

# **Dauphin Middle Paxton Joint Park Authority**

January 27, 2025

Present: Nichole O’Gorman, Tim Wenrich, Ron Hull, Jeff Thrush, Larry Cooney, Julie Seeds

Guests: Bob Klutus, Dauphin Recreation Association (DRA)

Steve Lugwig, Dauphin Athletic Association, (DAA)

Commencement: 7:04 PM

- Julie Seeds has been appointed by Middle Paxton Township to fill vacancy on Park Board previously held by Shannon Scott.
- 2025 Park Board Officers: President, Nicki; Vice President, Tim; Secretary, Ron; Treasurer, Larry,
- DRA Update- Two (2) vacancies are open for Pool Board.
- DAA Update- 2025 officers consist of Steve Lugwig, President and Matt Smith, Vice President. Opening Day undecided.
- Jeff made motion to approve October Treasurers Report, 2nd Nicki, all approved.
- Nicki made motion to approve November Treasurers Report, 2<sup>nd</sup> Ron, all approved.
- Nicki made motion to approve December Treasurers Report, 2<sup>nd</sup> Jeff, all approved.
- Nicki made motion to approve October Meeting Minutes, 2<sup>nd</sup> Tim, all approved.
- Need to obtain Users Agreement with DAA
- Need to get estimates for tree branches around first base line on Sheetz Field.
- Tentative Park Walk Thru prior to April Meeting.
- Central Dauphin High School requests to utilize fields for two softball games this year, dates to be determined. Motion made by Ron to approve, 2<sup>nd</sup> Tim, all approved.
- Burke Edmonson will be retained this year to maintain trash cans around park for 2025 season.
- Adjournment 7:56 PM

# Dauphin Middle Paxton Joint Park Authority

February 24, 2025

Present: Nichole O’Gorman, Tim Wenrich, Ron Hull, Jeff Thrush, Larry Cooney, Michael Cohen, and Julie Seeds

Guests: Linda & Bob Klutus, Dauphin Recreation Association (DRA)

Steve Lugwig, Dauphin Athletic Association, (DAA)

Commencement: 7:00 PM

- Jeff motioned to approve January’s Meeting Minutes, 2<sup>nd</sup> Nikki, All approved.
- Treasurer’s Report – No Report Submitted.
- DAA Update-
  - Softball has a Rookie Rumble scheduled on April 25<sup>th</sup>, 26<sup>th</sup>, and 27<sup>th</sup>
  - Opening Day is scheduled for April 12<sup>th</sup>.
  - The Soccer Officers stayed the same as last year.
- DRA Update –
  - Linda Klutas had questions about the grants, how they will work together, and who will control the grant money. Nikki stated a sub-committee had been formed overseeing the Grant and offered that two representatives from DRA serve on the committee.
  - Linda Klutas discussed the grants that DRA received and was concerned about the timeliness of their use. Nikki reported she is concerned about matching funds and is seeking clarification from DCNR.
  - Linda reported that many repairs had to be made on the pool last year and their regular checking account is approximately \$3,500 to start up 2025. Nikki suggested DRA send out the membership forms and information as soon as possible.
- Nikki reported that she spoke with Farhat Excavating about the walking track project. The work will be done sometime in July after the regular ball season ends.
- Follow-up with Ron Hull on tree trimming around the lights.
- The restroom will open around the end of March or the beginning of April after the threat of frost is over.
- A walk-through of the Park will be at 6:00 PM on Monday, April 28<sup>th</sup>, 2025
- Nikki motioned to adjourn, 2<sup>nd</sup> by Mike, at 7:26 PM.

The next meeting will be held on April 28<sup>th</sup> @ 7:00 PM at the Borough Building.

