Module 4: LinkedIn Assignment

Create your LinkedIn Profile

Introduction section - The top section of your profile displays details of your current personal and professional status. This includes:

- o Name
- Profile photo
- Background photo
- Headline
- Current position
- Education
- Location
- Industry
- Contact Info
- Summary
- Open to finding a new job
- **Experience** Professional positions and experience, including jobs, volunteering, military, board of directors, nonprofit, or pro sports.
- Education School and educational information.
- Licenses & certifications Certifications, licenses, or clearances you've attained.
- **Skills** A relevant list of skills on your profile helps others to understand your strengths and improves your likelihood to be found in others' searches.
- **Recommendations** You can request professional recommendations from your peers.
- Courses Adding your body of coursework can help your education to stand out.
- Honors & Awards Show off your hard-earned awards.
- Languages Languages you understand or speak.
- **Organizations** Show your involvement with communities that are important to you.
- **Patents** Any patents you've applied for or received.
- **Publications** Publications that have featured your work.
- **Projects** Showcase the projects you've worked on, along with team members.
- Test Scores List your scores on tests to highlight high achievement.

- **Volunteer experience** Highlight your passions and how you have given back.
- **Open to finding a new job** let employers know you are seeking employment

Check out more information to get started with your profile, and how you can **brand yourself so** you don't sound like everyone else.

Related links FOR ADDITIONAL ASSISTANCE:

- Editing your profile
- Adding sections to your profile
- Checking out who's viewing your profile with profile stats
- Learning how to hide or customize your public profile
- Learning what's visible to others on your profile

To get started, go to LinkedIn.com (CREATE A FREE ACCOUNT)

DR. SCOTT WROTE A BOOK ON LINKEDIN, AND HERE IS THE LINK TO IT:

(SEE THE ATTACHED PDF) NORMALLY, THE BOOK WOULD COST \$7.97 FROM AMAZON)