

Welcome to



I. PARENTAL CONSENT

I, The parent or legal guardian of _____, a participant in the Tutoring With No Limits sessions, does hereby grant permission for his/her participation in any and all virtual/in person learning sessions, homework sessions and activities.

* Initials: _____

II. RELEASE FROM LIABILITY

I agree to assume all risks to participation in Tutoring With No Limits sessions and activities. I do hereby waive, release, absolve, indemnify, and agree to hold harmless, the Tutoring With No Limits Company, the officers, directors, Tutors, sponsors, volunteers, individual chapters, and participants, for any claim arising out of learning material, whether the result of negligence or any other cause.

* Initials: _____

III. PHOTO RELEASE

Because your child is involved in an active Tutoring participation, there may be an occasion when a tutor or office worker takes photos of them at their session for social media purposes. This situation may occur before, during or after our tutoring sessions take place.

* Initials: _____

IV. POLICIES

LATE/ABSENT POLICY

- **BEING LATE** ---> If the student is late to a session, that time lost will not be saved or made up.
- **FOR CANCELING** ---> The parent/guardian must notify the front office at least two days (48hrs) in advance about missing a session. If completed within this guideline, the money meant for the cancelled session will be saved as a form of a credit and used for a later session.
 - The only way to excuse a last-minute cancellation is if it was an emergency (*Proof must be provided in order to void the loss of your session and your session's payment)
- **IF MISSED** ---> If the parent/guardian did not cancel a session by the 48-hour time frame and the student did not attend their session, their session will not be made up and the payment allotted for that particular session will be lost.

* Initials: _____

PAYMENT POLICY

- **NOTE:** As the safety and health of our students, parents/guardians, and tutors continues to be a priority, we have decided to make all In-Person sessions currently unavailable. We do apologize in advance, but we hope you all understand. As a result, ALL SESSIONS (despite subject/coursework being tutored) are currently set at a special COVID-19 price of \$30. Once In-Person sessions do become available, virtual sessions will remain at \$30, in-person will range from \$35 - \$40 (depending on subject level), and specialized coursework will also be priced at a higher rate (\$45/hour).
- Session cost is determined by location and/or the specific needs for the session(s) (level of subject/type of coursework being tutored)
- **REFERRAL CODE SPECIAL:** "Referral Code" is a discount of \$5.00 off one session when a client

has referred someone to us and they signed up/paid for their first official session. Both the client and referred client will receive \$5.00 off their very next official session (*Clients can use this discount code as many times as they like. This is our way of saying 'thank you' for referring our tutoring services to others*).

- SOCIAL MEDIA SPECIAL: Like, Comment and Share our social media posts with the tag @tutoringwnolimits and hashtag #TWNL for \$5.00 off your very next session (*limit one per session/Up to 5 sessions a month*)
- Sessions can be paid either weekly or monthly, but must be done in advance
 - If weekly, an invoice will be sent every Friday and must be paid off by no later than Sunday morning at 10:00 a.m.
 - If monthly, an invoice will be sent a week prior to the last Sunday of the month and must be paid off by no later than that last Sunday morning of the month at 10:00 a.m.
 - ****Once paid off, a receipt will be sent upon request as a token for parents/guardians to keep for their own records and as a signification that the payment has gone through**
- IF A PAYMENT IS SENT WITHIN THE WEEK: That payment will be saved and used to secure a session for the following week
- IF A CLIENT WANTS TO ADD A SESSION WITHIN A WEEK: If a week has already begun and a client would like to add an extra session(s) within that particular week, an additional \$10 - \$15 charge will be required on top of the already applied cost of the session(s)
- Our contactless payment methods are listed below:
 - Venmo
 - Link: https://venmo.com/code?user_id=2130802724831232292
 - Username: @tutoringwnolimits
 - Zelle
 - Zelle Information: (562) 310-5024

