

Village of Bloomfield & Town of Bloomfield

Committee of the Whole Meeting
Monday, January 26, 2026, 5:30pm
N1100 Town Hall Rd, Pell Lake, WI 53157

COMMITTEE AGENDAS

JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET.AL.

1. Call to Order
2. Roll Call
3. Minutes for Approval: 11/24/25
4. New Business (*Discussion & Possible Action*)
 - a. Highway Report
 - 1) Chestnut/Hwy H Street Light
 - b. Utility Report
 - 1) WWTP & Lift Station Scada Quotes
5. Motion for Adjournment

VILLAGE FINANCE COMMITTEE

1. Call to Order
2. Roll Call
3. Minutes for Approval: 11/24/25
4. New Business (*Discussion & Possible Action*)
 - a. November 2025 Finance Reports
 - b. December 2025 Finance Reports pending Audit
 - c. Cost Recovery Process
5. Motion for Adjournment

JOINT PARKS, LAKES & RECREATION

1. Call to Order
2. Roll Call
3. Minutes for Approval: 11/24/25
4. New Business (*Discussion & Possible Action*)
 - a. McKay Park Proposal Overview
 - b. July 4th 250 Year Celebration
5. Motion for Adjournment

Next Date for Committee Meetings: February 23, 2026

Committee Agendas approved by:

/s/ Dan Aronson, Village President

Posted: January 22, 2026

Bloomfield Town Hall * Pell Lake Post Office * Lake Ivanhoe Clubhouse * Pioneer Estates

***ADA NOTICE:** Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Municipal Clerk's office in advance so the appropriate accommodations can be made.*

***QUORUM NOTICE:** A quorum of the Town and Village of Bloomfield boards may be present at the above stated meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.*

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Joint Public Works, Safety, Utility, Building, ET AL

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1. Call to Order:
Chair Aronson called the meeting to order at 5:31pm.
2. Roll Call:
The following committee members were present by roll call: Chair Dan Aronson, Kevin Conlon, Bob Davies, Ralph Gronau, and John Johnson. Absent: None.
3. Minutes for Approval: 11/24/25
Kevin Conlon made a motion, seconded by Bob Davies to approve the minutes as written and dispense with the reading. The voice vote was 5 Ayes – 0 Nays; motion carried.
4. New Business: *(Discussion & Possible Action)*
 - a. Highway Report
 - 1) Chestnut/Hwy H Steet Light – Clerk Kinsch stated that Pat Alvarez would cover the cost of the streetlight installation if the Village added it to its streetlight list. Discussion ensued, with the outcome that Clerk Kinsch would count the streetlights along Hwy H.
Kevin Conlon made a motion; seconded by John Johnson to send to the board. The voice vote was 5 Ayes – 0 Nays; motion carried.
 - b. Utility Report
 - 1) WWTP & Lift Station Scada Quotes
Bob Davies inquired about an engineer's recommendation. Clerk Kinsch said she would have it before the next board meeting.
Kevin Conlon made a motion; seconded by Bob Daves to forward to the board with the Engineer's recommendation. The voice vote was 5 Ayes – 0 Nays; motion carried.
5. Adjournment:
Bob Davies made a motion, seconded by Kevin Conlon, to adjourn the meeting at 5:40pm. The voice vote was 5 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Village Finance Committee

Page 1 of 1

1. Call to Order:

Chair Gallagher called the meeting to order at 5:43pm.

2. Roll Call

The following committee members were present: Becky Gallagher, Dan Aronson, Susan Bernstein, and Emily Satterstrom. The following committee members were absent: Sue Leedle.

3. Minutes for Approval: 11/24/25

Dan Aronson made a motion, seconded by Emily Satterstrom, to approve the minutes as written and dispense with the reading. The voice vote was 4 Ayes – 0 Nays; motion carried.

4. New Business: (*Discussion & Possible Action*)

a. November 2025 Finance Reports

Emily Satterstrom made a motion; seconded by Susan Bernstein to approve the November Finance reports and send them to the board. The voice vote was 4 Ayes – 0 Nays; motion carried.

b. December 2025 Finance Reports pending Audit

Chair Gallagher asked if there was anything the committee needed to know about the reports. Clerk Kinsch explained the following:

- The amended budget was entered into Workhorse before the December reports were produced.
- The “Transfer from Other Funds” (Revenue) and “Transfer to Other Funds” (Expenditures) were not correct because fund balance assets were transferred to the new fund instead of using revenues and expenditures.

Susan Bernstein made a motion; seconded by Emily Satterstrom to approve the December finance reports provided and send them to the board. The voice vote was 4 Ayes – 0 Nays; motion carried.

c. Cost Recovery Process

Chair Gallagher stated we need to be clear going forward, bring the ordinance to the next meeting and the Cost Recovery form to the next meeting.

Susan Bernstein inquired about the tax roll process. Clerk Kinsch explained invoices are issued monthly and are subject to a 1.5% monthly late fee. This late fee applies until October 15. On October 15, a tax roll notice is sent indicating that payment must be made by November 1 to avoid a 10% penalty. The full outstanding balance must be paid by November 15, after which the account will be placed on tax roll.

5. Motion for Adjournment:

Susan Bernstein made a motion; seconded by Dan Aronson to adjourn the meeting at 5:59pm. The voice vote was 4 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Joint Parks, Lakes & Recreation

Page 1 of 1

1. Call to Order:

Chair Bernstein called the meeting to order at 6:00pm.

