of-way when not in use. There will be No transfer of garbage from Truck to Truck on Village or Town Roads or on Village or Town property.

3. Garbage and Recyclable Carts:

- Contractor will deliver carts to all units and complete an initial inventory of carts in the Village and Town before commencing service.
- Contractor to provide cart maintenance over the life of the contract regardless of whether the Village, Town or contractor purchases the carts.
- All carts furnished by the Contractor for use by Residential Units shall, while in the possession and control of the Unit, remain the property of the Contractor, and neither the Unit nor the Village or Town shall have any ownership rights to such carts. In accordance, Contractor agrees to clearly mark carts and all other equipment, including vehicles, with Contractor's name.
- New Home Collection shall begin upon occupancy. The Village or Town Administrative office will notify the Contractor of new residential units.
- The Contractor shall maintain a list of carts and shall update this list annually and submit a copy to the Village and Town.
- Units may request supplemental carts to meet their needs, in addition to the carts provided within the service contract by a request directly to the contractor. The Contractor will provide and bill such services directly to the customer. The Village and town shall have no responsibility

4. Curbside Garbage and Recyclable Location:

- Collection of Garbage and Recyclables shall be curbside. Each resident will provide sufficient access for the Contractor's vehicle to reach the carts. Carts shall be placed before 6:00am at curbside for collection service. When construction work is being performed in the right-of-way, Carts shall be placed as close as practicable to an access point for the Contractor's collection that permits access by Contractor's collection vehicle to the Carts without endangering Contractor's employees or equipment.
- Disabled or Elderly residents as identified by the Village and Town shall receive doorway service at no additional cost.

5. Garbage Collection:

- Automated garbage collection using contractor provided carts weekly (95-gallon). All units will be delivered the same size cart.
- Items that are not subject to collection will be tagged by employees of the Contractor and left at the residence with an explanation.

6. Recycling Collection:

- Automated single stream recycling collection using contractor provided carts bi-weekly (95-gallon). All units will be delivered the same size cart.
- The Contractor may visually inspect recyclable materials they are collecting on a periodic basis in order to determine compliance with this section. Upon encountering such prohibited materials, they shall use a tag to inform the resident of the reason for refusing the material.

7. Bulk Item Collection:

- Once per month curbside collection provided in the base contract at no additional cost. Resident must call for bulk item collection ahead of scheduled pick-up date.
- Roadside pick-up for dumped bulk items directed by the Village or Town.
- Automotive tires but shall be limited to two (2) tires per month, not to exceed eight (8) per year.
- Waste oil in a clear, plastic container with screw top, not to exceed one (1) gallon per month.

8. Municipal Buildings and Parks:

- Contractor shall provide garbage and recycling services including dumpsters at the Village/Town owned buildings, Parks, or other locations.
- The following table shows the current cart needs at each facility. If the carts are inadequate, the Contractor shall provide additional or larger containers.

Municipal Facility	Municipal Garbage	Municipal Recycling
Municipal Center/Police Dept N1100 Town Hall Rd	95-gallon carts (5)	95-gallon carts (5)
Highway Garage/Fire N1113 Clover Rd	2-yd dumpster (1)	95-gallon carts (10)
Water Plant W974 Pell Lake Dr	95-gallon carts (1)	95-gallon carts (1)
Waste-Water Plant N1183 County Rd U	95-gallon carts (1)	95-gallon carts (1)
Lakeside Beach – across from W1112 N Lake Shore Dr	95-gallon carts (1)	95-gallon carts (1)
Roller Rink Beach – across from N1320 S Lake Shore Dr	95-gallon carts (1)	95-gallon carts (1)

9. Special Events:

Contractor shall provide dumpsters for at least two (2) special events that are hosted by the Village/Town at no additional charge. Kids Day Out, 4th of July, etc.

10. Special Pick-up Rates:

Contractor may quote unit for pick-up of construction or other materials. Contractor to direct bill residents for additional bulk items at predetermined price.

