

CHILD'S NAME: _____

DATE OF BIRTH: _____

APPLYING FOR GRADE: _____

SIBLINGS: _____

PARISH: _____ ENV.# _____

ST. PATRICK'S ELEMENTARY SCHOOL
REGISTRATION APPLICATION 2022-2023

REGISTRATION REQUIREMENTS (New Students Only)

Please note that Applications will only be accepted if **PHOTOCOPIES** of the following papers are attached and all pages of the package are completed in full. All documents and payment can be dropped off at the school office or mailed to 2850 Quebec Street, Vancouver, BC, V5T 3A9. Applications will not be processed without the \$50 Registration Fee. Thank you.

Please attach PHOTOCOPIES of the following documents:

(Note: Photocopies will not be made at the school office.)

- _____ \$50 Registration Fee – NON-REFUNDABLE (for new students only)
- _____ Baptismal Certificate
- _____ Birth Certificate
- _____ Pastor's Authorization Form for Parishes other than St. Patrick's
- _____ Legal Residency of Parent Form A completed
- _____ Proof of Canadian Citizenship or Immigration Papers of the **Parent(s) and Child**
- _____ Proof of Residency in B.C. (Copy of utility bill, mortgage or rental doc. or tax assessment)
- _____ Previous Year's Report Card
- _____ PIPA & Statement of Commitment Forms (Pages 4 & 5)

UPON ACCEPTANCE: (after required interviews)

- ❖ General Fee: \$100 NON-REFUNDABLE
- ❖ Tuition Fees: (To Be Confirmed)
- ❖ Parent Participation Form
- ❖ Immunization Records
- ❖ Emergency Prep Fee \$30
- ❖ CRC

OFFICE USE ONLY:

ACCEPTED: _____

HOLD: _____

OTHER: _____

NOTES:

ST. PATRICK'S ELEMENTARY SCHOOL, VANCOUVER

Saint Patrick's Elementary School shares in the mission of the Church to proclaim and build the Kingdom of God. Saint Patrick's Elementary School is a faith community committed to excellence in Catholicity and in all areas that promote the development of the whole child to his or her full potential. Saint Patrick's Elementary School strives to develop Christian leaders, responsible citizens, and life-long learners.

The mission of Saint Patrick's Elementary School is to be an effective instrument of God. We educate young people so that they may grow and mature into perceptive and caring Christians and citizens who will have a transforming influence in this world. Saint Patrick's Elementary School provides religious and moral reference points to help students critically examine the culture around them and build a society enlightened by the values of the Gospel. Christ is the foundation of the whole educational enterprise of Saint Patrick's Elementary School. His teaching and life inform the School's identity and characteristics.

ADMISSION POLICY

Based on our mandate, the school is administered under the following policy guidelines with respect to admission/enrollment of children into the school.

1. Children presently enrolled in the school if they and their families meet the expectations of the school.
2. Siblings of children already in the school, whose families are practicing Catholics active in the parish.
3. Children whose families are practicing Catholics active in the parish.
4. Siblings of children already in the school, whose families are practicing Catholics active in other parishes.
5. Children whose families are practicing Catholics coming into the parish, who have been attending Catholic school elsewhere.
6. Children whose families are practicing Catholics active in other parishes.
7. Children whose families are either not practicing Catholics or not active in their parishes.
8. Non-Catholics. Once accepted into the school, non-Catholics need meet only the criteria expected of other students to be re-admitted in subsequent years. Siblings of non-Catholics cannot be given priority over Catholics.

Parents shall read and sign the Statement of Commitment prior to being accepted into the school.

FAMILY STATEMENT OF COMMITMENT

1. Parents and guardians agree that they and their families will exhibit conduct consistent with Catholic denominational standards. The determination of whether any conduct contravenes these standards is the right of the Board of Directors of the Catholic Independent Schools of Vancouver Archdiocese.
2. All students are required to participate in our religious education curricular and co-curricular programs including liturgical celebrations, retreats, prayer, etc.
3. Parents/Guardians are expected to support the teachings on faith and morals in the Christian Education Program and participate in the program as required by the school.
4. All students are expected to attend school on a regular basis and full participation in all aspects of the educational program of the school are required of every student. Each student is expected to strive toward the development of his/her full potential.
5. Each family is expected to support and participate in the fund-raising activities of the parish/school. In this way, each family shares in the responsibility of educating our students.
6. Each student is expected to know and follow school policies on behaviour, and each parent/guardian is expected to review these policies with their own child.
7. Parents/guardians are expected to support their student's educational program. Parents/guardians agree to consult with that teacher, Principal or other school staff member with respect to the student's educational program as required.
8. Parents/Guardians are expected to attend at least one orientation session, which will focus on the philosophy and goals of our school.
9. Parents/Guardians agree to accept the responsibility for the cost of tuition, supplies and other school activities.
10. If applicable (see Schedule A below), each parent/ guardian agrees to:
 - a) Provide the school with complete and updated versions of any orders or agreements
 - i Affecting, restricting or prohibiting a parent/ guardian's ability to access the school or a student attending the school
 - ii Impacting a parent/guardian's authority over decision making in relation to a student's education
 - iii Ensure that any updates to these orders are given to the school as they occur
 - b) Minimize and void any disruption to the school associated with the implementation of those orders or agreements, and
 - c) Comply with the terms of any orders or agreements

11. If any of these conditions are not met the school reserves the right to: refuse admission, or remove the student from the school, or take any other appropriate action in the circumstances.

