



ST. PATRICK'S ELEMENTARY SCHOOL

REFERRAL INCENTIVE PROGRAM

Often when new students come to St. Patrick's Elementary (SPEV), they end up telling us that it was a family member or a friend that referred them to us. The power of your referrals is something SPEV wants to reward and is introducing a new program to do so.

The **St. Patrick's Elementary School Vancouver (SPEV) Student Referral Incentive Program** awards a currently registered SPEV family with a **\$200 tuition credit** for each new student who is referred to the school, is successfully accepted into the school and attends SPEV for the full academic school year. Refer a family that enrolls two students and receive a \$400 tuition credit; refer a family that enrolls three students and receive a \$600 tuition credit.

The rules of the referral program are outlined below:

- The Student Referral Incentive Program applies to current SPEV families, teachers and staff (excluding Principal).
- To be eligible for the referral incentive, the "referring" family must have at least 1 child currently enrolled & attending the school. Eligible teachers and staff must be currently employed by the school.
- The "referring" family will receive a tuition credit as outlined above if the new "referred" family is successfully accepted into the school according to standard enrollment criteria and completes a full academic year at the school.
- The "referring" family must also remain enrolled for the entire academic year.
- The "referred" family must be a **new** family to the school. This means that a "referred" family cannot include the following: St. Patrick's parishioners, families with a child already attending the school, families that have had a child (or children) previously enrolled at the school, families that are currently attending St. Patrick's preschool.
- There is no limit to the number of students that can be referred.
- The tuition credit incentive will be applied to the last payment of the school year. Families who paid their tuition in full will receive the credit on the next year's tuition or will receive an incentive cheque if they are graduating out of the school. Teachers and staff (excluding the principal) making referrals will receive an incentive cheque equal to the amount of the tuition credit.
- To qualify, the "referring family" must fill out the Referral Incentive Program form and have the new, prospective family present it upon initial contact with the school. The form must be completed and signed when they first make contact with the school. The prospective family should be instructed to bring the completed form to the school office.
- Newly referred families who enroll after December **and** also re-register for the following academic school year will result in the tuition credit award being applied to the following school year provided that the "referred" family remains enrolled for the entire academic year.
- Failure to submit the completed Referral Incentive Program form will make the "referring" family ineligible for the incentive.
- This program does not apply to referrals into the Preschool.
- Interpretation of program parameters is at the discretion of the Principal and Pastor.