2. Roll Call:

The following committee members were present by roll call: Chair Susan Bernstein, Co-Chair Rita Marcinkus, Mary McIntyre, and Tom Sullivan. Alternate Dan Aronson was also present. Absent: Ken Monroe.

3. Minutes for Approval: 11/24/25

Co-Chair Marcinkus made a motion, seconded by Mary McIntyre to approve the minutes as written and dispense with the reading. The voice vote was 5 Ayes – 0 Nays; motion carried.

4. New Business: *(Discussion & Possible Action)*

a. McKay Park

Dan Aronson handed out everything Ken Monroe had for McKay Park, old and new quotes. JB is the newest contractor quote. Count has used the contractor before. Dan stated Ken will explain more later. There is nothing to do right now but now all the committee members have everything to look over. He went on to explain during Covid, nobody was working and the Village ended up losing the grant that was awarded in which there were three (3) extensions.

b. July 4th 250 Year Celebration

Walworth County formed a committee to plan a 250th Celebration. Ken Monroe wanted Dan Aronson to let everyone know so the Village can be aware of the celebration. Dan asked if Tom could do something like he had in the past by having an ad book. Tom said no because what is being done is some sort of discount sheet. Tom stated it is a lot of work.

5. Adjournment:

Dan Aronson made a motion, seconded by Co-Chair Marcinkus, to adjourn the meeting at 6:10pm. The voice vote was 5 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

Village of Bloomfield & Town of Bloomfield

Committee of the Whole Meeting
Monday, February 23, 2026, 5:30pm
N1100 Town Hall Rd, Pell Lake, WI 53157

COMMITTEE AGENDAS

JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET.AL.

1. Call to Order
2. Roll Call
3. Minutes for Approval: 1/26/26
4. New Business (*Discussion & Possible Action*)
 - a. Highway Report
 - b. Utility Report
5. Motion for Adjournment

VILLAGE FINANCE COMMITTEE

1. Call to Order
2. Roll Call
3. Minutes for Approval: 1/26/26
4. Old Business (*Discussion & Possible Action*)
 - a. Cost Recovery Process
5. New Business (*Discussion & Possible Action*)
 - a. January 2026 Finance Reports
6. Motion for Adjournment

JOINT PARKS, LAKES & RECREATION

1. Call to Order
2. Roll Call
3. Minutes for Approval: 1/26/26
4. Old Business (*Discussion & Possible Action*)
 - a. McKay Park Proposal Overview
 - b. July 4th 250 Celebration
5. New Business (*Discussion & Possible Action*)
 - a. Bloomfield Sportsman's Club Proposals – Pell Lake Fish Habitats and Tree Replacements
6. Motion for Adjournment

Next Date for Committee Meetings: March 23, 2026

Committee Agendas approved by:

/s/ Dan Aronson, Village President

Posted: February 26, 2026

Bloomfield Town Hall * Pell Lake Post Office * Lake Ivanhoe Clubhouse * Pioneer Estates

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Committee Meeting Minutes

Joint Public Works, Safety, Utility, Building, ET AL

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1. Call to Order:

Chair Aronson called the meeting to order at 5:30pm.

2. Roll Call:

The following committee members were present by roll call: Chair Dan Aronson, Bob Davies, Ralph Gronau, and John Johnson. Absent: Kevin Conlon.

3. Minutes for Approval: 1/26/26

Bob Davies made a motion, seconded by John Johnson to approve the minutes as written and dispense with the reading. The voice vote was 4 Ayes – 0 Nays; motion carried.

4. New Business: (*Discussion & Possible Action*)

a. Highway Report

b. Utility Report

John Johnson asked what type of leak was at the end of Florence Rd. Clerk Kinsch explained there was a Buffalo Box that was not included in our system that was leaking so a leak detection company came out to locate the leak before Down to Earth was called to fix.

5. Adjournment:

John Johnson made a motion, seconded by Bob Davies, to adjourn the meeting at 5:34pm. The voice vote was 4 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Village Finance Committee

Page 1 of 2

1. Call to Order:

Chair Gallagher called the meeting to order at 5:36pm.

2. Roll Call

The following committee members were present: Becky Gallagher, Dan Aronson, Susan Bernstein, Sue Leedle, and Emily Satterstrom. The following committee members were absent: None.

3. Minutes for Approval: 1/26/26

Dan Aronson made a motion, seconded by Susan Bernstein, to approve the minutes as written and dispense with the reading. The voice vote was 4 Ayes – 0 Nays – Abstain (Leedle); motion carried.

4. Old Business: (*Discussion & Possible Action*)

a. Cost Recovery Process:

Chair Gallagher read the Cost Recovery Form aloud and stated the following:

- We should require a deposit as stated in the form.
- Clerk Kinsch will talk to Attorney Schuk about adding to an ordinance if it isn't already.
- We will continue to review the process of cost recovery next month.

Sue Leedle stated the following:

- She remembers when we were all a Town and a cost recovery process was not in place.
- It is wise to continue with a cost recovery process because taxpayers of the municipality should not pay for a development whether it be a good or bad development.
- An idea is to possibly have a scale of up-front costs. Chair Gallagher stated she is leery about putting a number on a category not knowing what the end cost could be.