Parents are asked to sign two copies of this Family Statement of Commitment. One copy is for the family's records and the other is to be submitted with the application.

I/we have read and understand the above expectations and commitments and I/we hereby accept them as stated.

Parent/Guardian _____
Name (*please print*)

Signature _____ **Date:** _____

Parent/Guardian _____
Name (*please print*)

Signature _____ **Date:** _____

Schedule A (if applicable)

I _____, parent/guardian of _____,
confirm that there is an order or agreement (check as appropriate):

- ☐ affecting, restricting, or prohibiting a parent/guardian's ability to access the school or a student
- ☐ attending the school
- ☐ impacting a parent/guardian's authority over decision making in relation to a student's education
- ☐ Other

Please provide details with respect to the order:

I also confirm that:

- I (we) have provided the school with complete versions of all orders.
- I (we) have provided the school with complete versions of all applicable agreements.
- I (we) have provided the school with complete versions of all updates to these orders and agreements.
- I (we) agree to provide the school with any new updates to these orders and agreements as they are determined and to follow up with the documents as they are made available.
- I (we) agree to comply with the terms of any orders or agreements
- I (we) agree to minimize and avoid any disruption to the school associated with the implementation of those orders or agreements

PERSONAL INFORMATION PRIVACY ACT
CONSENT FORM 2022/2023

1. I consent to having St. Patrick's Elementary School collect personal information that may include student identification information, birth certificate, legal guardianship, court orders if applicable, parents work numbers and e-mail address, behavioural, academic and health information, most recent report card, emergency contact name and number, doctors' names and numbers, health insurance numbers and any similar information needed for registration. This information is required in order to register your child at this school and assist the school in making an informed decision as to your child's suitability and appropriate placement in the school. It will also allow the school to respond immediately to an emergency. For information, the privacy manager for St. Patrick's School is Mrs. Evans and may be reached at 604-879-4411.

2. I consent to having photographs, videos and work samples of my child(ren) used by St. Patrick's Elementary in the school website, yearbook, Seesaw, Google Classroom, newsletters and other promotional material.

3. I consent to having photographs, videos and work samples of my child(ren) used by St. Patrick's Elementary displayed by outside sources (ie: BC Catholic, Local News stories of school events, etc.)

4. The school may prepare a family phone list for class lists, team lists, etc.

5. The school may release any pertinent information to St. Patrick's Parish (ie:names, addresses, phone contact numbers, etc.)

FAMILY NAME: _____

STUDENTS' NAMES: 1) _____ 2) _____
3) _____ 4) _____

PARENT SIGNATURE: _____ **DATE:** _____

ST. PATRICK'S ELEMENTARY SCHOOL

2850 QUEBEC ST., VANC., B.C. V5T 3A9
PHONE: 879-4411 WWW.SPEV.CA

APPLICATION FOR NEW REGISTRATION 2022-2023

STUDENT INFORMATION:

Legal Family Name: _____ **Grade for Sept. 2022** _____

Legal First Name: _____ **Middle Name:** _____
(as on Birth Certificate) (as on Birth Certificate)

Usual First Name (if different than legal name): _____

Father's Name: _____ **Mother's Name:** _____

Father's Occupation: _____ **Mother's Occupation:** _____

Child's Birth Date: (Day) _____ (Month) _____ (Year) _____ **Age:** _____ **Sex:** _____

Place of Birth: (City & Country) _____

Citizenship: Child _____ Mother _____ Father _____
(Attach copy of Birth Certificates, Immigration Forms or Canadian Cards.)

Primary Language(s) Spoken at Home: _____

Last School Attended: _____ **City:** _____

RELIGION: Child _____ Mother _____ Father _____

Has your child received the following sacraments? (Yes or No) **Please attach Baptism Certificate.**

Baptism _____ Holy Communion _____ Reconciliation _____ Confirmation _____

Were Parents Married in Catholic Church? Yes _____ No _____ Date of Marriage: _____

Name & Place of Church where Married _____

Do parents attend Mass every Sunday? Mother: Yes _____ No _____ Father: Yes _____ No _____

Name & Address of Church where Registered & Attending: _____

_____ **ENVELOPE No.** _____
(If other than St. Patrick's please attach a Pastor's letter of recommendation & authorization)

..... Any
siblings registering at St. Patrick's Elementary for September 2022:

Name: _____ Grade _____

**STUDENT EMERGENCY
CONTACT INFORMATION**

GRADE: _____
YEAR: 2022-2023

PHOTO
PROVIDED
BY SCHOOL.

This is a very important document.
Please **PRINT** clearly and complete all areas accurately.

