



Move-in/Move-Out Condition Report

(Must be returned within 7 days of Move-In)

This Move-in/Move-Out Condition Report is part of the Lease Agreement dated ___/___/___ between _____ (Tenant) and **MCC Property Management** (Landlord) for the property located at _____.

MCC Property Management and Tenant have each inspected the property listed above. Tenant understands that this Condition Report is a part of their Lease Agreement and will be used to document the condition of the dwelling upon gaining occupancy and upon vacating.

	Arrival Condition	Departure Condition
Living Room		
Floor and Floor Covering		
Walls and Ceiling		
Window(s)		
Window Covering(s)		
Lighting Fixture(s)/Fans		
Door(s)/Hardware		
Heating		
Outlets/Switches		
Smoke Alarms/CO Alarms		
Other		



	Arrival Condition	Departure Condition
Kitchen/Other _____		
Floors/Floor Coverings		
Walls and Ceiling/Caulking		
Window(s)		
Window Covering(s)		
Lighting Fixture(s)/Fans		
Door(s)/Hardware		
Heating		
Outlets/Switches		
Smoke Alarms/CO Alarms		
Cabinets/Hardware		
Refrigerator		
Stove/Oven		
Stove Vent		
Microwave		
Dishwasher		



Sink/Fixtures/Plumbing		
Counter		
Garbage Disposal		
Washer/Dryer		
Dryer Vent		
Other		

	Arrival Condition	Departure Condition
Bathroom(s)		
Floors/Floor Coverings		
Walls and Ceiling/Caulking		
Window(s)		
Window Covering(s)		
Lighting Fixture(s)/Fans		
Door(s)/Hardware		
Heating		
Outlets/Switches		



Smoke Alarms/CO Alarms		
Cabinet(s)/Hardware		
Counter Surfaces		
Sink/Fixtures/Plumbing		
Bathtub/Shower/Fixtures		
Toilet		
Other		

	Arrival Condition	Departure Condition
Bedroom		
Floor and Floor Covering		
Walls and Ceiling		
Window(s)		
Window Covering(s)		
Lighting Fixture(s)/Fans		
Door(s)/Hardware		
Heating		
Outlets/Switches		



Smoke Alarms/CO Alarms		
Other		

	Arrival Condition	Departure Condition
Bedroom/Other _____		
Floor and Floor Covering		
Walls and Ceiling		
Window(s)		
Window Covering(s)		
Lighting Fixture(s)/Fans		
Door(s)/Hardware		
Heating		
Outlets/Switches		
Smoke Alarms/CO Alarms		
Closet		
Other		



	Arrival Condition	Departure Condition
Bedroom/Other _____		
Floor and Floor Covering		
Walls and Ceiling		
Window(s)		
Window Covering(s)		
Lighting Fixture(s)/Fans		
Door(s)/Hardware		
Heating		
Outlets/Switches		
Smoke Alarms/CO Alarms		
Closet		
Other		

	Arrival Condition	Departure Condition
Other		
Exterior of Building		
Lawn/Garden		



Driveway/Walkways		
Garage		
Porch		
# of Keys Received:	Door ___ Garage ___ Mailbox ___ Other ___	Door ___ Garage ___ Mailbox ___ Other ___
Other		

Comments:

MOVE-IN INSPECTION	MOVE-OUT INSPECTION
MCC Property Mgnt _____	MCC Property Mgnt _____
Tenant _____	Tenant _____
Tenant _____	Tenant _____

For office use only

Date of Move-in Inspection ___/___/___

Date of Move-Out ___/___/___

Inspection ___/___/___