

VILLAGE OF BLOOMFIELD
BOARD OF REVIEW
Tuesday, April 30, 2024, 12:00pm – 2:00pm
N1100 Town Hall Rd, Pell Lake, WI 53157

AGENDA

1. Call to Board of Review to order
2. Roll Call
3. Confirmation of appropriate BOR Meetings notices
4. Verification that one member has met the mandatory training requirements
5. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. §70.47(7)(af)), (Village Ordinance 1.04(5)(6))
6. Review of new laws
7. Adoption of amendment to policy regarding the procedure for sworn telephone testimony and sworn written testimony
8. Adoption of policy regarding the procedure for waiver of BOR hearing requests
9. Approval of Minutes from August 15, 2023 meeting as prepared
10. Filing and summary of Annual Assessment Report by Assessor's Office
11. Receipt of the assessment roll by the Clerk from the Assessor
12. Receive Assessment Roll and sworn statements from the Clerk
13. Review the Assessment Roll and perform statutory duties
 - a. Examine the roll
 - b. Correct description or calculation errors
 - c. Add omitted property, and
 - d. Eliminate double assessed property
14. *Discussion/Action* – Certify all corrections of error under state law (Wis. Stat. § 70.43)
15. *Discussion/Action* – Verify with the Assessor that open book changes are included in the assessment roll
16. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause
 - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court
 - c. Requests to testify by telephone or submit a sworn written statement,
 - d. Subpoena requests, and
 - e. Act on any other legally allowed or required BOR matters
17. Review Notices of Intent to File Objection
18. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date
19. Consider/act on scheduling additional BOR Date(s)
20. Adjourn (to future date if necessary).

Candace Kinsch, Village Clerk, Village of Bloomfield
Posted: **April 29, 2024**

NOTICE: Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Please contact the Municipal Clerk at least 48 hours in advance to request adequate accommodations. Tel: 262-279-6039 ext. 1