Regular Board Meeting Meeting Minutes January 08, 2024 Page 1 of 2

- 1. Call to Order. Chairperson Leedle called the Board Meeting to order at 5:31 P.M.
- 2. Confirmation of Meeting Notice. Town Clerk Domino advised the Agenda was posted.
- 3. <u>Roll Call</u>. Upon Roll Call the following members were present: Chairperson Leedle, Supervisors Sullivan and Supervisor Johnson. Town Clerk Domino. There were 4 observers.
- 4. Pledge of Allegiance
- 5. Withdrawal from Agenda, if any: Town Clerk Domino advised the Treasurer's report needed to be withdrawn because the Auditors are coming the end of January and request for the December reconciliation not to be completed. Chairperson Leedle made a motion to withdraw the December Treasurer's report; seconded by Supervisor Sullivan. A voice vote is unanimous; the motion passed.
- 6. <u>Approval of Agenda</u>, Supervisor Johnson made a motion to approve the agenda as written; seconded by Supervisor Johnson. A voice vote is unanimous; the motion passed.
- 7. Approve Minutes: 12/06/2023 Special Board Meeting Minutes as revised, 12/11/2023 Regular Board Meeting Minutes, and 12/11/2023 Joint Board Meeting Minutes. Supervisor Johnson made a motion to approve 12/06/2023 Special Board Meeting Minutes as revised, 12/11/2023 Regular Board Meeting Minutes, and 12/11/2023 Joint Board Meeting Minutes; seconded by Supervisor Sullivan. A voice vote is unanimous; the motion passed.
- 7. Special Presentations: None
- 8. Public Comment: None
- 9. Old Business: None
- 10. New Business/Discussion Items. (All discussion items are subject to possible action)
  - a. Appointments:
  - b. Finance & Treasurer's Report;
    - 1) Review and Approve December 2023 Treasurer Reports: Withdrawn from Agenda
  - c. Ordinances: None
  - d. Resolutions: None
  - e. Licenses & Permits: None
  - f. Other Business: None

Regular Board Meeting Meeting Minutes January 08, 2024 Page 2 of 2

# 11. Reports & Correspondence

Chairperson Leedle advised she would be attending Tuscany Home Owners Association annual meeting at the Grand Geneva.

Chairperson Leedle advised that the Town Attorney had to address a letter to a homeowner on Thunderbird Road of a beaver dam issue, which is causing water back up to the new bridge. Chairperson Leedle advised the water could over flow onto the road causing a safety issue.

12. <u>Motion for Adjournment</u>. Supervisor Johnson made a motion to adjourn the meeting at 5:46 P.M.; seconded by Supervisor Sullivan. A voice vote is unanimous; the motion passed.

Sue Leedle, Town Chairperson

Lori R. Domino, Town Clerk

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- 1. Call to Order. Chairperson Leedle called the Board Meeting to order at 5:52 P.M.
- 2. Confirmation of Meeting Notice. Town Clerk Domino advised the Agenda was posted
- 3. <u>Roll Call</u>. Upon Roll Call the following members were present: Chairperson Leedle, Supervisors Sullivan and Johnson. Town Clerk Domino was present. There were no observers.
- 4. Closed Session: (Discussion and Possible Action)
  - a) Chairperson Leedle made a motion to go into closed session at 5:53 P.M. Pursuant to Wis. Stat. s. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with the respect to litigation in which it is or is likely to become involved; seconded by Johnson. A roll call vote was taken; Supervisor Johnson Yes, Supervisor Sullivan Yes, and Chairperson Leedle Yes. Motion passes
- 5. Motion to Reconvene into Open Session.
  Supervisor Johnson made a motion to reconvene into open session at 6:17 P.M.; seconded by Supervisor Sullivan. A roll call vote was taken; Supervisor Johnson Yes, Supervisor Sullivan Yes, and Chairperson Leedle Yes. Motion passes
- 6. <u>Motion for Adjournment</u>. Supervisor Johnson made a motion to adjourn the meeting at 6:19 P.M.; seconded by Supervisor Sullivan. A voice vote is unanimous; the motion passes.

