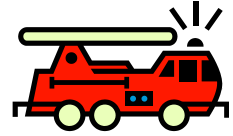


Bloomfield Genoa City Board of Directors Agenda



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In compliance with Section 19.84, Wisconsin Statutes, notice of meeting of the Bloomfield Genoa City Board of Directors is hereby given:

Date: January 9, 2019 - REVISED

Time: 6:00 pm

Place: Bloomfield Fire Station

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AGENDA

1. Call to order
2. Roll call
3. Verification of agenda posting
4. Approve minutes of previous meetings
5. Fiscal Agent Report
6. Fire Chief Report
7. Old Business (Discussion & possible action) - None
8. New Business (Discussion & possible action)
 - a. Year-end Reports
 - b. Request for tuition reimbursement
9. Set Dates for Next Meeting
10. Adjournment

Posted: January 8, 2019

Bloomfield Town Hall
Pell Lake Post Office
Monroe's Service
Lake Ivanhoe Clubhouse
Pioneer Estates

Genoa City Village Hall
Genoa City Post Office
Genoa City Public Library
State Bank of the Lakes (Genoa City)

Bloomfield Genoa City Fire Board of Directors
Meeting Minutes
January 9, 2019

I. Call to order

Moderator Bryan Haase called to order the regular meeting of the Bloomfield Genoa City Fire Board of Directors at 6:04 pm on January 9, 2019 at the Bloomfield Fire Station.

II. Roll call

Bryan Haase conducted a roll call. The following persons were present:, Gary Grolle, Bill Antti, Sue Leedle, Fiscal Agent Colleen Dunford, Dan Schoonover, Bryan Haase and Fire Chief Fred Schalow. Absent: Cheri Boroweic and Kevin Conlon.

III. Verification of agenda posting

Agenda was amended to reflect the new year, then posted appropriately and in a timely manner.

IV. Approval of minutes from last meeting

Minutes from October 4, 2018 reading was waived. Chief Schalow made a correction to section 'old business 7B' in the motion to read '**List Pumper #3121. . .**'. Motion was made to amend and approve by Bill Antti, followed with a 2nd made by Dan Schoonover. Motion carried.

V. Fiscal Agent report

Fiscal Agent Colleen Dunford's report and information will be reported in the section *8a. Year-end Reports.*

VI. Fire Chief report

A full-time EMT dislocated their knee while loading a patient in the ambulance. That person will be out for a few weeks. This is one of the big reasons why we ordered a Power Cot and Load System for our new ambulance. Our new engine will be arriving in February after being displayed at a show. We perhaps will be getting some monies for that display. Ambulance will arrive in Spring. Portable radios will be removed from the old ambulance and be installed in the new one. Information was handed out pertaining to 2019 Wisconsin Medicare Fee Schedule, *Bloomfield Genoa City Fire and*

Rescue Collection Statistics, Client EMS Rates, HAZMAT recovery expenses policy. As each handout was done, a brief discussion ensued about each topic.

VII. Old Business

None.

VIII. New Business

a.) Year-End Reports

2017 audit was completed by CPA Pat Romenesko. Everything is in order. For 2018 budget, new procedures are in place to handle ACT 102 Dues and 2% Dues. Colleen will be 'billing' the municipalities to use these special accounts. The reason for this is so Colleen and the municipalities know what these special accounts are used for, and so Colleen can answer questions pertaining to them and their balances. 2018 year-end budget was handed out. It was noted that the budget after everything is settled it would have an overage. The suggestion was that rather than return the overage to the municipalities, it would be more useful in paying the ambulance balance. ***Motion: 'To move any positive funding from the 2018 budget to the Truck Fund.'*** was made by Gary, with a 2nd made by Bill. Motion carried. Village of Bloomfield line shows budget shortfall. It comes from 2017 budget correction when the Village of Bloomfield prepaid a small portion of 2018's budgeted amount.

b.) Request for tuition reimbursement

A request was made for tuition reimbursement. Chief asked the Board of Directors to make that decision. Chief outlined the criteria to get the tuition reimbursement. This is one benefit that gets people to do more hours at the firehouse. After some discussion, it was noted that few people would use this benefit. ***Motion: Grant the tuition reimbursement request.*** Motion was made by Gary, followed with a 2nd made by Dan. Motion carried.