Clerk Kinsch explained in the past the Village has required deposits for development inquiries and if another deposit is required, she will contact the Planner, Engineer, and Attorney for estimates before invoicing for the deposit.

5. New Business: (*Discussion & Possible Action*)

a. January 2026 Finance Reports

Chair Gallagher asked if there was anything the committee needed to know about the reports and if audit was complete. Clerk Kinsch explained the following:

- The fund balances were not correct due to the moving of funds to new fund accounts but will be corrected during audit.
- The bolded beginning balances on the Treasurer Reports changed from the December report due to year-end entries. For example, at the end of the year a distribution report of the hours worked in water and sewer is pulled to allocate benefit dollars, so that changes balances once the entry is done.
- Clerk Kinsch thought the audit went smoothly; there are still a few things being worked on that the auditor still needs.

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Committee Meeting Minutes

Village Finance Committee

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Susan Bernstein asked the following questions:

- How much is in the Police Impact Fee fund? Clerk Kinsch stated \$41,019.19 but does not include the Old Town amount. Funds will not be combined until the Town's final audit.
- What did we do for Building Improvements (Credit Card Purchase)? Clerk Kinsch explained the purchase was coded incorrectly, the code should have been Cybersecurity.

Susan Bernstein made a motion; seconded by Sue Leedle to recommend approval and send the January finance reports to the board. The voice vote was 5 Ayes – 0 Nays; motion carried.

6. Motion for Adjournment:

Sue Leedle made a motion; seconded by Emily Satterstrom to adjourn the meeting at 5:57pm. The voice vote was 5 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Joint Parks, Lakes & Recreation

Page 1 of 2

1. Call to Order:

Chair Bernstein called the meeting to order at 5:59pm.

2. Roll Call:

The following committee members were present by roll call: Chair Susan Bernstein, Co-Chair Rita Marcinkus, Mary McIntyre, and Ken Monroe. Alternate Dan Aronson was also present. Absent: Tom Sullivan.

3. Minutes for Approval: 1/26/26

Dan Aronson made a motion, seconded by Rita Marcinkus to approve the minutes as written and dispense with the reading. The voice vote was 5 Ayes – 0 Nays; motion carried.

4. Old Business: (*Discussion & Possible Action*)

a. McKay Park

Chair Bernstein stated the following:

- The 2 Scherrer proposals can be discarded because the price is too expensive.
- Her opinion is that Ken is leaning towards the JB quote. Ken stated not necessarily.
- Assumes the quotes include concrete. Ken replied yes, concrete is included.
- Does not find the Foremost Electrical Quote unreasonable.
- If we went with Menards Design & Build would we hire a separate builder?
- Ken will get more information on the new size, and the discussion will be continued at next month's committee meeting.
- To Ken Monroe –
 - Is everything identical between the proposals? Ken stated the labor or roof may be the difference in cost.
 - Is the roof a metal roof? Ken replied with "Yes".
 - How long are the quotes good for? Ken replied there are no end dates on the quotes.
 - Do you find anything different like the quality? Ken stated the quality is probably the same, he has personally seen JB's work, and thinks it is good work.
 - Both you and Dan were on the McKay Park Ad-Hoc committee. Was there any discussion about pathways through the woods? Dan stated paths were never mentioned.

Ken Monroe stated the following:

- Since we aren't putting bathrooms in the shelter, we could go with a 24' X 48' X 9' building instead of a 24' x 56' x 9'.
- The Foremost quotes were with bathrooms, the quote would need to be updated. All that is needed is lights on the building.

Mary McIntyre asked the following:

- Can we get addresses to see JB's work? Ken stated the work he has seen is on private property, but he will find out if there are others on public property.

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Committee Meeting Minutes

Joint Parks, Lakes & Recreation
Page 2 of 2

Dan Aronson stated the following:

- A turnkey building is the way we want to go; we aren't going to buy a kit and then hire a contractor to build.
- He doesn't think we are ready to send it to the Board; we will need more information.

b. July 4th 250 Year Celebration

Ken Monroe explained Walworth County has been working for the last 3 months on a 250th Celebration which will be on September 3rd, the 2nd day of the Walworth County Fair. They will be honoring veterans and four gravesites of men in Walworth County that fought in the American Revolutionary War (April 19, 1775 – September 3, 1783). The county will be buying revolutionary flags to hand out to municipalities and constitution books. There will be a drone demonstration at the Walworth County Fair.

Ken had a 1776-1976 ad book with him and would like the Board's approval to make a new one. He thought maybe Rita could help him. He also would work with Bobbie Jo on the parade for the 4th.

Mary McIntyre asked who would be paying for the celebration? Ken responded that Walworth County budgeted for the celebration.

5. New Business (*Discussion & Possible Action*)

a. Bloomfield Sportsman's club Proposals – Pell Lake Fish Habitats and Tree Replacements

- Brian Patyk explained he would like to do the following:
 - Install small groups of Christmas trees in the deeper areas of Pell Lake to enhance fish habitat. This project will increase the ability of juvenile fish to grow and survive.
 - Cut three dead trees down and replace with 3 – 4 new shoreline trees suited for wet soils to improve long-term habitat, stabilize the shoreline, and enhance future woody structure.

Dan Aronson made a motion; seconded by Mary McIntyre to send the proposals to the board. The voice vote was 5 Ayes – 0 Nays; motion carried.

