



Venue Frequently Asked Questions

Booking, Payments & Deposits

Do you offer refunds?

No. All bookings are non-refundable.

How do I secure my date?

Your date is secured only after the contract is signed and payment is received.

Do you require a security deposit?

Yes. A security deposit is due 7 days before your event date. The standard deposit is \$500 and may vary for hourly rentals.

Is the security deposit refundable?

Yes — only if all contract terms and venue rules are followed. Any damages, violations, or overtime may reduce or void the refund.

Event Timing & Access

What is the latest time I can rent the venue?

All events must end by 2:00 AM. No exceptions.

Are there any special rules for late-night events?

Yes. Any booking past 12:00 AM requires an on-site attendant. The client is responsible for the attendant fee.

Is the attendant security?

No. The attendant is not security and is not stationed inside the event full-time.

Can I extend my event time?

Approved extensions are \$150 per hour and must be arranged in advance.

What happens if we stay past our booked time without approval?

Unauthorized overtime is \$150 per hour PLUS a \$50 penalty fee.

Does setup and cleanup time need to be within my rental hours?

Yes. All setup and cleanup must be completed inside your booked time.

Cleaning & Trash

Is there a cleaning fee?

Yes. There is a \$150 post-event cleaning fee.

Do I still have to clean?

Yes. Clients must remove ALL trash and remove everything brought into the venue. Failure to do so may result in additional fees or deposit loss.

Do you offer a full cleanup service?

Yes. Full Cleanup Service is \$250 — in addition to the \$150 standard cleaning fee. With this service, you may leave the venue as-is and we handle everything. Must be requested and paid at least 1 day before the event.

Furniture & Space Use

What if I don't need all the tables and chairs?

We can remove them — but the package price does not change.

Can I rent the space only (empty)?

Yes. There is a \$150 furniture removal fee for space-only rentals, and this does not reduce the rental rate.

Vendors, Food & Alcohol

Can I use outside vendors?

Yes — outside vendors are welcome.

What if I'm serving alcohol?

If hiring a bartender, they must provide a valid bartending license and liability insurance. If this is not provided, a \$200 alcohol fee applies.

Is cooking allowed on-site?

No. Cooking on-site is not permitted. All food must arrive prepared.

Décor, Safety & Venue Rules

Can I hang décor on the walls?

Only non-damaging methods. No adhesives that damage paint or surfaces.

Is confetti or glitter allowed?

No. Confetti, glitter, foil, and similar materials are NOT allowed.

Can I use candles?

Flameless candles only. No open flame permitted.

Is smoking allowed inside?

No. Smoking indoors is prohibited.

Are hookahs allowed?

Yes — they must be used responsibly and safely.

Supplies & Amenities

Are basic toiletries provided?

Yes. We provide complimentary paper towels, toilet paper, and trash bags per rental.

Staffing & Responsibility

Who is responsible for guest and vendor behavior?

The renter is responsible for all guests, vendors, and activities during the event.

Is the attendant security?

No — the attendant monitors the venue and supports basic needs but is not security staff.

Capacity

The venue capacity is 70 seated and 95 standing.

Examples of Deposit Deductions Include:

- Rule violations
- Damages

- Excessive mess
- Failure to remove trash or items
- Unauthorized overtime
- Contract breaches
- Unapproved vendors or alcohol use

Tours & Viewings

Tours are available by appointment only.