IX. Set Dates for Next Meeting

Next meeting has been set for April 24, 2019 at 6 pm.

X. Adjournment

Meeting was adjourned at 6:45 pm with a motion made by Sue, 2nd followed by Dan. Motion carried.

Minutes submitted by Sue Leedle

Approved: _____

Bloomfield Genoa City Fire and Rescue Board of Directors

In compliance with Section 19.84, Wisconsin Statutes, notice of a special meeting of the Bloomfield Genoa City Fire and Rescue Board of Directors meeting is hereby given:

Date: March 28, 2019

Time: 6:00 p.m.

Place: Bloomfield Fire Station

AGENDA

1. Call to Order & Pledge
2. Roll Call
3. Verification of agenda posting
4. Approve minutes from prior meeting
5. New Business (Discussion and Possible Action):
 - a. Policies
6. Old Business (Discussion and Possible Action):
 - a. Sale of truck 3162
7. Adjournment

Posted: March 26, 2019

Bloomfield Town Hall
Pell Lake Post Office
Monroe's Service
Lake Ivanhoe Clubhouse
Pioneer Estates
Pell Lake Mobil

Genoa City Village Hall
Genoa City Post Office
Genoa City Public Library
State Bank of the Lakes (Genoa City)

Bloomfield Genoa City Fire Board of Directors
Meeting Minutes
March 28, 2019

I. Call to order

Moderator Sue Leedle called to order a special meeting of the Bloomfield Genoa City Fire Board of Directors at 6:09 pm on March 28, 2019 at the Bloomfield Fire Station.

II. Roll call

Sue Leedle conducted a roll call. The following persons were present: Gary Grolle, Bill Antti, Sue Leedle, Dan Schoonover, and Fire Chief Fred Schalow. Absent: Fiscal Agent Colleen Dunford, Bryan Haase, Cheri Boroweic and Kevin Conlon. A quorum is present.

III. Verification of agenda posting

The agenda was posted appropriately and in a timely manner.

IV. Approval of minutes from last meeting

Minutes from January 9, 2019 reading was waived. Motion was made to approve by Bill Antti, followed with a 2nd made by Dan Schoonover. Motion carried. Secretary Sue Leedle mentioned the minutes from October 4, 2018 had an error in it. In section IV: 'Minutes from October 4, 2018. . . 'it should be 'September 27, 2018'. Corrections will be made on those minutes; corrected copy will be sent to Chief. Motion was made by Sue, followed by a 2nd made by Gary. Motion carried.

V. New Business

a.) Policies

Policy #3, page 3, 'D' change to EMT-B. Motion was made by Gary, 2nd made by Bill. Motion carried.

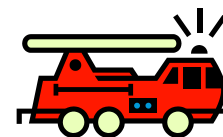
None.

VI. Old Business

a. Sale of Truck #3162

Ridgeview Fire Department from Iowa came and looked at Truck #3162. They liked the truck, offered \$25,000.00 for it. Chief reminded us we would need to pay 10% to *Brindlee* for advertising #3162 on their website. After some discussion, it was decided to accept the offer. Ridgeview Fire Department would need to have a cashier or certified check in hand when they pick up Truck

Bloomfield Genoa City Board of Directors Agenda



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In compliance with Section 19.84, Wisconsin Statutes, notice of meeting of the Bloomfield Genoa City Board of Directors is hereby given:

Date: May 1, 2019

Time: 6:00 pm

Place: Bloomfield Fire Station

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AGENDA

1. Call to order
2. Roll call
3. Verification of agenda posting
4. Approval of minutes
5. Fiscal Agent Report
6. Fire Chief Report
7. Old Business (Discussion & possible action) - None
8. New Business (Discussion & possible action)
 - a. Quarterly Reports
 - b. Policies and Guidelines
 - c. Contract Fire Inspections
9. Set Dates for Next Meeting
10. Adjournment

Posted: Monday, April 29, 2019

Bloomfield Town Hall
Pell Lake Post Office
Monroe's Service
Lake Ivanhoe Clubhouse
Pioneer Estates

Genoa City Village Hall
Genoa City Post Office
Genoa City Public Library
State Bank of the Lakes (Genoa City)

***Bloomfield Genoa City Fire and Rescue Board of
Directors
Meeting Minutes
May 1, 2019***

I. Call to order

Moderator Bryan Haase called to order the regular meeting of the Bloomfield Genoa City Fire and Rescue Board of Directors at 6:04 pm on May1, 2019 at the Bloomfield Fire Station.