* Initials: _____

V. SESSIONS

- GROUP (**CURRENTLY UNAVAILABLE DUE TO COVID-19**)
 - Up to 2 to 3 students per group (must be of same grade and working on same subject)
 - Offered for in-person sessions only
 - Prices are slightly less than a one-on-one session (e.g. If a one-on-one is \$35, the group session for 2 is \$65 (\$32.50/student) & \$81 for 3 (\$27/student))
- ONE-ON-ONE (**DUE TO COVID-19, WE ARE ONLY OFFERING VIRTUAL**)
 - Offered both for in-person and virtual sessions
 - Higher in price than group sessions (Virtual: \$30/session; In-person: \$35-40/session)
 - Individualized and fit for a student's special academic needs
- SPECIAL PROGRAMS: Time and prices will vary depending on special program being offered. Programs consist of informational sessions, virtual and in-person workshops, Q&A's etc, and delve into various topics such as College Prep, the College Application Process, Life After College, Mental Wellness, How to Tackle Test Anxiety, etc
 - ****You can learn more about these by visiting our website or through any of our social media outlets**

- **TIME**
 - Each Session will be a total of 1 hour (50-55 minutes of coursework with remaining 5-10 minutes to discuss with parents/guardians and close out session)
- **LOCATION**
 - Virtual Sessions
 - ANY video platform of the student's choice (Zoom, Google Meet, Skype, etc)
 - In-Person Sessions (**CURRENTLY UNAVAILABLE DUE TO COVID-19**)
 - To keep up with the safety and health of all students, parents/guardians and tutors, ALL in-person sessions will take place at a local library in the Greater Los Angeles region

* Initials: _____

VI. SUBJECTS AND COURSEWORK

- ALL TK, K-12 and General Education College subjects are available to choose from (Math, Science, Reading, Writing, History, Foreign Language, etc.)
- Upper Division University subjects are also available to choose from, but are priced at a higher rate (\$40/session)
- Specialized coursework (Enrichment courses, Peer Editing, Test Prep., etc) is also offered, but is priced at a higher rate (\$45/hour)

* Initials: _____

V. EMERGENCY CONTACT

In case of a medical emergency and client requires medical treatment, we need an emergency contact to reach:

Student: _____ Date of Birth: _____

Parent or Guardian Name: _____

Home Telephone#: _____ Cell Phone#: _____

Work Telephone#: _____ Email: _____

If parent or legal guardian cannot be reached, call:

Name: _____ Telephone#: _____

Relationship: _____

Please list any allergies and/or medical conditions that should be brought to our attention.

Include any medication(s) that your child uses regularly: _____

*Initials: _____

I hereby grant permission to Tutoring with No Limits staff to administer first aid, secure proper treatment, and/or hospitalize in case of emergency, provided they are unable to communicate with me, and according to their best judgment.

SIGNATURE of Parent or Legal Guardian: _____

 **THINGS TO KEEP IN MIND WHILE EMBARKING ON THIS JOURNEY WITH US** 

- For you all there at home:
 - 📖 Always encourage each other to 'C' your way to an 'A'
 - 📖 Always inspire each other to never give up and do your best
 - 📖 Always uplift and stir up self-confidence between one another
- From us here at TWNL:
 - 📖 Know that acceptance and encouragement of all learners is key
 - 📖 Know that physical, emotional and mental health are important and that safety is a priority
 - 📖 Know that for us, learners are ALL Ways first!
- TWNL Contact Information:
 - Office Phone Number: (562) 351-9383
 - Company Phone/Founder's Phone Number: (562) 310-5024
 - Company Email: tutoringwnl@gmail.com
 - Company Social Media Handle: @tutoringwnolimits
- TWNL Office Hours:
 - ◇ Monday - Friday: 9:30 a.m. - 5:30 p.m.
 - ◇ Saturday: 9:30 a.m. - 2:30 p.m.
 - ◇ Sunday: CLOSED
- TWNL Hours of Operation:
 - ◇ Monday - Friday: 10:00 a.m. - 8:00 p.m.
 - ◇ Saturday: 10:00 a.m. - 3:00 p.m.
 - ◇ Sunday: CLOSED

I HEREBY ACKNOWLEDGE BY MY SIGNATURE THAT I HAVE READ, UNDERSTOOD, ACCEPTED, AND AGREED TO THE TERMS AND CONDITIONS OF THIS DOCUMENT. I ALSO ACKNOWLEDGE WITH MY SIGNATURE THAT I HAVE RECEIVED A COPY OF THIS AGREEMENT.

Parent or Legal Guardian (Print Here)

Parent or Legal Guardian (Sign Here)

Date