6. Adjournment:

Dan Aronson made a motion, seconded by Co-Chair Marcinkus, to adjourn the meeting at 6:27pm. The voice vote was 5 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

Village of Bloomfield & Town of Bloomfield

Committee of the Whole Meeting
Monday, March 23, 2026, 5:30pm
N1100 Town Hall Rd, Pell Lake, WI 53157

COMMITTEE AGENDAS

JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET.AL.

1. Call to Order
2. Roll Call
3. Minutes for Approval: 2/23/26
4. New Business (*Discussion & Possible Action*)
 - a. Highway Report
 - b. Utility Report
5. Motion for Adjournment

VILLAGE FINANCE COMMITTEE

1. Call to Order
2. Roll Call
3. Minutes for Approval: 2/23/26
4. Old Business (*Discussion & Possible Action*)
 - a. Cost Recovery Process
5. New Business (*Discussion & Possible Action*)
 - a. February 2026 Finance Reports
6. Motion for Adjournment

VILLAGE ADMINISTRATIVE COMMITTEE

1. Call to Order
2. Roll Call
3. Minutes for Approval: 11/24/25
4. New Business (*Discussion & Possible Action*)
 - a. Life Insurance Renewal
 - b. Dental Insurance Quotes
 - c. Employee Manual
 - d. Chapter 12 Licenses & Permits – Food Trucks
5. Motion for Adjournment

JOINT PARKS, LAKES & RECREATION

1. Call to Order
2. Roll Call
3. Minutes for Approval: 2/23/26
4. Old Business (*Discussion & Possible Action*)
 - a. McKay Park Proposal Overview pics of previous work done
 - b. July 4th 250 Celebration
5. New Business (*Discussion & Possible Action*)
 - a. Fireworks Display Quotes
6. Motion for Adjournment

Next Date for Committee Meetings: April 27, 2026

Committee Agendas approved by:

/s/ Dan Aronson, Village President

Posted: March 19, 2026

Bloomfield Town Hall * Pell Lake Post Office * Lake Ivanhoe Clubhouse * Pioneer Estates

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Committee Meeting Minutes

Joint Public Works, Safety, Utility, Building, ET AL

Page 1 of 1

1. Call to Order:
Chair Aronson called the meeting to order at 5:38pm.
2. Roll Call:
The following committee members were present by roll call: Chair Dan Aronson, Kevin Conlon Bob Davies, and Ralph Gronau. Absent: John Johnson.
3. Minutes for Approval: 2/23/26
Bob Davies made a motion, seconded by Ralph Gronau to approve the minutes as written and dispense with the reading. The voice vote was 4 Ayes – 0 Nays; motion carried.
4. New Business: (*Discussion & Possible Action*)
 - a. Highway Report - None
 - b. Utility Report - None
5. Adjournment:
Kevin Conlon made a motion, seconded by Bob Davies, to adjourn the meeting at 5:40pm. The voice vote was 4 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Village Finance Committee

Page 1 of 2

1. Call to Order:

Chair Gallagher called the meeting to order at 5:42pm.

2. Roll Call

The following committee members were present: Becky Gallagher, Dan Aronson, Susan Bernstein, and Sue Leedle. The following committee members were absent: Emily Satterstrom.

3. Minutes for Approval: 2/23/26

Sue Leedle made a motion, seconded by Susan Bernstein, to approve the minutes as written and dispense with the reading. The voice vote was 4 Ayes – 0 Nays; motion carried.

4. Old Business: (*Discussion & Possible Action*)

a. Cost Recovery Process:

- b. Chair Gallagher asked Clerk Kinsch whether she had contacted Attorney Schuk regarding the presence of cost recovery language in the Ordinances. Clerk Kinsch confirmed that such language exists in Chapter 18. She also discovered that a 5% administrative fee should be added to all cost recovery invoices – a practice that has not been followed. Additionally, all fees need to be removed from Chapter 18. Clerk Kinsch will work with Attorney Schuk and Chair Gallagher to update the ordinances.

5. New Business: (*Discussion & Possible Action*)

a. February 2026 Finance Reports

Chair Gallagher asked if there was anything the committee needed to know about the reports. Clerk Kinsch explained the following:

- The tax roll has not been completely reconciled on the balance sheet which will be completed in March. Clerk Kinsch explained she had to update the balance sheet before reinvesting funds.
- Are all Village investments in bonds, or are other types of investments included? According to the auditor, investments must be rated at least A, as governments are required to invest only in certain approved securities. Investment maturities are staggered in varying amounts to ensure liquidity if needed. We do have some short-term CDs.

Dan Aronson made a motion; seconded by Sue Leedle to approve and send the 2026 February finance reports to the board with the notation of the tax roll accounts in the balance sheet needing to be updated. The voice vote was 4 Ayes – 0 Nays; motion carried.

6. Motion for Adjournment:

Sue Leedle made a motion; seconded by Susan Bernstein to adjourn the meeting at 5:50pm. The voice vote was 4 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Village Administrative Committee

Page 1 of 1

1. Call to Order:

Chair Aronson called the meeting to order at 5:52pm.

2. Roll Call:

The following committee members were present: Dan Aronson, Becky Gallagher, Susan Bernstein, and Kevin Conlon. Absent: Emily Satterstrom.

3. Minutes for Approval: 11/24/25

Kevin Conlon made a motion, seconded by Susan Bernstein, to approve the minutes and dispense with the reading. The voice vote was 4 Ayes – 0 Nays; motion carried.

