



North and South Wheatley Village Hall Management Committee meeting Tuesday 15 July 2025

Reg'd Charity 1050729

Present:

Dee Miles	Chair/ Family History Group Rep
Rose Sharpe	Secretary/Treasurer, Village rep
Christine Crowther	Clays Gardening Club rep
Fiona Dale	Village Rep
Kimberly Goodwin	Village Rep
Charles Hall.	Church in Wheatley Rep
Jan Mitchell.	Village Rep
Toni Mold	Village Rep

1 Apologies:

Dave Hulson	Vice Chair/ Bowls Club Rep
Sue Hayden	Parish Council Rep
Anila Bowman.	Village Rep
Katie Stockdale	Village Rep
(Amy Pearson	Tennis Club Rep)

2 Minutes from June meeting (previously circulated)

The minutes were accepted as a true record and signed by DM

3 Matters arising (not on the agenda)

FD/KG have obtained a quote of approx £215.00 for a lockable socket. There may be some work carried out on the playing field shortly and this may uncover an existing power supply which has disappeared! It was agreed to not progress the installation of the socket at this stage. The fact that only Bao Buns required access to our power supply and they may have their own generator

DM (and DH?) has not received confirmation from the Co-op bank confirming they have been accepted as signatories for the account

Action: RS to chase up

Severn Trent Grants.....ongoing **FD/AB to look into the grants**

Key safes....KG and FD are putting notes together, looking at various options including a bluetooth option. As a regular user, CHS would like to have their own key if this were possible.

4 Trustees' Statements of Eligibility and CC update

Several committee members expressed concern regarding the signing of the Statements of Eligibility forms and this was discussed at some length. DM and RS explained the process and attempted to allay fears regarding liability of trustees. It was also suggested that those not wishing to be charity trustees could support the hall in the same way as now regarding events etc, but not be part of the day-to-day management of the hall. More time needed by some to decide.

Action: RS to confirm Trustee Indemnity Insurance details

RS is continuing to establish whether or not the Charity Commission is the Vesting Custodian. She is waiting a reply to her written enquiry and has tried to contact the Commission by phone. Will keep trying.

5 Treasurer's June Finance Report

RS went through the statement. The batteries for the solar power costing £4100.00 made a hole in the finances this month! CC asked that the committee see some evidence of the financial transactions, not just the monthly report. RS confirmed that, once DM and DH can access the account, they will be able to see and monitor bank transactions. RS also offered to bring along the monthly bank statement to the meeting.

DM thanked RS for all the work she carries out on behalf of the hall.

6. Secretary's Report

Nothing else this month

7. Caretaker's Reports

Points to note:

JM /CC apologised profusely for the issue with the Line Dancing cancellation.

There appears to be an issue with the sound system? RS will ask Chris to see if he can identify the problem)

RS reported that the padlock appears to be working properly (fingers crossed). The committee discussed a previous thought of removing the front gate to appear more welcoming but decided against it at the moment.

Wedding reception Thursday 21 August 4 - 9pm

A price of £430.00 has been agreed to include:

welcome drinks of Pimms x 3, Asti x 3 and fresh orange juice

table wines Pinot Grigio x 5 and Rose Zinfandel x 5

JM to purchase

Running the bar: CC, JM. Possibly TM and KG?

Welcome drinks on table on arrival.

Wines on tables

Normal bar to include Thatchers Cider (which we stock anyway)

RS to purchase

RS to provide floats

JM etc to set up bar

KD has completed a stock check of all glasses (thanks Kerry)

RS to purchase water glasses and large highball glasses

8. Parish Council Report (previously circulated by SH) - RS

RS noted that the grant application for retrospective funding for our batteries is far more detailed than previously and needs a lot of work. She and SH are not in a position to be able to tackle this at present and thought an application for support with our Sound Insulation project at a later date might be more achievable. The committee agreed.

9.Roles and Responsibilities /Skills Audit - DM

Some skills audits have been completed. The remaining ones to be sent in to RS please. There is a need for a list of tasks/roles which need to be taken on including:

- organisation of 'Food and Drink Fridays' (FD volunteered to lead on this)
- Drawing up and updating of Policies
- Updating the Risk Assessments
- Website development (TM) and management
- Social Media
- Marketing

This list is not exhaustive and will be added to.....

10 Newsletter Update - DM

Nothing to report this month

11. Maintenance Update - RS

SEG payments: we have just confirmation the payments will be starting now for the power we export to the Grid...currently 15.1p per kWh..

Action: RS to monitor meter readings and payments

Action: RS to pursue the complaint currently with BG for the unacceptable time the process has taken

Smart meter exchange: the new smart meter capable of export readings was finally installed on July 4

12. Website/Social media -DM/TM

TM has been in touch with Shaun Clarke to discuss the option of him designing a new website for us (free of charge to increase his client portfolio). We would cover the cost of our domain name (renewed with GoDaddy until July 2027) and hosting. This would be £20.00 +VAT per month and include emails on the website (events, bookings) at no extra charge. Committee agreed for TM to continue investigating

Action: RS to send TM the village hall logo

Action: RS to cancel the auto-renew with GoDaddy for the website

Action: TM to discuss further with Shaun via Teams meeting Mon 21 July

'What do we want from a website'? Paper

Please send completed forms, ideas etc to TM

13 Fundraising

Food and Drink Friday: Friday 5 September 2025

RD has managed to book the very popular Bao Buns for a return visit.

DM to sort the barrier (3.30pm) and set up tables/chairs

JM to put the bar out...buy any stock needed

FD/KG to run bar if Alex not available

RS on holiday but will pop the floats in the cupboard ready

Future Food and Drink Fridays

FD to lead on food trucks with suggestions welcome

RS to check if Bex has arranged any after September

(Post meeting note: No van confirmed for October, Bedda Pasta for November)

Safari Supper. Saturday 27 September 2025

20 confirmed, 29 to confirm. Aiming for 60.

Several committee members asked for tickets

CC has produced a poster and fliers for publicity

Action: please contact CC/JM asap for tickets

Action: CC to send RS poster for display around the village

Automatic Fishcake Saturday 11 October 2025

Arrangements at September meeting. Has been advertised in the newsletter

Freddie Mercury Saturday 29 November 2025

RS has paid the £150.00 deposit

Festive fair. Saturday 6 December

Jonny Forgottens.

KG has contacted the group. £400 for New Years Eve, £240 for other dates. It was agreed to find a date at the end of Jan/Feb

14. AOB.

DM asked that the September meeting be moved to Tuesday 23 September (instead of Tuesday 16 September). RS is also unable to make the 16th.

Committee agreed to move the meeting to Tuesday 23 September

Next committee meeting: Tuesday 23 September at 7.30pm

Note change of date