II. Roll call

Bryan Haase conducted a roll call. The following persons were present: Bryan Haase, Dan Aronson, Duane Gallo, Bill Antti, Sue Leedle, Dan Schoonover, Fiscal Agent Colleen Dunford, and Fire Chief Fred Schalow. Absent: Kevin Conlon. A quorum is present.

III. Verification of agenda posting

The agenda was posted appropriately and in a timely manner.

IV. Approval of minutes from last meeting

Minutes from March 28, 2019 reading was waived. Motion was made to approve by Dan Schoonover, Bill Antti, followed with a 2nd. Motion carried.

V. Fiscal Agent Report

Colleen reported that because we bought 2 trucks, our funds are about depleted. She took out \$70,000.00 out of US Bank, leaving balance of \$5,155.91 in that account. Associated Bank's account, Act 102 Dues was used to pay for the cot, \$20,251.00. \$3,084.25 was paid for lettering on new truck. \$8,767.00 was paid for change orders for the new engine. Because the miscellaneous expenses are still arriving, the purchase price for the truck will be announced at a later date. The ambulance cost \$207,00.00. Colleen will be contacting CPA to check if accounting is correct and to start the annual audit. ***Motion: To approve charges and withdrawals made to bank accounts to purchase new trucks,*** was made by Bill Antti, 2nd followed by Dan Schoonover. Motion carried.

VI. Fire Chief Report

2017 and 2018 annual reports were handed out. 1 copy of each year was given to the heads of each municipality. New ambulance needed new alignment; bill was passed on as warranty work back to the manufacturer. New engine will be in service shortly after driver and operator training.

Boat Races in Pell Lake will be the end of the month. Chief needs 30 days to handle staffing needs. No notice yet.

Fire Department received a letter from State of Wisconsin stating that we have approval from Medical Director to use Act 97 Flex Staffing. This means when we have a Paramedic on staff that day they can operate as a Paramedic for our service. We can start this service June 1, 2019. Currently one of our full time staff is a Paramedic and another full time staff is finishing up Paramedic class and should be good to go by July.

In 2020 won't be able to transmit EKG's while being transported to the hospital. This can cause delay in activation of STEMI protocol. Monitors need 4G, we have 3G capabilities. For 2 monitors, we need to find \$65,000.00 to purchase these items. A discount is available through AMR we can get them for \$42,000.00 to \$43,000.00. Chief has asked some contacts that purchased the older ones about 10 years ago if they would help us again. There is hope that some technology update could be used so we can still use the older equipment, but with the new technology.

There was some interest in the #3260. Chief went to drive it out of the Genoa City Station, it wouldn't go into gear without turning it off and resetting it. They were able to drive it to the Truck Center in Genoa City, got charged \$2700.00 for the repair.

The last of the equipment that is being housed at the Genoa City Fire Station will be out by the end of May, 2019.

VII. Old Business

None.

VIII. New Business

a. Quarterly Reports

We need to take Gary Grolle's name off the signature approval sheet, and put Dan Aronson's name on. An appointment was made between Dan A. and Colleen to go to the bank and handle this need on Friday, May 3rd.

b. Policies and Guidelines

Our department was invited by Gateway Technical Institute, Burlington to attend their Job Fair. Our Department wants to start an intern program that would service interns

out of our immediate area. We would pay for Fire 1 and EMT training, payable through Act 102 Dues (2% Dues for Fire 1 training). EMT training costs about \$700.00 to \$800.00, while Fire 1 Training cost about \$200.00 to \$300.00. A suggestion was made to place in the policy requirements that they stay with the department for a period of time. We want to start this program with just a couple of people and test it out. It is noted that if they go on just a couple of calls, their training will have been paid for. Chief will pass the information on to the attorney, and check to see how other departments handle this idea. There is a hiring process which lasts about 3 to 4 months.
Motion: Approve the Membership Requirements changes as written and review in the future. Motion was made by Bill, 2nd followed by Dan S. Motion carried.

c. Contract Fire Inspections

The initial 100 fire inspections have been completed through Fire Inspection Contracts. Chief would like to increase these inspections by 100, payable through 2% Dues.