4. New Business: (*Discussion & Possible Action*)

a. Life Insurance Renewal

There is no increase in the life insurance proposal.

Kevin Conlon made a motion; seconded by Bernstein to approve the life insurance renewal with Principal and send it to the board. The voice was 4 Ayes - 0 Nays; motion carried.

b. Dental Insurance Quotes

There is a 15% increase in dental insurance.

Becky Gallagher made a motion; seconded by Susan Bernstein to recommend to the board the Delta Dental renewal rates. The voice was 4 Ayes - 0 Nays; motion carried.

c. Employee Manual

The employee manual under Resignation/Retirement/Final Pay will need to be updated to identify last day worked as last day of employment. The former Highway Supervisor's last day worked was before Thanksgiving. He then was on vacation/sick time until the end of the year which renewed his vacation for the next year. He was then on vacation until February 7, 2026 which was considered his last day. During the time taken the Village paid for insurance and WRS, whereas, if his last physical day work was before Thanksgiving a payout would have been created eliminating the expenses incurred.

Susan Bernstein made a motion; seconded by Kevin Conlon to accept the changes to the employee handbook. Discussion took place and Becky Gallagher would like to review the wording and bring it back to the April meeting. All committee members can forward their thoughts on this portion of the employee manual which can be sent to the Village's employee attorney.

Susan Bernstein rescinded the motion accepting the employee handbook changes; seconded by Kevin Conlon. The voice vote was 4 Ayes – 0 Nays; motion carried.

Becky Gallagher made a motion; seconded by Kevin Conlon to hold until next month's meeting to be reviewed. The voice vote was 4 Ayes – 0 Nays; motion carried.

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Committee Meeting Minutes

d. Chapter 12 Licenses & Permits – Food Trucks

No action taken. During discussion the following was stated:

- Food trucks fall under Direct Sellers Permits currently but with increased inquiries a food truck ordinance may benefit the Village.
- The ordinance needs to be well thought out and require insurance for completed products. The permitting process would ensure the food truck meets health requirements and has the required licensing through the state.
- All food trucks would need permits whether for private parties or public use.
- Ice cream truck falls under the Direct Sellers Permit currently but will be under food trucks in the future.
- The application should allow for an annual fee and a one-day fee.
- Any food truck wanting to start up would need to contact the state and county first to receive all licenses before applying for a Village Food Truck Permit.

5. Motion for Adjournment:

Susan Bernstein made a motion; seconded by Kevin Conlon to adjourn the meeting at 6:16pm. The voice vote was 4 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Joint Parks, Lakes & Recreation

Page 1 of 2

1. Call to Order:

Chair Bernstein called the meeting to order at 6:19pm.

2. Roll Call:

The following committee members were present by roll call: Chair Susan Bernstein, Co-Chair Rita Marcinkus, and Mary McIntyre. Alternate Dan Aronson was also present. Absent: Ken Monroe and Tom Sullivan.

3. Minutes for Approval: 2/23/26

Dan Aronson made a motion, seconded by Mary McIntyre to approve the minutes as written and dispense with the reading. The voice vote was 4 Ayes – 0 Nays; motion carried.

4. Old Business: (*Discussion & Possible Action*)

a. McKay Park

The following was stated during discussion:

- Mary McIntyre stated by looking at the pictures provided by JB Construction you can look at the pictures and you see quality work. There is nothing glaring that stands out and say we shouldn't use them; they look very professional.

Dan Aronson stated the following:

- Stated the Village is not going forward until we get a design on the building. He will call the contractor to get more information.

b. July 4th 250 Year Celebration – No discussion.

5. New Business (*Discussion & Possible Action*)

a. Fireworks Display Quotes

- Bobbie Joe Walkey and the Bloomfield Sportsman's Club would like to have two other fireworks display companies give quotes. Rita Marcinkus stated Mad Bombers was one and there is another one but doesn't remember their name.
- Dan Aronson stated there was another company interested in sending a quote as well.
- Clerk Kinsch stated we need to receive fireworks display quotes by April 8th to be able to be sent to the board.

No action taken.

6. Adjournment:

Dan Aronson made a motion, seconded by Rita Marcinkus, to adjourn the meeting at 6:30pm. The voice vote was 4 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

Village of Bloomfield & Town of Bloomfield

Committee of the Whole Meeting
Monday, April 27, 2026, 5:30pm
N1100 Town Hall Rd, Pell Lake, WI 53157

COMMITTEE AGENDAS

JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET.AL.

1. Call to Order
2. Roll Call
3. Minutes for Approval: 3/23/26
4. New Business (*Discussion & Possible Action*)
 - a. Highway Report
 - b. Utility Report
5. Motion for Adjournment

VILLAGE FINANCE COMMITTEE

1. Call to Order
2. Roll Call
3. Minutes for Approval: 3/23/26
4. New Business (*Discussion & Possible Action*)
 - a. March 2026 Finance Reports
 - b. Konica Minolta Quotes
5. Motion for Adjournment

VILLAGE ADMINISTRATIVE COMMITTEE

1. Call to Order
2. Roll Call
3. Minutes for Approval: 3/23/26
4. Old Business (*Discussion & Possible Action*):
 - a. Food Truck Ordinance
 - b. Employee Handbook
5. New Business (*Discussion & Possible Action*) (NONE)
6. Motion for Adjournment

JOINT PARKS, LAKES & RECREATION

1. Call to Order
2. Roll Call
3. Minutes for Approval: 3/23/26
4. New Business (*Discussion & Possible Action*)
 - a. Bloomfield Sportsman's Club Proposal – Pavilion for Lakeside Beach
5. Motion for Adjournment

Next Date for Committee Meetings: June 1, 2026

Committee Agendas approved by:

/s/ Dan Aronson, Village President

Posted: April 24, 2026

Bloomfield Town Hall * Pell Lake Post Office * Lake Ivanhoe Clubhouse * Pioneer Estates

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Pell Lake, WI 53157

Committee Meeting Minutes

Joint Public Works, Safety, Utility, Building, ET AL

Page 1 of 1

1. Call to Order:

Chair Aronson called the meeting to order at 5:30pm.