# Dauphin Middle Paxton Joint Park Authority

March 24, 2025

Present: Nichole O’Gorman, Tim Wenrich, Larry Cooney, Michael Cohen, and Julie Seeds

Guests: Jessica Beard, Jennifer Beard, Dauphin Athletic Association (DAA)

Steve Ludwig, Dauphin Athletic Association (DAA)

Commencement: 7:00 PM

- Mike motioned to approve February’s meeting minutes with minor corrections, 2nd Nikki, All approved.
- Treasurer’s Report
  - Mike motioned to approve the January Treasurer’s Report as submitted, 2<sup>nd</sup> by Nikki, All approved
  - Julie motioned to approve the February Treasurer’s Report as submitted, 2<sup>nd</sup> by Nikki, All approved.
- DAA Update –
  - Opening Day is scheduled for April 12<sup>th</sup> at NOON. Games start April 1<sup>st</sup>, Black Hawk Helicopter to be on site, weather pending. Lions Club Easter Egg Hunt has been moved to Sunday April 13<sup>th</sup>.
- DRA Update – No report was submitted, nor was anyone in attendance.
- Old Business –
  - Pool Grants – Nikki explained it’s been on-going, The Federal Land and Water Grant, cannot spend any money until resolved, cannot use money for Engineering. Possibly apply for another Gaming Grant for General renovations.
  - Walking Track Update – The track will be paved in July after the regular season games have ended.
  - Status of DAA Agreement – Nikki will revise and send it to DAA.
  - Restroom Opening – The restrooms to be opened after April 2, 2025, and the cleaning will be done prior to April 11, 2025, for Opening Day.
- New Business
  - **Dauphin Softball – Storage Issues** – Jessica and Jennifer Beard were in attendance to talk about storage issues and items disappearing. Possibly partition off an area for travel teams in the shed. Travel teams use the fields after regular-season games are over. Tim reported that no-keys are given to travel teams. A discussion ensued over doors

being left opened. Nikki suggested that DAA, softball and baseball figure out the shed usage.

- The trees growing out over the lights were discussed, Tim to get in touch with Bob Good, Good's Tree Service.
  - Jennifer Beard reported the lights on Sheetz field near parking lot is flickering and the dusk to dawn light near concession is out. Julie to check with Hornung's to see if they will look at the lighting issues.
  - Burk Edminston will empty trash cans this year.
  - **Barry Gutshall field services for 2025** - Nikki motioned to approve the estimate #25-1001 in the amount of \$5,551.00, to perform the field services as noted, 2<sup>nd</sup> by Julie, All approved.
- A walk-through of the Park will be at 6:00 PM on Monday, April 28th, 2025
  - Nikki motioned to adjourn, 2<sup>nd</sup> by Tim, at 7:56 PM.

The next meeting will be held on April 28<sup>th</sup> @ 7:00 PM at the Borough Building.

# Dauphin Middle Paxton Joint Park Authority

April 28, 2025

Present: Nichole O’Gorman, Tim Wenrich, Larry Cooney, Ron Hull, Julie Seeds, Mike Cohen

Guests: Bob Klutus, Dauphin Recreation Association (DRA)

Steve Lugwig, Dauphin Athletic Association (DAA)

Commencement: 7:05 PM

- Tim made a motion to approve March Minutes with an amendment that Larry wasn’t at the meeting, 2<sup>nd</sup> Nicki, all approved
- Tim made a motion to approve March Treasurers Report, 2<sup>nd</sup> Julie, all approved
- DAA Update: Second CD Softball Game Thursday, May 1, 2025. CD vs CV, Military Appreciation and DAA Scholarship Award. Teeer Schedule submitted
- DRA Update: Tentative Opening for Memorial Day Weekend. PA Department of Natural Resources (DCNR) approved a grant for \$ 530,000, however needs Federal approval. Received approval to spend funds for architecture and engineering for design for bid preparation
- Walking Track restoration tentative scheduled for July. Estimate 3 weeks to complete
- Trees trimmed along Light on 1<sup>st</sup> Base side on Sheetz field
- Dauphin Borough nominates Jim Ryan to fill vacancy on Park Board upon approval of the next Borough meeting on May 6, 2025
- Park Board members are required to file Financial Interest Statements with PA State Ethics Commission
- Ron made a motion to approve Conversion to LED Lighting for six (6) lights from Hornungs, 2<sup>nd</sup> Larry, all approved
- Park Walk Thru: Broken Window, Men’s Bathroom; Tree Roots adjacent to field; posts to prevent cars from driving onto track at Pony Field; Removal of metal gates and posts at Pony Field; Straightening Middle Flag Pole; Replacement of Pennsylvania and Dauphin County Flag; Address Large Pavilion Roof; Brush Removal behind Basketball Court; Wood Chips washing onto Track; and Spraying Playground for weeds.
- Adjournment: 7:47 PM