Motion: Increase the amount of fire inspections by 100 will be given to Fire Inspection Services, while a smaller amount will stay in house. Motion was made by Bill, 2nd followed by Dan A. Motion carried.

IX. Set Dates for Next Meeting

Next meeting is scheduled for July 25th 2019, 6pm.

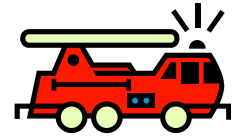
X. Adjournment

Meeting was adjourned at 6:49 pm with a motion made by Dan S., 2nd followed by Duane. Motion carried.

Minutes submitted by Sue Leedle

Approved: _____

Bloomfield Genoa City Board of Directors Agenda



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In compliance with Section 19.84, Wisconsin Statutes, notice of meeting of the Bloomfield Genoa City Board of Directors is hereby given:

Date: May 15, 2019

Time: 6:00 pm

Place: Bloomfield Fire Station

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AGENDA

1. Call to order
2. Roll call
3. Verification of agenda posting
4. Approval of minutes
5. Old Business (*Discussion & possible action*)
 - a. Sale of 3260
6. Adjournment

Posted: Tuesday, May 14, 2019

Bloomfield Town Hall
Pell Lake Post Office
Monroe's Service
Lake Ivanhoe Clubhouse
Pioneer Estates

Genoa City Village Hall
Genoa City Post Office
Genoa City Public Library
State Bank of the Lakes (Genoa City)

Bloomfield Genoa City Fire and Rescue Board of Directors
Meeting Minutes
May 15, 2019

I. Call to order

Moderator Bryan Haase called to order the special meeting of the Bloomfield Genoa City Fire and Rescue Board of Directors at 6:15 pm on May 15, 2019 at the Bloomfield Fire Station.

II. Roll call

Bryan Haase conducted the roll call: Those in attendance are Bryan Haase, Dan Aronson via phone, Bill Antti, Sue Leedle, and Fire Chief Fred Schalow. Absent: Kevin Conlon, Duane Gallo, Dan Schoonover, and Fiscal Agent Colleen Dunford. A quorum is present. Note: We called those people who were absent so we could fulfill the quorum requirements.

III. Verification of agenda posting

The agenda was posted appropriately and in a timely manner.

IV. Approval of minutes from last meeting

Minutes from May 1, 2019 reading was waived. Motion was made to approve by Bill Antti, Sue Leedle followed with a 2nd. Motion carried.

V. Old Business

a. Sale of 3260

La Point Fire Department offered \$29,500.00 for Engine #3260. We had listed it for \$35,000.00. Chief was surprised we even got this much for an offer. Sue Leedle suggested we counter the offer with a portion of the listing costs, raising the price to \$31,000.00. Those present, were concerned we would not get this much if La Point Fire Department turned that counter offer away. ***Motion: Accept the offer of \$29,500.00 made by La Point Fire Department.*** This motion was made by Bill Antti, 2nd followed by Sue Leedle. Motion carried.

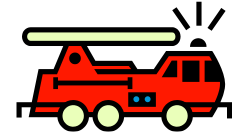
VI. Adjournment

Meeting was adjourned at 6:20 pm with a motion made by Bill, 2nd followed by Sue. Motion carried.