Sue Leedle, Town Chairperson

Lori R. Domino, Town Clerk

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Town of Bloomfield

N1100 Town Hall Road PO Box 704 Pell Lake, WI 53157 Regular Board Meeting Meeting Minutes February 12, 2024 Page 1 of 3

- 1. Call to Order. Chairperson Leedle called the Board Meeting to order at 5:30 P.M.
- 2. Confirmation of Meeting Notice. Town Clerk Domino advised the Agenda was posted.
- 3. <u>Roll Call</u>. Upon Roll Call the following members were present: Chairperson Leedle, Supervisor Johnson, and Town Clerk Domino. Supervisor Sullivan was not present. There were 9 observers.
- 4. Pledge of Allegiance
- 5. Withdrawal from Agenda, if any: None
- 6. <u>Approval of Agenda</u>. Supervisor Johnson made a motion to approve the agenda as written; seconded by Chairperson Leedle. A voice vote is unanimous; the motion passed.
- 7. <u>Approve Minutes</u>: Regular Board Meeting 01/08/2024 and Special Board Meeting Minutes 01/08/2024. Chairperson Leedle made a motion to approve the minutes listed above as written; seconded by Supervisor Johnson. A voice vote is unanimous; the motion passed.
- 7. Special Presentations: None
- 8. Public Comment:

Estee Scholtz spoke about her candidacy for Walworth County Circuit Judge

- 9. Old Business:
- 10. New Business/Discussion Items. (All discussion items are subject to possible action)
  - a. Appointments: None
  - b. Finance & Treasurer's Report;
    - 1) Review and Approve December 2023 Treasurer Reports: Supervisor Johnson made a motion to approve the December 2023 Treasurer Reports; seconded by Chairperson Leedle. A voice vote is unanimous; the motion passed.
    - Review and Approve January 2024 Treasurer Reports: Supervisor Johnson made a motion to approve the January 2024 Treasurer Reports; seconded by Chairperson Leedle. A voice vote is unanimous; the motion passed.
  - c. Ordinances: None
  - d. Resolutions: None
  - e. Licenses & Permits: None

Regular Board Meeting Meeting Minutes February 12, 2024 Page 2 of 3

#### f. Other Business

1) Consideration and possible actions concerning culverts and bridges inventory in the Town.

Chairperson Leedle explained that the Wisconsin Department of Transportation and Wisconsin Towns Association had a presentation regarding statewide inventory of all 6' to 20' culverts and bridges. Chairperson Leedle that once inventory is completed then we hire company to assess and rate the bridges and culverts. Hwy. Dept. Supervisor Fred Klabunde stated he has started the inventory of culverts and bridges. Klabunde advised that there is going to be meeting available soon to provide more information in how to proceed. Klabunde stated the town has until the end of December to complete the inventory.

- 2) Possible approval for the request of proposals on the Ratings and Assessments of Bridges and Culverts in the Town. Chairperson Leedle advised that there will no need for proposals at this time. Supervisor Johnson had attended the presentation and advised the State of Wisconsin will reimburse the Town for whoever we hire to do the ratings.
- Application and possible action on Agricultural Roads Improvement Program Application a funded grant.

  Town Clerk Domino advised she had received email from the Wisconsin Department of Transportation of a grant called Agricultural Roads Improvement Program (ARIP). Town Clerk Domino stated the ARIP is to improve deteriorating Class B and weight-restricted roads functionally classified as local roads or minor collectors that restrict the ability of agricultural and forestry producers to transport truckloads of goods. Town Clerk Domino stated she is currently applying for a grant on the future Deignan Road project. Town Clerk Domino stated the DOT has informed her that the Town can not apply for two separate grants for the same road. Town Clerk Domino asked Klabunde, which road would qualify and he stated Spring Creek Road. Chairperson Leedle agreed and stated to apply for the grant on Spring Creek Road.

#### 11. Reports & Correspondence

Chairperson Leedle provided Supervisor Johnson with information on a seminar on Asphalt. Chairperson Leedle advised the beaver dam on Nippersink Creek is raising at the Thunderbird Rd bridge. Chairperson Leedle advised the Town Attorney has been contact with the owner of the property that adjacent to the where the dam is located.

**Regular Board Meeting Meeting Minutes** February 12, 2024 Page 3 of 3

12. Motion for Adjournment. Chairperson Leedle made a motion to adjourn the meeting at 5:48 P.M.; seconded by Supervisor Johnson. A voice vote is unanimous; the motion passed.

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Sue Leedle, Town Chairperson

- 1. Call to Order. Chairperson Leedle called the Board Meeting to order at 5:59 P.M.
- 2. Confirmation of Meeting Notice. Town Clerk Domino advised the Agenda was posted
- 3. <u>Roll Call</u>. Upon Roll Call the following members were present: Chairperson Leedle, Supervisor Johnson, and Town Clerk Domino. Supervisor Sullivan was not present. There were no observers.
- 4. Closed Session: (Discussion and Possible Action)
  - a) Chairperson Leedle made a motion to go into closed session at 5:59 P.M. Pursuant to Wis. Stat. s. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with the respect to litigation in which it is or is likely to become involved; seconded by Johnson. A roll call vote was taken; Supervisor Johnson Yes, and Chairperson Leedle Yes. Motion passes
- 5. Motion to Reconvene into Open Session.
  Chairperson Leedle made a motion to reconvene into open session at 6:20 P.M.; seconded by Supervisor Johnson. A roll call vote was taken; Supervisor Johnson Yes, and Chairperson Leedle Yes. Motion passes
- 6. Motion for Adjournment. Chairperson Leedle made a motion to adjourn the meeting at 6:21 P.M.; seconded by Supervisor Johnson. A voice vote is unanimous; the motion passes.