## **Dauphin Middle Paxton Joint Park Authority**

May 19, 2025

Present: Tim Wenrich, Larry Cooney, Mike Cohen, Julie Seeds, Ron Hull

Guests: Steve Lugwig, Dauphin Athletic Association (DAA)

Commencement: 7:00 PM

\*April Minutes waived pending any updates

\* Motion by Mike, 2<sup>nd</sup> by Julie to approve April Treasurers Report

\* DAA Report: Baseball and Softball underway. Bulb not working on Sheetz Field Scoreboard. Krunch will utilize fields June 30 & July 1

\*No Pool Update

\*Metal Gate at Pony Field and Diamond Tech on Third Base Line at Kennedy have been removed by Dauphin Borough. Borough will look at water sheeting issue from parking lot to front of concession stand

\*Consider sealing picnic tables not beneath pavilions

\*Check for leakage of toilet in Ladies Bathroom

Adjournment: 7:30 PM

# **Dauphin Middle Paxton Joint Park Authority**

**June 23, 2025**

Present: Nicki O’Gorman, Tim Wenrich, Larry Cooney, Ron Hull, Mike Cohen, Julie Seeds, Jim Ryan

Guests: Steve Lugwig, Dauphin Athletic Association (DAA); Bob Klutus, Dauphin Recreation Association (DRA)

Commencement 7:05 PM

- Julie made a motion to approve April minutes, 2<sup>nd</sup> Larry, all approved
- May Treasurers report amended for balance correction. Motion by Nicki to approve, 2<sup>nd</sup> Tim, all approved
- DAA Report: Baseball and Softball seasons concluded. Michael Smith utilizing large pavilion upcoming weekend. Possible all star practices utilizing fields in next couple weeks. Fall Ball Clinic possible in August
- DRA Report: Meeting with Bret Boyer regarding Feasibility Study of Pool. He recommends a firm be hired to do Design Work. Nicki recommends that a Request for Proposals to do work be submitted
- Mike Hornung is waiting for ground to dry out before performing LED Lighting work and realignment of center flag pole
- Nick made motion, 2<sup>nd</sup> Julie to provide Ryan Boyer a key to the bathrooms, all approved
- Ron made motion, 2<sup>nd</sup> Larry to apply for Dauphin County Gaming Grant to refurbish tennis courts behind pool, all approved
- Adjournment: 7:48 PM

# Dauphin Middle Paxton Joint Park Authority

July 21, 2025

Present: Nichole O’Gorman, Larry Cooney, Michael Cohen, and Julie Seeds

Guests: Steve Ludwig, Dauphin Athletic Association (DAA)

Commencement: 7:00 PM

- Larry motioned to approve May & June 2025 meeting minutes, 2nd Julie, All approved.
- Treasurer’s Report
  - Nikki motioned to approve the June Treasurer’s Report as submitted, 2<sup>nd</sup> by Mike, All approved
- DAA Update –
  - Teener Ball – Future Stars baseball is playing at the Teener field.
  - Travel Ball Meeting – Key issue – Shed door left unlocked, possibly by Krunch teams.
- DRA Update – No report was submitted, nor was anyone in attendance. Nikki discussed that there have been a few changes in the membership on the pool Board.
- Old Business –
  - Pool Grants – Nikki explained it’s been ongoing. The Federal Land and Water Grant cannot spend any money until it is resolved, and cannot use money for Engineering, only design work. Meeting tentatively scheduled with Ted Wallover on August 12<sup>th</sup> at 4:00 PM at the pool.
  - Walking Track Update – The track will be paved in early August and will take a few weeks to complete.
  - LED Lighting – Julie confirmed the PPL bill was sent to Jesse Hamilton, VP of Sales with Hornung’s LED Lighting. Julie to follow up if the project is completed.
- New Business
  - New Dauphin County Local Share Grant for pool tennis courts. Nikki motioned to submit a local share grant to repair the surface of the tennis courts, 2<sup>nd</sup> by Larry. All approved.
  - The trees growing out over the lights were discussed due to a complaint. It was decided that this issue is not going to be addressed this year.

- A Certified Letter is to be sent to Bill Schmidt, who resides at 408 Riverview Terrace, who is harassing coaches and baseball players over foul balls that bounce onto properties along Claster Boulevard.