Minutes submitted by Sue Leedle

Approved: _____

Bloomfield Genoa City Board of Directors Agenda



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In compliance with Section 19.84, Wisconsin Statutes, notice of meeting of the Bloomfield Genoa City Board of Directors is hereby given:

Date: July 31, 2019

Time: 6:00 pm

Place: Bloomfield Fire Station

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AGENDA

1. Call to order
2. Roll call
3. Verification of agenda posting
4. Approval of minutes
5. Fiscal Agent Report (Quarterly Report)
6. Fire Chief Report
7. Old Business (*Discussion & possible action*)
 - a. Sale of Old 3121
8. New Business
 - a. Sharing Costs of Utilities at the Bloomfield Fire Station
9. Adjournment

Posted: Tuesday, July 30, 2019

Bloomfield Town Hall
Pell Lake Post Office
Monroe's Service
Lake Ivanhoe Clubhouse
Pioneer Estates

Genoa City Village Hall
Genoa City Post Office
Genoa City Public Library
State Bank of the Lakes (Genoa City)

***Bloomfield Genoa City Fire and Rescue Board of
Directors
Meeting Minutes
July 31, 2019***

I. Call to order

Moderator Bryan Haase called to order the special meeting of the Bloomfield Genoa City Fire and Rescue Board of Directors at 6:00 pm on July 31, 2019 at the Bloomfield Fire Station.

II. Roll call

Bryan Haase conducted the roll call: Those in attendance are Bryan Haase, Dan Aronson, Bill Antti, Sue Leedle, Duane Gallo, Fiscal Agent Colleen Dunford, and Fire Chief Fred Schalow. Absent: Kevin Conlon, and Dan Schoonover A quorum is present.

III. Verification of agenda posting

Agenda was posted in a timely manner.

IV. Approval of Minutes

Minutes from May 15, 2019 reading was waived and a motion to approve was made by Bill, with a 2nd to follow made by Duane. Motion carried.

V. Fiscal Agent Report (quarterly report)

Account #3055 'Communications' is over budgeted because we had to get the radios installed on the new #3192. All that was installed was the wiring. We need to keep that in mind when we purchase new apparatus. Account #6700 'Intercept Fees' is also over budgeted because Paratech Ambulance is no longer serving our area. We are very close to getting our own paramedic system started, however. 'US Bank-Truck fund' is not up to date as there are entries that need to be entered in that account to reflect the latest sales and commission fees to Brindlee.

VI. Fire Chief Report

There have 438 calls so far in 2019, which is 28 more than 2018, and 22 more than 2017. #3260 has been sold to LaPointe Fire Department. They met in July to deliver and receive monies. We no longer need the Genoa City Firehouse, as the last apparatus is now parked in back of the Bloomfield Firehouse. On the new equipment purchased, we had programming issues with one med vault. The door had to be removed and the new

one installed. Company warranty, no cost to us. The 2nd med vault, didn't have any problems. Meds needed are on backorder. Mercy will come soon to inspect our paramedic ambulances for approval.

VII. Old Business

a. Sale of old 3121

#3121 is currently listed with Brindlee, with currently no interest that we know of.

Suggestions to list electronically on other sites, and to place it by the highway with a sign. ***Motion: List the #3121 as \$15,000.00 or OBO.*** Motion was made by Bill, with a 2nd made by Dan A. Motion carried.

VIII. New Business

a. Sharing Costs of Utilities at the Bloomfield Fire Station

With the Genoa City Fire Station closing, a question was raised if we had in our updated contract provisions to share these costs with Genoa City. After spending some time reading through the contract, it was discovered in #29b- 'Station Closure'. Now, we have to get some percentages figured out from Village of Bloomfield based on the stipulations agreed to in the contract. The affected utilities affected are electricity (effort was made to add a meter to no avail), water and gas. These charges and payments will be handled by the municipalities, not the fiscal agent.

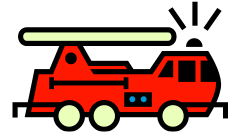
IX. Adjournment

Meeting was adjourned at 6:28 pm with a motion made by Bill, 2nd followed by Duane. Motion carried.