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Sue Leedle, Town Chairperson

Regular Board Meeting Meeting Minutes March 11, 2024 Page 1 of 2

- 1. Call to Order. Chairperson Leedle called the Board Meeting to order at 5:30 P.M.
- 2. Confirmation of Meeting Notice. Town Clerk Domino advised the agenda was posted.
- 3. <u>Roll Call</u>. Upon Roll Call the following members were present: Chairperson Leedle, Supervisor Sullivan, and Supervisor Johnson. Town Clerk Domino. There were 10 observers.
- 4. Pledge of Allegiance
- 5. Withdrawal from Agenda, if any: None
- 6. <u>Approval of Agenda</u>. Supervisor Johnson made a motion to approve the agenda as written; seconded by Supervisor Sullivan. A voice vote is unanimous; the motion passed.
- 7. <u>Approve Minutes</u>: Regular Board Meeting 02/12/2024 and Special Board Meeting 02/12/2024. Supervisor Johnson made a motion to approve the minutes listed above as written; seconded by Supervisor Sullivan. A voice vote is unanimous; the motion passed.
- 7. Special Presentations: None
- 8. Public Comment: None
- 9. Old Business:
  - a) Update on the Thunderbird Bridge and the Nippersink Creek beaver dams.

    Chairperson Leedle advised that there was correspondence between the Town Attorney and the property owner regarding the beaver dam on Nippersink Creek that is affecting Thunderbird Bridge. Chairperson Leedle advised the property owner to clear out the dams but she is concerned that the dams will be recreated. Chairperson Leedle asked the board members if the Town Attorney should send a secondary letter to the property owner to make sure the Nippersink Creek stays clear to avoid liability for the damage to the bridge due to the water level. Chairperson Leedle is concerned about the integrity of the bridge over the next several years. Chairperson Leedle advised bridge is new and the Town is still paying for the bridge. Supervisor Johnson asked if the DNR would assist and Town Clerk Domino advised that they would not get involved. Town Clerk Domino stated the DNR advised we could enter the waterway to remove the beavers and dismantle the dam but we could not step foot on the owner's property. Supervisor Johnson suggested having the Town Attorney send a secondary letter to the property owner. Chairperson Leedle advised she would contact the attorney.
  - b) Violation on Charles Young Drive
    Chairperson Leedle requested for Town Clerk Domino to speak about the violation on Charles Young
    Drive. Clerk Domino stated after receiving the complaints, did research on the violations and received
    photos from Police Chief Kennedy she observed multiple violations. Clerk Domino stated on March
    05, 2024, she mailed two letters, one certified mail, and one regular mail to the property owner at
    MIR00089. Clerk Domino advised what the letter entailed about the violations. Clerk Domino advised
    the owner came in today to speak about the letter and he was given 30 days to comply for the
    violations. Clerk Domino advised she would give an update on the April 8 board meeting.

- c) Review of Letter from Attorney with corrections. The board reviewed the letter and the corrections made. Chairperson Leedle, Supervisor Johnson and Supervisor Sullivan were okay with the changes made.
- 10. New Business/Discussion Items. (All discussion items are subject to possible action)
  - Appointments: None
  - b. Finance & Treasurer's Report:
    - 1) Review and Approve February 2024 Treasurer Reports: Supervisor Johnson made a motion to approve the February 2024 Treasurer Reports; seconded by Supervisor Sullivan. A voice vote is unanimous; the motion passed
  - Ordinances: None
  - Resolutions: None
  - Licenses & Permits: None
  - Other Business: None

## 11. Reports & Correspondence:

Chairperson Leedle advised Supervisor Johnson and herself would be attending the Bloomfield Genoa City Fire Rescue meeting this week. The chairperson advised Supervisor Johnson would be attending the Walworth County Towns Association Meeting this coming week.

12. Motion for Adjournment. Chairperson Leedle made a motion to adjourn the meeting at 5:55 P.M.; seconded by Supervisor Johnson. A voice vote is unanimous; the motion passed.