2. Roll Call:

The following committee members were present by roll call: Chair Dan Aronson, Kevin Conlon, John Johnson, Russ Piggott, and Katherine Volbrecht. Absent: None.

3. Minutes for Approval: 3/23/26

John Johnson made a motion, seconded by Kevin Conlon to approve the minutes as written and dispense with the reading. The voice vote was 5 Ayes – 0 Nays; motion carried.

4. New Business: (*Discussion & Possible Action*)

- a. Highway Report – Chair Aronson state we should explore having a department employee coming to the meetings.
- b. Utility Report

5. Adjournment:

John Johnson made a motion, seconded by Kevin Conlon, to adjourn the meeting at 5:34pm. The voice vote was 5 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Village Finance Committee

Page 1 of 1

1. Call to Order:

Chair Gallagher called the meeting to order at 5:36pm.

2. Roll Call

The following committee members were present: Becky Gallagher, Dan Aronson, John Johnson, and Emily Satterstrom. Absent: Sue Leedle.

3. Minutes for Approval: 3/23/26

Emily Satterstrom made a motion, seconded by John Johnson, to approve the minutes as written and dispense with the reading. After discussion, Emily Satterstrom amended her motion to correct the finance discussion adding question about investments, seconded by John Johnson. The voice vote was 4 Ayes – 0 Nays; motion carried.

4. New Business: (*Discussion & Possible Action*)

a. March 2026 Finance Reports

Chair Gallagher stated the Treasurer's Report shows a deposit of \$6508 in the Lake Management fund but didn't see the offset in the Sweep account. Clerk Kinsch explained the deposit should have been a transfer. She will correct before the financials go to the board.

Clerk Kinsch also explained that the balance sheet will be corrected after the audit is completed.

Chair Gallagher discussed the ACH disbursements and asked to put the approval process on the agenda for next the next committee meeting.

Dan Aronson made a motion; seconded by John Johnson to approve and send the March 2026 Finance Reports to the board with the correction of the Lake Management account on the Treasurer's Report. The voice vote was 4 Ayes – 0 Nays; motion carried.

b. Konica Minolta Quotes

Clerk Kinsch explained printers were not purchased due to a motion error from the last board meeting. A new proposal was presented to buy two HP LaserJet MFP M480f printers outright for \$915.00 each with Unlimited Services for \$50 per month on both and a lease agreement for a BizHub C3350i (\$50.70 per month with Unlimited Service for \$45.00 per month) for the Administrator's Office. Chair Gallagher stated that good printers are imperative for time management.

Chair Gallagher made a motion; seconded by John Johnson to recommend approval to the board for the purchase of two (2) printers with the service agreement and lease of the other. The voice vote was 4 Ayes – 0 Nays; motion carried.

5. Motion for Adjournment:

John Johnson made a motion; seconded by Emily Satterstrom to adjourn the meeting at 5:53pm. The voice vote was 4 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Village Administrative Committee

Page 1 of 1

1. Call to Order:
Chair Aronson called the meeting to order at 5:54pm.
2. Roll Call:
The following committee members were present: Dan Aronson, Becky Gallagher, Kevin Conlon, John Johnson and Emily Satterstrom. Absent: None.
3. Minutes for Approval: 3/26/26
Kevin Conlon made a motion, seconded by Becky Gallagher, to approve the minutes and dispense with the reading. The voice vote was 5 Ayes – 0 Nays; motion carried.
4. Old Business:
 - a. Food Truck Ordinance – no action taken.
Clerk Kinsch presented a breakdown of requirements for the food truck ordinance in which the committee narrowed down the requirements. The food truck ordinance will be written in full and brought back to the committee at the June 1st committee meeting. No action taken.
 - b. Employee Handbook
No action taken, the Employee Handbook will be put on the next agenda to discuss.
5. New Business: (*Discussion & Possible Action*) (NONE)
6. Motion for Adjournment:
Emily Satterstrom made a motion; seconded by John Johnson to adjourn the meeting at 6:04pm. The voice vote was 5 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Joint Parks, Lakes & Recreation
Page 1 of 1

1. Call to Order:

Chair Marcinkus called the meeting to order at 6:07pm.

2. Roll Call:

The following committee members were present by roll call: Chair Rita Marcinkus, Bobbie Jo Walkey and Alternate Dan Aronson. Absent: Mary McIntyre, Ken Monroe and Tom Sullivan.

3. Minutes for Approval: 3/23/26

Dan Aronson made a motion, seconded by Rita Marcinkus to approve the minutes as written and dispense with the reading. The voice vote was 3 Ayes – 0 Nays; motion carried.