Minutes submitted by Sue Leedle

Approved: _____

Bloomfield Genoa City Board of Directors Agenda



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In compliance with Section 19.84, Wisconsin Statutes, notice of meeting of the Bloomfield Genoa City Board of Directors is hereby given:

Date: October 1, 2019  
Time: 6:00 pm  
Place: Bloomfield Fire Station

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AGENDA

1. Call to order
2. Roll call
3. Verification of agenda posting
4. Approval of minutes
5. Fiscal Agent Report (Quarterly Report)
6. Fire Chief Report
7. Old Business (*Discussion & possible action*)
 - a. Billing Fees for Ambulance Services
8. New Business
 - a. 2020 Budget
9. Adjournment

Posted: Friday, Sept 27, 2019

Bloomfield Town Hall
Pell Lake Post Office
Monroe's Service
Lake Ivanhoe Clubhouse
Pioneer Estates

Genoa City Village Hall
Genoa City Post Office
Genoa City Public Library
State Bank of the Lakes (Genoa City)

**Bloomfield Genoa City Fire and Rescue Board of
Directors
Meeting Minutes
October 1, 2019**

I. Call to order

Moderator Bryan Haase called to order the special meeting of the Bloomfield Genoa City Fire and Rescue Board of Directors at 6:04 pm on October 1, 2019 at the Bloomfield Fire Station.

II. Roll call

Bryan Haase conducted the roll call: Those in attendance are Bryan Haase, Dan Aronson, Bill Antti, Sue Leedle, Duane Gallo, Fiscal Agent Colleen Dunford, and Fire Chief Fred Schalow. Absent: Kevin Conlon, and Dan Schoonover. A quorum is present.

III. Verification of agenda posting

Agenda was posted in a timely manner.

IV. Approval of Minutes

Minutes from July 31, 2019 reading was waived and a motion to approve was made by Bill, with a 2nd to follow made by Duane. Motion carried.

V. Fiscal Agent Report (quarterly report)

No report. Information will be presented in budget line item.

VI. Fire Chief Report

The new engine is now in service and responding to calls. The new cot in the ambulance is doing great and has already made a difference in loading patients safely in the ambulance and now makes it simple to load the heavier people.

Act 97 has been implanted and is going well.

We have had 587 calls, that's 52 more than 2018, and 15 more than 2017 year to date.

VII. Old Business

a. Billing fees for Ambulance Services

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We need to review the Billing Fees for Ambulance Services annually, whether we raise them or not. The current billing fee schedule is divided in resident and non-resident categories. Fred defined the codes used. For 2020, Bill Antii suggested we do away with non-resident category, and raise the rates as listed: ALS: \$1000.00, ALS2: \$1125.00, BLS: \$850.00, No Transport \$150.00. The following will remain the same, BLS Mileage, ALS Mileage, Mileage (each at \$15.00), Treatment. This new suggested fee schedule will be presented to the 3 municipal boards for approval. **Motion:** *Increase figures as discussed, thus eliminating resident and non-resident separation and present them to the 3 municipal boards for approval before January 1, 2020.* Motion was made by Dan A. with a 2nd followed by Bill. **Motion carried.**

VIII. New Business

a. 2020 Budget

Three budgets were presented. Budget #1: Do nothing. Everything was raised 3%. This budget didn't address the outdated monitors. (Monitors are out-of-date, no parts, service.) Budget #2: Metro wants our business back. We can rent the monitors from Metro. Metro's subcontract EMT/FF will be \$310,000.00. If Metro goes out of business or the contract get cancelled, we would then have to find \$50-\$70,000.00 for 2 monitors. Budget #3: Buy monitors through Kurtz, who have a company that offers a discount for the monitors. Kurtz's subcontract EMT/FF would be at the most \$322,000.00. To date, however, Kurtz hasn't supplied us with the contract amount. It was suggested to let Kurtz know we have an offer from Metro. Budget 3 also reflects that \$50G would be moved from the truck fund (#6500) to capital outlay (3080). This tactic was rejected as it would set our truck fund back and we would then need to replenish that shortage. Discussion then followed with suggestions to cut some amounts in the budget to find the monitors' monies.

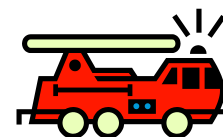
IX. Adjournment

Meeting was adjourned at 6:55 pm with a motion made by Bill, 2nd followed by Duane. Motion carried.