11. Support Service:

Contractor shall maintain, at its expense, either a local or toll-free telephone number and provide staffed telephone service from 8:00am to 5:00pm, Monday – Friday to receive calls concerning Bloomfield collections. Service is the utmost concern to the Village and Town and its expected that resident concerns be responded within 24 hours. Furthermore, the Village and Town expect to have key contacts at the Contractor’s firm to address Village and Town concerns over performance of the Contractors work and to resolve issues in a timely manner.

12. Reporting:

The Contractor shall be required to prepare a Quarterly Report itemizing garbage and recyclable tonnage and service log information. This report shall be submitted by the 15th day of April, July, and October. An Annual Report of all waste collected for previous year shall be submitted by January 31st of each year to assist in completion of any DNR grants pertaining to recycling and waste management.

Note: Recyclable materials shall be reported by type collected and weight.

Section 5: Garbage and Recycle Disposal Scope of Duties

1. General Requirements:

- The Contractor shall at all times use disposal methods that are in compliance with all Federal, State, County, and Municipal laws, ordinances, and regulations.
- The Contractor shall be responsible for all collection and transportation costs necessary to bring garbage to a licensed disposal site and shall be responsible for the payment of all tipping fees for solid waste. The Contractor shall be responsible for all collection and transportation costs necessary to bring recyclables to suitable processing sites.
- All solid waste and recyclables collected shall be removed from the Village and Town as soon as the materials are collected, but in any event no later than 7:00pm on the date of collection.

2. Requirements for Disposing of Garbage:

- Throughout the term of a contract, the Contractor shall own, co-own, rent, lease, control, or otherwise have access to a properly-licensed and permitted landfill of sufficient capacity for the disposal of solid waste.
- The Contractor shall furnish the name and location of the landfill and, if applicable, transfer station intended to be used during the term of this contract. Upon request of the Village and Town, proof that such facilities with all laws and regulations reserve the right to visit and inspect such facilities with reasonable notice. This shall not preclude the Contractor from changing the disposal location to a reasonable alternate site, but the Contractor shall notify the Village and the Town in advance of any changes. Upon request of the Village and Town, the Contractor shall furnish evidence of arrangements assuring availability of adequate landfill capacity for disposal of solid waste collected under this contract.

3. Requirements for Disposing of Recycling:

- Throughout the term of a contract, the Contractor shall own, co-own, rent, lease, control, or otherwise have access to a suitable storage/processing facility for the purpose of sorting and/or preparing the collected recyclable material collected to be marketed and sold, or the Contractor shall transport each recyclable material collected to either a processor(s) or broker(s) experienced in processing and marketing recyclables or to a market itself.
- The name and location of the facility(ies) of the Contractor, or its processor(s) or broker(s), or market(s), shall be furnished to the Village and Town. The Village and Town shall have the right to visit and inspect the storage, processing, broker, and market locations during regular business hours with reasonable notice.
- The Contractor shall be responsible for payment of all necessary processing costs for recyclables. Processing costs are defined to include, but are not limited to: any sorting, removal of contaminants and waste residues, intermediate storage or consolidation, transfer, crushing and/or baling costs, as well as the necessary supplies therefore as may apply prior to passing of title of the recyclables to another party for recycling.
- The Contractor shall retain all proceeds from the sale of recyclable materials. Projected revenues from the sale of recyclables should be considered in costing out the proposal. It is the Village and Town's intent to have assurance from the Contractor that markets are available for the recyclables collected.
- No disposal of recyclables shall be delivered to a landfill or incinerator by the Contractor shall occur without the Village and Town's knowledge and authorization. Should such disposal occur without the Village and Town's knowledge and authorization, it may result in termination of the contract and/or reimbursed compensation to the Village and Town. Upon request of the Village

and Town, evidence of appropriate sale of or transfer of title to the recyclables for recycling shall be furnished to the Village and Town.

- Contractor shall be required to notify the Village and Town of Bloomfield Clerk if it is readily apparent that a household continually is in violation of the Village and Town's recycling ordinance. The Contractor shall furnish the violator's address and the nature of said violations. Notification shall be made by letter, fax, email, or telephone.