4. New Business (*Discussion & Possible Action*)

a. Bloomfield Sportsman's Club Proposal – Pavilion for Lakeside Beach

- Brian Patyk submitted a proposal on behalf of the Bloomfield Sportsman's Club to construct a 24' x 32' pavilion on Lakeside Beach. The structure will be on a concrete pad that is 24.8' x 32.8' in size. The structure will have wooden supports and a dark green roof.
- Mike Artus, the contractor who will be building the structure, plans on installing ceiling tile so birds and kids cannot get into the rafters. There will need to be some dirt brought in to level the elevation where a bowl in the ground is evident.
- Chair Marcinkus asked if the swing set would be in the way. Brian and Mike responded with the swing set will need to be moved.
- Future plans for the structure would include lights, cameras, and possibly wi-fi.

Dan Aronson made a motion; seconded by Bobbie Jo Walkey to recommend approval for the construction of a Pavilion for Lakeside Beach.

5. Adjournment:

Dan Aronson made a motion, seconded by Bobbie Jo Walkey, to adjourn the meeting at 6:15pm. The voice vote was 3 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

Village of Bloomfield & Town of Bloomfield

Joint Public Works, Safety, Utility, Buildings Committee Meeting

Monday, May 11, 2026, 5:00pm

N1100 Town Hall Rd, Pell Lake, WI 53157

AGENDA

JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET.AL.

1. Call to Order
2. Roll Call
3. New Business (*Discussion & Possible Action*)
 - a. Request for Proposal Opening for Sewer Cleaning, CCTV Inspection, and GIS Data Collection
4. Motion for Adjournment

Committee Agenda approved by:

/s/ Dan Aronson, Village President

Posted: May 8, 2026

Bloomfield Town Hall * Pell Lake Post Office * Lake Ivanhoe Clubhouse * Pioneer Estates

ADA NOTICE: Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Municipal Clerk's office in advance so the appropriate accommodations can be made.

QUORUM NOTICE: A quorum of the Town and Village of Bloomfield boards may be present at the above stated meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Joint Public Works, Safety, Utility, Building, ET AL

Page 1 of 1

1. Call to Order:

Chair Aronson called the meeting to order at 5:00 p.m.

2. Roll Call:

The following committee members were present by roll call: Chair Dan Aronson, Kevin Conlon, John Johnson, and Katherine Volbrecht. Absent: Russ Piggott.

3. New Business: (*Discussion & Possible Action*)

- a. Request for Proposal Opening for Sewer Cleaning, CCTV Inspection, and GIS Data Collection.
The following bids were opened and prices as follows:

- 1) Pipeview America – \$527,080
- 2) Visu-Sewer LLC – \$233,400
- 3) Midwest Powervac – \$996,840

4. Adjournment:

John Johnson made a motion, seconded by Kevin Conlon, to adjourn the meeting at 5:12 p.m. The voice vote was 4 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

Village of Bloomfield & Town of Bloomfield

Committee of the Whole Meeting
Monday, June 1, 2026, 5:30pm
N1100 Town Hall Rd, Pell Lake, WI 53157

COMMITTEE AGENDAS

JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET.AL.

1. Call to Order
2. Roll Call
3. Minutes for Approval: 4/27/26
4. New Business (*Discussion & Possible Action*)
 - a. Highway Report
 - b. Utility Report
5. Motion for Adjournment

VILLAGE FINANCE COMMITTEE

1. Call to Order
2. Roll Call
3. Minutes for Approval: 4/27/26
4. New Business (*Discussion & Possible Action*)
 - a. April 2026 Finance Reports
5. Motion for Adjournment

VILLAGE ADMINISTRATIVE COMMITTEE

1. Call to Order
2. Roll Call
3. Minutes for Approval: 4/27/26
4. Old Business (*Discussion & Possible Action*):
 - a. Food Truck Ordinance
 - b. Employee Handbook
5. New Business (*Discussion & Possible Action*)
 - a. Liquor Licenses
 - b. Tobacco Licenses
6. Motion for Adjournment

Next Date for Committee Meetings: June 22, 2026

Committee Agendas approved by:

/s/ Dan Aronson, Village President

Posted: May 29, 2026

Bloomfield Town Hall * Pell Lake Post Office * Lake Ivanhoe Clubhouse * Pioneer Estates

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N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Joint Public Works, Safety, Utility, Building, ET AL

Page 1 of 1

1. Call to Order:

Chair Aronson called the meeting to order at 5:31pm.

2. Roll Call:

The following committee members were present by roll call: Chair Dan Aronson, John Johnson, and Katherine Volbrecht. Absent: Kevin Conlon and Russ Piggott.

3. Minutes for Approval: 4/27/26

John Johnson made a motion, seconded by Katherine Volbrecht to approve the minutes as written and dispense with the reading. The voice vote was 3 Ayes – 0 Nays; motion carried.

4. New Business: (*Discussion & Possible Action*)

a. Highway Report – John Johnson asked if there was going to be a representative at future committee meetings. Clerk Kinsch stated she would find out. He also would like to see more information provided in the Highway Report, for example, what roads were patched? He would also like to see a list of all Right-of-Way and driveway permits issued.

b. Utility Report

5. Adjournment:

John Johnson made a motion, seconded by Kathy Volbrecht, to adjourn the meeting at 5:34pm. The voice vote was 3 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Village Finance Committee

Page 1 of 1

1. Call to Order:

Chair Gallagher called the meeting to order at 5:42pm.