Student's Surname **First Name** **Middle Name**

Street Address **City** **Postal Code**

Resides with:

- () Both Parents
() Mother Only
() Father Only
() Other (Guardian)

Names of any siblings in our school & their grades: _____

Mother's Name: _____ **Phone#** _____

Place of Work: _____ **Work #** _____ **Cell#** _____

Father's Name: _____ **Phone#** _____

Place of Work: _____ **Work #** _____ **Cell#** _____

PRIMARY EMAIL ADDRESS: _____

Child's Care Card # _____ **Birth Date:** _____ **Age** _____

Medical Alert or health conditions: (allergies, eyesight, etc.) _____

What medication (if any) does your child take? _____

What dosage? _____ **Is the medication at school?** _____

Doctor's Name: _____ **Doctor's Phone:** _____

Dentist's Name: _____ **Dentist's Phone:** _____

Indicate the names & phone numbers of 3 adults with whom you would entrust the care of your child(ren) in the event you are unable to pick up your child(ren) at school in the event of an emergency. We recommend that you look to people in the school's immediate neighbourhood. Please be sure to contact the people you list prior to sending this form back to school. 1 contact should be out of town in case of earthquake or other emergency.

Name:

Contact Numbers (Home & Cell Phone):

1. _____ (H) _____ (C) _____

2. _____ (H) _____ (C) _____

Out-of-town contact: Please include area and country code if necessary.

3. _____ (H) _____ (C) _____

MY CHILD SHOULD NOT BE RELEASED TO:

Name & relationship to child **OR** **Name & relationship to child**

In case of an accident and we are unable to reach you or the emergency contacts, do you give permission to transport your child by car or ambulance to the doctor or hospital for Emergency Care? **Yes:** ____ **No:** ____

Parent Signature: _____ **Date:** _____

(ADMISSION TO CANADA AND RESIDENCY) – FORM A

(Lawfully Admitted into Canada)

- ☐ A Canadian citizen (please attach a copy of parent's birth certificate or citizenship paper/card).
- ☐ A Permanent Resident (please attach a copy of parent's landed immigrant status paper or Permanent Resident card).
- ☐ Lawfully admitted to Canada under the Immigration and Refugee Protection Act (Canada) with one of the following documents (please mark the appropriate box below and attach a copy of document):
 - ☐ Admission as a refugee or refugee claimant.
 - ☐ Valid student permit for two or more years (or issued for one year but anticipated to be renewed for one or more additional years).
- ☐ Valid employment authorization (work permit) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years).
- ☐ A person carrying out official duties under the authority of the Visiting Forces Act or as an accredited diplomatic agent, pre-clearance officer, consular officer or official representative in Canada of a foreign government with a consular post in British Columbia.
- ☐ Other - document description: (must be cleared with Citizenship and Immigration Canada):

☐ Yes Residency address: _____

Confirming signatures:

Date: _____

Date: _____



St. Patrick's Elementary School

FEE SCHEDULE

GENERAL FEE - NON-REFUNDABLE - \$100.00 per student annually.

Each student is charged a non-refundable General Fee at the time of Registration. This fee will be deducted from your PAD account on May 15.

SCHOOL SUPPLIES - will be purchased by the school. Your PAD account will be charged \$40 for Primary Students & \$45 for Intermediate. This amount will be deducted on May 15.

EMERGENCY PREP - \$30.00 – For all new students & all returning Grade 4 students.

In order to ensure that all students have a proper comfort pack that will cover all of their emergency food & medical needs, each student will be required to purchase an emergency food and medical pack from the school for the cost of **\$30.00**. This comfort pack will expire after 4 years, at which time you will need to purchase a new one. This fee will be deducted from your PAD account on May 15.

FUNDRAISING - Minimum \$150 per family. Please be advised that each family is required to contribute a minimum of \$150 towards our school fundraising goals each year. This can be accomplished by supporting such projects as the school walkathon, poinsettias sale or any other project sponsored by the school fundraising group.

PARENT PARTICIPATION:

All families are expected to complete 48 hours of participation. Participation hours not completed by June 21st will be billed to your PAD account at \$25/hour.

Non-Participation fee of \$1,200 will be charged to those who choose not to participate.

TUITION FEES for the 2022-2023 school year .

<u>Tuition Rate:</u>	<u>Registered Parishioners:</u>	<u>Non-Parishioners:</u>
1 Child	\$340.00 /Month (\$3,400.00/year)	\$447.00 /Month (\$4,470.00/year)
2 Children	\$599.00 /Month (\$5,990.00/year)	\$708.00 /Month (\$7,080.00/year)
3+ children	\$728.00 /Month (\$7,280.00/year)	\$839.00 /Month (\$8,390.00/year)

METHOD OF PAYMENT FOR TUITION:

Monthly tuition fees will be withdrawn on the 1st of each month via Pre-Authorized Debit. Tuition may also be paid in one lump sum or semi-annually.

A Pre-Authorized debit form must be completed and returned with a void cheque upon registration for returning families; and upon acceptance for new families.

Important Note: *There will be a charge of \$20.00 for any NSF Cheques.*