4. Days and Hours of Collection:

The Contractor shall collect garbage between 6:00am and 7:00pm once per week from Monday to Wednesday. Once every other week but on the same day and within the same time frame as garbage is collected, the Contractor shall collect Recyclables. Contractor agrees to collect Garbage and Recyclable carts in a manner to minimize or prevent the scattering of any materials onto the public streets or properties adjacent thereto.

5. Routes of Collection:

The Contractor shall furnish the Village and Town with a proposed route map.

6. Holidays:

In any week in which a National Holiday occurs, the days of collection following the holiday shall be one day later unless said day is a weekend. Normal scheduled collections will commence the following week.

7. Inclement Weather:

In the event of inclement weather that prohibits normal collection, the collection may be delayed with the notification to and consent of the Village and Town, but in no event shall collection be delayed by more than three days.

8. Excluded Garbage and Recycling:

The Contractor shall not be required to collect garbage and recycling from a commercial establishment or industry within the boundaries of the Village and Town of Bloomfield. The Contractor may privately contract with said excluded parties to provide requested services. The Contractor will not be required to collect hazardous materials, liquids, soil, rocks, broken concrete, or asphalt, remodeling or demolition materials, and new construction debris except as provided above. Contractor shall tag materials left at curbside with notice of reason for such refusal and company contact information.

9. Prohibited Materials:

Contractor is not responsible for Prohibited Materials as defined in the State of Wisconsin, Department of Natural Resources Regulation. When Contractor refuses pick-up of "Prohibited Materials", Contractor shall tag materials left at curbside with notice of reason for such refusal and company contact information.

Section 6: General Requirements and Terms of Service

1. Contractor Status:

Contractor is an Independent Contractor. Neither Contractor nor its agents are to be considered employees or agents of the Village or Town for any purpose whatsoever. Contractor is an employer and is required to have Workers Compensation Insurance pursuant to Wisconsin Statutes to cover Contractor's employees.

2. Term:

The term of a Contract shall be for the period beginning on January 1, 2023 and expiring on December 31, 2028 (the “Initial Term”), with an option by mutual agreement of the Village, Town, and Contractor, to renew for additional five (5) year periods unless either party provides at least ninety (90) days prior written notice to the other party of its intent not to renew the contract prior to the expiration of the Initial Term. No automatic extensions of contract shall be allowed.

3. Exclusivity:

The Village and Town intends to enter into an exclusive contract to collect, transport, dispose and recycle all Garbage and Recyclables generated by Residential Units within the legal boundary limits of the Village and Town. No other private or public Garbage or Recyclable service entity shall be permitted by the Village and Town to provide Collection Services to Residential Units within the legal boundary limits of the Village and Town during the term of this Contract. The Village and Town shall take all actions necessary to enforce this provision. Contractor shall, at its own expense, furnish personnel and equipment sufficient to accomplish the work herein described. Contractor shall establish and maintain collection routes in an efficient manner.

4. Permits and Licenses:

The Contractor shall obtain at its own expense all permits and licenses required by law ordinance and maintain some in full force and effect.

5. Disposal of Garbage and Recycling of Recyclables:

The Contractor shall provide at its own expense a suitable disposal site for all garbage and a processing facility for Recyclables. The Contractor will ensure the disposal site and processing facility complies with all state and federal laws and regulations, local ordinances, as well as regulations by the Wisconsin Department of Natural Resources. The Contractor agrees that all garbage shall be hauled and disposed of outside the limits of the Village and Town. The Contractor also agrees that all garbage shall be hauled and disposed in a manner that shall not cause offensive or unsanitary conditions and in a manner that shall not create a public nuisance during transportation. The Contractor shall be responsible for and shall clean up any materials spilled by the Contractor in the course of the Contractor’s service.

6. Damages:

The Contractor shall take all necessary precautions for the protection of public and/or private property. The Contractor agrees to be responsible for damages on public or private property that result from the operation of vehicles or the handling of any containers. The Contractor agrees to repair or replace all property that suffers damage by the Contractor within fifteen (15) days of incident. The Contractor agrees to repair or replace property to equivalent quality at the time of damage at no charge to the property owner or the village/town.