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Leedle, Town Chairperson

Regular Board Meeting Meeting Minutes April 8, 2024 Page 1 of 3

- 1. Call to Order. Chairperson Leedle called the Board Meeting to order at 5:30 P.M.
- 2. Confirmation of Meeting Notice. Town Clerk Domino advised the Agenda was posted
- 3. <u>Roll Call</u>. Upon Roll Call the following members were present: Chairperson Leedle, Supervisor Sullivan, and Supervisor Johnson. Town Clerk Domino was present. There were 12 observers.
- 4. Pledge of Allegiance
- 5. Withdrawal from Agenda, if any:
- 6. <u>Approval of Agenda</u>. Chairperson Leedle made a motion to approve the agenda as written; seconded by Supervisor Sullivan. A voice vote is unanimous; the motion passes.
- 7. <u>Approve Minutes</u>: Regular Board Meeting 03/11/2024. Supervisor Sullivan made a motion to approve the minutes listed above as written; seconded by Supervisor Johnson. A voice vote is unanimous; the motion passes.
- 7. Special Presentations: None
- 8. Public Comment: None
- 9. Old Business:
  - a. Update on Bridges and Culverts Inspection. Chairperson Leedle asked the Town Clerk Domino to update on the Bridges and Culverts Inspection. Town Clerk Domino advised Highway Department Supervisor Fred Klabunde is in the process of inventorying all the bridges and culverts in the Town. Town Clerk Domino advised Klabunde should have inventory completed by the end of April or the first of May. Town Clerk Domino advised as soon as she receives the inventory, she sends it to the State for inspection. Town Clerk Domino advised the State to reimburse the Town \$100 per bridge and culvert.
- 10. New Business/Discussion Items. (All discussion items are subject to possible action)
  - a. Appointments:
  - b. Finance & Treasurer's Report;
    - 1) Review and Approve March 2024 Treasurer Reports: Supervisor Johnson made a motion to approve the March 2024 Treasurer Reports; seconded by Supervisor Sullivan. A voice vote is unanimous; the motion passes.

Regular Board Meeting Meeting Minutes April 8, 2024 Page 2 of 3

#### c. Ordinances:

#### d. Resolutions:

- 2024-R-01T, A Resolution authorizing a Representative of the Town of Bloomfield for a DNR Recycling Grant. Supervisor Johnson made a motion to approve the Resolution 2024-R-01T authorizing Sue Leedle as the Representative of the Town of Bloomfield for the DNR Recycling Grant; seconded by Supervisor Sullivan. A voice vote is unanimous; the motion passes.
- 2) 2024-R-02T, A Resolution Approving a Cooperative Agreement for Shared Recycling Services between the Village and Town of Bloomfield. Chairperson Leedle made a motion to approve the Resolution for the Cooperative Agreement for Shared Recycling Services between the Village and Town of Bloomfield; seconded by Supervisor Johnson. A voice vote is unanimous; the motion passes.

### e. Licenses & Permits:

### f. Other Business

1) N. Bloomfield Road and East Side Road Intersection matter. Chairperson Leedle advised the property owner on East Side Rd at the intersection of N. Bloomfield is having issues with drivers not stopping at the stop sign and going into his fence. Chairperson Leedle asked Chief Kennedy if there was an accident last week, which caused damage to the fence again and he stated yes. Chief Kennedy advised the road condition was a factor in the accident. Chairperson Leedle advised the Town received quotes for a solar-lighted stop sign and a guard rail. Chairperson Leedle advised the guard rail would not work. Supervisor Sullivan suggested adding rumble strips to the road. Supervisor Johnson asked if the quote from Lange Enterprises for the lighted Stop Light also included the stop ahead sign. Town Clerk Domino advised she would check with Lange Enterprises. Chief Kennedy advised the rumble strips and the two lighted signs might help. Town Clerk Domino will contact Lange Enterprises regarding the signs and look for a quote on the rumble strips. Chairperson Leedle advised to put this matter on next month's agenda.

### 11. Reports & Correspondence:

Chairperson Leedle asked Town Clerk Domino to give an update on the Charles Young Dr update. Town Clerk Domino advised the property is cleaned up but there are still violations to address.

Chairperson Leedle updated on Nippersink Creek and the Thunderbird bridge matter.

Chairperson Leedle updated everyone on the Recycle Grant report that had been submitted.

**Regular Board Meeting**Meeting Minutes
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12. <u>Motion for Adjournment</u>. Supervisor Sullivan made a motion to adjourn the meeting at 5:55 P.M.; seconded by Supervisor Johnson. A voice vote is unanimous; the motion passes.

Sue Leedle Town Chairperson