2. Roll Call

The following committee members were present: Becky Gallagher, Dan Aronson, John Johnson, and Sue Leedle. Absent: Emily Satterstrom.

3. Minutes for Approval: 4/27/26

Dan Aronson made a motion, seconded by John Johnson, to approve the minutes as written and dispense with the reading. The voice vote was 4 Ayes – 0 Nays; motion carried.

4. New Business: (*Discussion & Possible Action*)

a. April 2026 Finance Reports

Chair Gallagher asked where do you see the revenues for Court on the financial statements?

Clerk Kinsch explained Fines & Forfeitures revenue on the Budget Comparison report is recognized based on a formula allocation based on citations written during the month. The remaining amounts collected through the courts are recorded as a liability until they are either remitted or otherwise distributed to the State and County. During Audit, the auditor reconciles the revenues to actual.

Sue Leedle made a motion; seconded by John Johnson to recommend approval and send the April 2026 Finance Reports to the board. The voice vote was 4 Ayes – 0 Nays; motion carried.

5. Motion for Adjournment:

Sue Leedle made a motion; seconded by John Johnson to adjourn the meeting at 5:50pm. The voice vote was 4 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

N1100 Town Hall Rd
PO Box 609
Pell Lake, WI 53157

Committee Meeting Minutes

Village Administrative Committee

Page 1 of 1

1. Call to Order:
Chair Aronson called the meeting to order at 5:52pm
2. Roll Call:
The following committee members were present: Chair Aronson, Becky Gallagher, and John Johnson. Absent: Kevin Conlon and Emily Satterstrom.
3. Minutes for Approval: 4/27/26
Becky Gallagher made a motion, seconded by John Johnson, to approve the minutes and dispensing with the reading. The voice vote was 3 Ayes – 0 Nays; motion carried.
4. Old Business:
 - a. Food Truck Ordinance
Becky Gallagher made a motion; seconded by John Johnson to require a Direct Sellers Permit for Food Trucks. Clerk Kinsch will add to Chapter 12 and add the requirement of proper DATCP Licenses and insurance.
 - b. Employee Handbook
Becky Gallagher did some research and recommended updating the Employee Manual to reflect the following additions:
 - 1) Resignation/Retirement/Final Pay: No further paid time off is earned/accrued past the last day worked.
 - 2) Holidays: Holiday pay for benefited part-time employees is paid on a pro-rated basis if the day off falls on a regularly scheduled day.
5. New Business: (Discussion & Possible Action)
 - a. Liquor Licenses
 - b. Tobacco Licenses
John Johnson made an omnibus motion; seconded by Becky Gallagher to forward the list of liquor and tobacco license applications to the board with the Happy Hours License issuance of a license contingent upon the premise issue being resolved. The voice vote was 3 Ayes – 0 Nays; motion carried.

Further discussion ensued about what contingent means. Clerk Kinsch explained that when there is something that needs to happen before the issuance of a license means approval is contingent upon compliance. Happy Hours must wall off access between the Mobil and Happy Hours because state statutes require two separate premises and Sugar Leaf needs to pay their fees before the license can be issued.
6. Motion for Adjournment:
John Johnson made a motion; seconded by Dan Aronson to adjourn the meeting at 6:25pm. The voice vote was 3 Ayes – 0 Nays; motion carried.

Candace Kinsch
Recording Secretary

Village of Bloomfield & Town of Bloomfield

Committee of the Whole Meeting
Monday, June 22, 2026, 5:30pm
N1100 Town Hall Rd, Pell Lake, WI 53157

COMMITTEE AGENDAS - REVISED

JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET.AL. - REVISED

1. Call to Order
2. Roll Call
3. Minutes for Approval: 5/11/26 & 6/1/26
4. New Business (*Discussion & Possible Action*)
 - a. Highway Report
 - b. Utility Report
5. Motion for Adjournment

VILLAGE FINANCE COMMITTEE

1. Call to Order
2. Roll Call
3. Minutes for Approval: 6/1/26
4. New Business (*Discussion & Possible Action*)
 - a. May 2026 Finance Reports
 - b. ACH Approvals
 - c. Municipal Services Bureau (MSB) Contract for Online Payment Vendor
5. Motion for Adjournment

VILLAGE ADMINISTRATIVE COMMITTEE

1. Call to Order
2. Roll Call
3. Minutes for Approval: 6/1/26
4. New Business (*Discussion & Possible Action*)
 - a. Temporary Liquor License – Lake Ivanhoe Wisconsin Property Owners Association
5. Motion for Adjournment

JOINT PARKS, LAKES & RECREATION - REVISED

1. Call to Order
2. Roll Call
3. Minutes for Approval: 4/27/26
4. Old Business: (*Discussion & Possible Action*)
 - a. McKay Park – New Structure
5. New Business (*Discussion & Possible Action*)
 - a. McKay Park – Existing Structures
 - b. Bloomfield Sportsman's Club Proposal – Electrical and WIFI for New Pavilion
6. Motion for Adjournment

Next Date for Committee Meetings: July 27, 2026

Committee Agendas approved by:

/s/ Dan Aronson, Village President

Posted: June 18, 2026

Bloomfield Town Hall * Pell Lake Post Office * Lake Ivanhoe Clubhouse * Pioneer Estates

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