7. Contractor’s Insurance:

The Contractor shall maintain in full force and effect at all times during the term of the Contract, an insurance policy or policies which name the Contractor, Village, Town, and agencies as insured against all liability resulting from injury occurring to persons or property by reasons of the operations of the Contractor pursuant to the Contract. Certificate of Insurance shall be filed with the Village and Town annually. Contractor shall obtain and maintain the following types of insurance:

- Worker’s Compensation Insurance and Occupation Diseases Insurance. Contractor shall carry in a company authorized under the laws of the State of Wisconsin a policy to protect the company against liability under the Worker’s Compensation Statutes of the State of Wisconsin.

- General Liability Insurance including Products or Completed Operations, Bodily Injury, and Property Damage Liability: \$5,000,000.00.
- Auto Liability for Bodily Injury and Property Damage: \$1,000,000.00 per person per accident.
- Property Damage: \$1,000,000.00
- Environmental Impairment Liability or Pollution Liability with coverage of at least \$1,000,000.00 per occurrence and \$1,000,000.00 annual aggregate.

No Contract will be signed with a potential Contractor until proof of coverage, along with proof of the Village and Town of Bloomfield as an additional named insured, has been received and reviewed for acceptability by the Village and Town Attorneys.

8. Performance Bonds:

The Contractor shall also furnish a performance bond in the amount of half of the annual contract amount to be in full force and effect during the entire term hereof. In the event the named surety is required to re-insure the performance bond, it shall be re-insured in a corporation authorized to do business in Wisconsin and shall be in such form as will enable the Village and Town to bring an action against the company re-insured and the reinsurer.

9. Default:

The Village and Town may terminate a Contract written by notice of default to the contractor, if:

- the Contractor fails to perform the services as outlined within section 3 General Requirements and section 5 Requirements for Disposal of Residential Garbage and Recycling of Recyclables, or
- the Contractor fails to make progress so as to endanger the performance of the Contract, or
- the Contractor fails to obtain or maintain in full force and effect the insurance policies or performance bond outlined in Section 6 (8) Contractor's Insurance and Section 6 (9) Performance Bonds.

In the event the Village and Town terminate the Contract, the Village and Town may procure supplies or services similar to those terminated, and the Contractor shall reimburse the Village and Town for any excess costs for similar supplies and services unless the contractor provides acceptable evidence that failure to perform was due to causes outside the control and without the fault or negligence of the Contractor. Default by the Contractor, at the option of the Village and Town, constitutes a breach of the Contract, and the Village and Town will be entitled to the performance bond or letter of credit that the Contractor obtained to supplement their initial proposal. The Village and Town are entitled to the performance bond or letter of credit not as a penalty but as liquidated damages

10. Indemnification:

The Contractor shall indemnify, hold harmless, and defend the Village and Town of Bloomfield, its officers, agents, employees, administrators, and its respective Board members, participating residents from and against any and all liabilities, claims of whatever kind or nature, including environmental claims, for any waste disposed of at the Contractor's landfill or any other landfill selected by Contractor, or for any violation of governmental laws, regulations, or orders, charges, penalties, forfeitures, suits and the costs and expenses incident thereto including attorney's fees and cost of defense, and for any other claims occasioned by or arising out of Contractor's performance or operations hereunder.

11. Assignment of Contract:

Village and Town will not recognize any assignment by the Contractor of the contract, or any part thereof, unless the Contractor obtains prior written approval by the Village and Town. Such assignment shall not relieve the Contractor from any obligations or change the terms of Contract.

Section 7: Compensation

1. Village/Town Cost and Resident Participation

The Contractor's curbside garbage, recycling, bulk item, and white good charges shall be based upon the total number of Units within the Village and town which are in place at the beginning of each one-year period. Prior to November 15th of each one-year period throughout the life of the Contract, the Village, Town, and Contractor shall establish the actual number of Units participating in the program, and this number will be used to compute the next year's payments. All Village and Town residences are considered to be participant Units.

2. Terms of Compensation:

The Contractor shall be compensated monthly by the Village and Town for services rendered. Said monthly payments will be made by the (30th) of the month, following satisfactory service pursuant to the Contract. Service shall commence on January 1, 2023.