Minutes submitted by Sue Leedle

Approved: Sue Leedle 10-22-14

Bloomfield Genoa City Fire Dept Board of Directors Agenda



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In compliance with Section 19.84, Wisconsin Statutes, notice of meeting of the Bloomfield Genoa City Board of Directors is hereby given:

Date: October 22, 2019  
Time: 6:00 pm  
Place: Bloomfield Fire Station

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2nd REVISED AGENDA

1. Call to order
2. Roll call
3. Verification of agenda posting
4. Approval of minutes
5. Fiscal Agent Report (Quarterly Report)
6. Old Business (*Discussion & possible action*)
 - a. 2020 Budget
7. New Business
 - a. Policies
 - b. WI Medicaid Names for Fire Department
 - c. Fees of Open Records Request
 - d. Set Next Date for Meeting
8. Adjournment

Posted: Thursday, Oct 21, 2019

Bloomfield Town Hall
Pell Lake Post Office
Monroe's Service
Lake Ivanhoe Clubhouse
Pioneer Estates

Genoa City Village Hall
Genoa City Post Office
Genoa City Public Library
State Bank of the Lakes (Genoa City)

***Bloomfield Genoa City Fire and Rescue Board of
Directors
Meeting Minutes
October 22, 2019***

I. Call to order

Moderator Dan Schoonover called to order the meeting of the Bloomfield Genoa City Fire and Rescue Board of Directors at 6:05 pm on October 23, 2019 at the Bloomfield Fire Station.

II. Roll call

Dan Schoonover conducted the roll call: Those in attendance are Dan Aronson, Dan Schoonover, Bill Antti, Sue Leedle, Fiscal Agent Colleen Dunford, and Fire Chief Fred Schalow. Absent: Kevin Conlon, Bryan Haase, and Duane Gallo. A quorum is present.

III. Verification of agenda posting

Agenda was posted in a timely manner.

IV. Approval of Minutes

Minutes from October 1, 2019 reading was waived and amended to note the corrections made in the minutes. *Motion to approve minutes as amended* was made by Bill, with a 2nd to follow made by Dan Aronson. Motion carried.

V. Fiscal Agent Report (quarterly report)

The current budget was presented. Some errors were noted. Colleen will send us the corrected budgets later. Account #3055 is over budgeted because of the radio installations in the new ambulance and engine. *Motion to approve the amended budget* was made by Dan Schoonover, 2nd followed made by Bill. Motion carried.

VI. Old Business

a. 2020 Budget

Kurtz (subcontractor) came in with a bid of \$313,000.00. This was lower than what we anticipated. For account **#6500 Vehicle Fund** we will add \$5000.00 to that budget amount. Account **#6600 LT Fund** will be added to cover other vehicle and equipment needs with a budgetary amount of \$10,000.00. The 2020 Budget will be sent to the three municipalities for approval. *Motion to send to the 3 boards for approval prior to*

November 29th was made by Sue, 2nd followed by Bill. Motion carried. Note: Genoa City had already approved the budget.

VII. New Business

a. Policies

#3 Membership requirements: Delete ‘must take an aptitude test within 6 months of hire’
After a few minutes of discussion and deciding to eliminate this requirement because we are short of people; this test isn’t necessary right now. Motion to delete this requirement off of Policy #3 was made by Sue, 2nd followed by Dan A. Motion carried.

b. WI Medicaid Names for Fire Department

WI Medicaid called Andre’s (hired bill collector) asking for 2 people with their SSN’s. Andre’s called Colleen, who called WI Medicaid to clear up the problem and the wrong information. Fred Schalow and Jeremy M Tamillo volunteered their name and information so our records would be updated. Motion: *FAX the 2 names Fred Schalow and Jeremy M. Tamillo along with their required information to the State of Wisconsin Medicaid* was made by Dan A. with a 2nd followed by Sue. Motion carried. Note: After faxing the information, Colleen will shred it for security purposes.

c. Fees of open Records Request

Charges are too high and need to be adjusted.

Recommended charges should be \$.25/page, \$.50/ double side page. Motion: *Revise open requests charges to reflect \$.25/page and \$.50/page*, was made by Bill, 2nd followed by Dan S.

d. Set next date for meeting

The next tentative meeting is set for February 2, 2020 at 6 pm., at the Bloomfield Fire Station.

Adjournment

Meeting was adjourned at 6:47 pm with a motion made by Sue, 2nd followed by Dan A. Motion carried.

Minutes submitted by Sue Leedle

Approved: _____