

Board of Trustees meeting July 16, 2025

Meeting called to order at 5:00pm on July 16, 2025.

In Attendance:

Trustees: Peter C, Deb M, Ellen T, Diane S, Bill F, Tina C.

Library Coordinator: Jess Pearson

Absent: Deb B and Scott E

Tina made a motion to approve June minutes, Diane seconded and all approved.

Financial Report: All is well and accounted for; Jess asked for clarification on the book and programming budget. She wants to keep track of spending so that next year's budget can be adjusted to accurately reflect the library's needs. \$300 was added to Jess' discretionary book spending budget, bringing the total Library Coordinator Discretionary Book Fund to \$800 a year. The budget line for programming fees/ payments is \$1000.

Library Coordinator's Report:

Van Delivery started July 1. The van delivery comes every Tuesday and the driver has a key to the front door. He can access the book exchange tote even if the library is not open. No more paying for postage for ILL's.

Maine Infonet will not be able to get us on the MILS software until sometime in 2026 at the earliest.

Paint Night was a success and two more event nights have been scheduled. If paint night becomes a more regular event, we could discuss the group bringing their own snacks instead of the library paying for the snacks. The library pays \$30 to cover painting supplies and about \$50 for snacks per event.

Day Passes are not popular this summer.

Hosting Event: Ukulele concert on Tuesday, Aug 26 at 6pm. Advertise that people can bring their own chairs and food for the event.

Other Business:

Books for Bikes, summer reading program will be held at the library. An ice cream social will be on Saturday, August 23 at 1:00pm. Tina asked Hannaford to donate a gift card to buy the ice cream. Victoria B has done a lot of planning and organizing for the ice cream social.

Volunteer Appreciation Day: Date is set for Sunday, October 5

No Board of Trustees meeting in August.

Discussion was held on the job description for a Program/Event Assistant Coordinator to take on the role of plan and promote programming for the library. Ellen made a motion to accept the job description. Diane seconded it and all approved. The job description will be edited and advertised. The hiring committee will be made up of Diane, Jessica and Tina.

Bill made a motion to adjourn the meeting. All approved. The meeting was adjourned at 6:08.