Invoice address for Town of Bloomfield:

Town of Bloomfield
PO Box 704
Pell Lake, WI 53157

Invoice address for Village of Bloomfield:

Village of Bloomfield
PO Box 609
Pell Lake, WI 53157

**Appendix A
PRICE QUOTATION
Schedule of Estimated Fees**

Combined Collection and Disposal of Garbage and Recyclables

January 1st, 2023 – December 31st, 2023

Weekly Garbage

Bi-Weekly Recycling

\$_____/month/Unit

\$_____/month/Unit

Total Rate – \$_____/month/Unit

January 1st, 2024 – December 31st, 2024

Weekly Garbage

Bi-Weekly Recycling

\$_____/month/Unit

\$_____/month/Unit

Total Rate – \$_____/month/Unit

January 1st, 2025 – December 31st, 2025

Weekly Garbage

Bi-Weekly Recycling

\$_____/month/Unit

\$_____/month/Unit

Total Rate – \$_____/month/Unit

January 1st, 2026 – December 31st, 2026

Weekly Garbage

Bi-Weekly Recycling

\$_____/month/Unit

\$_____/month/Unit

Total Rate – \$_____/month/Unit

January 1st, 2027 – December 31st, 2027

Weekly Garbage

Bi-Weekly Recycling

\$_____/month/Unit

\$_____/month/Unit

Total Rate – \$_____/month/Unit

The Contractor understands and agrees that the Schedule of Estimated fees represents the total cost for the periods provided, including the State of Wisconsin Generator’s tax and Environmental Fees applicable to all garbage. In the event that any laws, statutes, or ordinances are enacted that increase or add taxes and fees to the disposal of garbage or to the recycle process of Recyclables, the Contractor, Village, and Town reserve the right to renegotiate the contract. The Contractor agrees that such renegotiations shall only relate to compensation for additional expenses, taxes, or fees related to compliance of applicable laws.

Appendix B

Qualification Statement

A. General Information:

Name of Contracting Entity: _____

Authorized Contact Name and Title: _____

Full Address and Zip Code of Contracting Entity: _____

Phone #: _____ Email Address: _____

Date Organized: _____ State Incorporated: _____

B. Contract Default:

Has the contracting entity ever defaulted or failed to complete any awarded work on a contract for collecting, disposing, or recycling of Garbage and Recyclables?

Yes / No _____ (If yes, please attach a statement explaining where and why)

Has any officer or partner of the contracting entity held a similar role for another entity, within the last five years, that failed to complete an awarded contract?

Yes / No _____ (If yes, please attach a statement explaining where and why)

Has any officer or partner of the contracting entity failed to complete a contract awarded to his/her own name within the past five years?

Yes / No _____ (If yes, please attach a statement explaining where and why)

C. Financial Ability:

Please provide a current financial statement and attach verification of the performance bond or line of credit as required in Section 2 Proposal Package

D. Vehicles:

Please list any vehicles to be used in the weekly collection of Garbage and bi-weekly collection of Recyclables:

E. Experience:

Number of employees currently employed: _____

For how many years has the contracting entity engaged in the collecting, disposing, and recycling of Garbage and Recyclables under their present name? _____

Please list the contracting entity’s five most recent municipal contracts for the provision of collecting, disposing, and recycling services (include name and contact information of references, type of work completed and cost):

Please list or attach any other references the Village/Town may contact:

Responding Contractor acknowledges and agrees that:

The Village and Town of Bloomfield reserves the right to reject any or all proposals and select the proposal believed to be in the best interest of the Village and Town in the Village and Town’s sole discretion. The Contract will be awarded to a single Contractor based on consideration of proposed prices, Contractor qualifications, experience, and capacity to provide services. All proposals are valid for 90 days from RFP openings. The signed contract must be returned 30 days after award.

Company Name: _____

Address: _____

Phone #: _____ Email Address: _____

Signature: _____ Date: _____

Name and Title: _____

NOTE: A proposal is only a framework for further discussions. The Town and Village reserve the right to negotiate any and all terms set forth in a proposal. Any party submitting a proposal expressly understands that a contract will only be formed by approval of a specific written document by the Town Board and Village Board and signature the approved document by authorized representatives of the Town, Village, and the proposing party.