

SNOW REMOVAL REQUIREMENTS FOR HILLTOP RD

I. Requirements

- Contractor must provide an active cell phone number and a valid email address.
- Contractor shall be responsible for operating all equipment in a safe and prudent manner to prevent any injury or damage to persons or property.
- Contractor shall follow the Village of Bloomfield Mailbox Ordinance Chapter 7 Section 7.04 and be responsible for damaged mailboxes.
- No equipment shall be left on any job site overnight.
- Contractor must provide supervision for all work. The supervisor shall be accessible directly by cellular/mobile phone while performing services in the Village.
- Any licenses or permits that may be required to perform any of the work or to provide any required equipment shall be obtained by, maintained by and at the expense of the Contractor. Evidence of any required licenses or permits shall be provided to the Village of Bloomfield upon request. Any fines or penalties levied by any governmental entity for conduct by the Contractor in connection with the work contemplated by this request for quote shall be paid for by the Contractor.

II. Insurance Requirements

At the Contractor's expense, the Contractor shall secure and maintain in effect throughout the duration of this contract, insurance of the following kinds and limits. The Contractor shall furnish a Certificate of Insurance to the Village upon receipt of Notice of Award, prior to commencing work. Insurance policies shall be written with insurance companies licensed to do business in the State of Wisconsin and having a rating of not less than A VI, according to the latest edition of the A.M. Best Company. The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

Comprehensive General Liability:

Coverage to include Premise/Operations, Products/Completed Operations, Independent Contractors, Broad Form Property Damage, Contractual and Personal Injury.

Limits:

General Aggregate	\$2,000,000.00
Each Occurrence	\$1,000,000.00
Personal Injury	\$1,000,000.00

Exclusions relating to the Explosion, Collapse and Underground hazards shall be deleted.

Coverage is to be written on an "occurrence" basis.

Cover all claims arising out of the Contractor's operations or premises.

Subcontractor's operations or premises, anyone directly or indirectly employed by the Contractor or Subcontractor, and the Contractor's obligations under indemnifications under this Contract.

Umbrella Liability:

Annual Aggregate	\$1,000,000.00
Each Occurrence	\$1,000,000.00

Workers Compensation:

Shall be in accordance with the provisions of the laws of the State of Wisconsin, including occupational disease provisions, for all employees at the site of the project, and in case work sublet, the Contractor shall require each Subcontractor similarly to provide Workers Compensation Insurance. In case employees engaged in hazardous work under this contract at the site of the project are not protected under Workers Compensation statute, the Contractor shall provide, and shall cause each Subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

Comprehensive Automobile Liability:

Coverage to include all Owned, Hired, Non-owned vehicles, and/or trailers and other equipment required to be licensed.

Combined Single Limit \$1,000,000.00
Umbrella: Aggregate \$1,000,000.00

Cover all claims arising out of the Contractor's operations or premises, Subcontractor's operations or premises, anyone directly or indirectly employed by the Contractor or Subcontractor, and the Contractor's obligations under indemnifications under this Contract.

The Village of Bloomfield, its officers, and employees shall be named as additional insureds on a primary and non-contributory basis under all required policies of insurance.

An endorsement from the insurance carrier confirming the Village of Bloomfield is additionally insured, including the provisions of legal representation in the defense of claims asserted against the Village of Bloomfield.

The policy shall include a provision preventing cancellation of the insurance policy unless fifteen (15) days prior written notice is given to the Village. This provision shall also be stated on each Certificate of Insurance as "Should any of the above-described policies be canceled before the expiration date, the issuing company will mail 15 days written notice to the certificate holder names to the left".

The Contractor shall require any and all subcontractors performing work under this Agreement to also maintain such minimum insurance coverage.

The Contractor understands and agrees that any bond or insurance required by this contract or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

Nothing contained herein shall be construed as prohibiting the Village, its officers, agents, or it employees, from defending through the selection and use of their own agents, attorneys, and experts, any claims, actions, or suits brought against them. The Contractor shall be liable for the costs, fees, and expense incurred in the defense of any such claims, actions, or suits.

Neither the Contractor nor any subcontractor shall commence work under this Agreement until the insurance requirements of this Article have been met and a certificate of insurance from the Contractor and any subcontractors evidencing in the required coverage has been provided to the Village.

Contractor must ensure any of its subcontractors maintain the same insurance set forth in the above paragraph. The contractor shall furnish the Village with certificates showing the type, amount, class of operations covered, effective dates and date of expiration of policies. The Village of Bloomfield must be included as an additional insured. Contractors must provide the Village with ten (10) days' advance notice in the event the insurance coverage is cancelled or materially modified in any manner.

III. **Coordination**

This contract for services will be with the Village of Bloomfield, Wisconsin. All coordination will be through the Village of Bloomfield Administrator.

The quantities stated are estimated and are not guaranteed. The numbers shown will be used for award purposes only. It is assumed that the number of services required for the season will depend on the severity of the winter season.

All questions should be address to Lloyd Cole, Village Administrator, via e-mail at administrator.cole@villageofbloomfield.wi.gov. All questions are to be submitted by 12:00pm CST, Friday, October 30, 2026.

AGREEMENT

THIS AGREEMENT is entered into for the 2025-2026 Winter season by and between the Village of Bloomfield, a Wisconsin Municipality (hereinafter “Village”) and Ground and Grass Landscaping LLC, (hereinafter “Contractor”).

In consideration of the mutual promises of the parties set forth in the Contract Documents, the Contractor agrees to timely perform all work, furnish all labor and materials necessary for the proper completion of the work; and the Village agrees to pay for the work as set forth in the Contract Documents.

The Contract Documents shall consist of the following documents which are hereby made part of this Agreement as if recited at length herein:

- 1) Legal Notice
- 2) General Information / Scope of Services / Procedures
- 3) Requirements / Insurance Requirements
- 4) Coordination / Price Estimation / Final Section
- 5) Contractor Proposal

IN WITNESS WHEREOF, the Village and the Contractor, by their duly authorized representatives have hereunto

VILLAGE OF BLOOMFIELD

By: _____
Lloyd S. Cole, Village Administrator

Print Name of Contractor

Attest: _____
Candace Kinsch, Village Clerk

Signature

Print Name and Title