Nikki motioned to adjourn, 2<sup>nd</sup> by Larry at 7:47, PM. All approved.

The next meeting will be held on August 25, 2025 @ 7:00 PM at the Borough Building.

# **Dauphin Middle Paxton Joint Park Authority**

August 25, 2025

Present: Nichole O’Gorman, Larry Cooney, Ron Hull, Mike Cohen, Jim Ryan

Guests: Steve Lugwig, Dauphin Athletic Association (DAA); Sue Kenyan, Dauphin Recreation Association (DRA)

Commencement: 7:00 PM

- Defer July, 2025 Minutes
- Ron made motion to approve July Treasurers Report, 2<sup>nd</sup> Nicki, all approved
- DAA: Softball will have one (1) softball team, Baseball will have several teams this fall
- Pool Update: Baby Pool did not pass chemical testing inspection by PA Department of Health; therefore will be closed remainder of the year. Pool Board considering installing new chlorinator for next year.
- Preparing new application for Dauphin County Gaming Grant for installation of Pickle Ball Court.
- Walking Track Update: Farhat expecting to complete project by end of August.
- Adjournment: 7:25 PM

# **Dauphin Middle Paxton Joint Park Authority**

**September 22, 2025**

Present: Nichole O’Gorman, Tim Wenrich, Larry Conney, Ron Hull, Mike Cohen, Julie Seeds. Jim Ryan

Guests: Steve Lugwig, Dauphin Athletic Association (DAA); Bob Klutus, Dauphin Recreation Association (DRA)

Commencement: 7:05 PM @ Park Large Pavillion

- Motion by Larry, 2<sup>ND</sup> Mike to approve July Minutes, all approved
- Motion by Larry, 2<sup>nd</sup> Tim to approve August Minutes, all approved
- Motion by Mike, 2<sup>nd</sup> Julie to approve August Treasurers Report, all approved
- DAA Report: Pool meeting scheduled for Thursday, September 25, 2025. Informed Steve that Borough workers request that tarps be kept off grass.
- DRA Report: In progress of winterizing pool
- Motion by Nicki, 2<sup>nd</sup> Tim to utilize Ted Wallover perform design work pool rehabilitation work and receiving bids for work, all approved.
- Motion by Nicki, 2<sup>nd</sup> Julie to sign DCNR contract, all approved.
- Walk track restoration project is completed.
- Broken window in restroom repaired by Dauphin Enterprises.
- Winterization of facilities scheduled for end of October. Bathroom cleaning services to be suspended. Move ADA portable toilet from Kennedy to Main Park.
- Adjournment: 7:43 PM

## **Dauphin Middle Paxton Joint Park Authority**

**October 27, 2025**

Present: Nichole O’Gorman, Ron Hull, Mike Cohen. Jullie Seeds, Jim Ryan

Guests: Sue Keller, Dauphin Recreation Association (DRA)

Commencement: 7:01 PM

- \* Motion by Mike, 2<sup>nd</sup> Julie to approve September 2025 Minutes, all approved
- \* Motion by Jim, 2<sup>nd</sup> Mike to approve September 2025 Treasurers Report, all approved
- \* Sue Keller submitted DRA’s Financial Report to Park Board
- \* No Dauphin Athletic Association Report (DAA)
- \* Nicki is seeking a line of credit from Mid Penn Bank to pay bills for Pool Rehabilitation

### **Project**

- \* Walking Trail Project is complete. Motion by Ron, 2<sup>nd</sup> Jim to pay Farhat, Contractor, in full, All Approved
  - \* Bathrooms are Winterized. Portable facility still needs moved from Kennedy to Main Park
  - \* Motion by Julie, 2<sup>nd</sup> Nicki to approve DAA agreement with Paragraph 15 modification, All Approved
  - \* Larry submitted Budget Request to Middle Paxton Township for \$30,000
  - \* Fusion soccer team volunteered to perform general cleanup at Park
  - \* Julie will check on status of LED Lighting Project from Mike Hornung
  - \* Received check from Boy Scouts Trail Project which was never completed
  - \* 2026 Meeting Dates: January 26, February 23, March 23, April 27, May 18, June 22, July 27, August 24, September 28 and October 26. April thru August meetings held at Large Pavillion, all other meetings held at Dauphin Borough Municipal Building
- Adjournment 7:38 PM

