



**EOJOURIAN  
& GEORGIU  
LLC**

“  
*You are never  
too old to set  
another goal or  
dream a new  
dream’*”

Les Brown- Author



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**Tania Eojourian**

Tania Eojourian is an Advocate (license number: 3662) and one of the Co-Founders' of the Law Firm. Her field of expertise includes, Corporate Law, Commercial Law, Compliance/AML Law, GDPR, Contract Law, Trademarks, Trust Law, Administrative Law, IP Law, M&A, Acquisitions and Legal Transactions.

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**Panayiota Georgiou**

Panayiota Georgiou is an Advocate (advocate license number: 4580) and one of the Co-Founders' of the Law Firm, specialized in Corporate Law, Commercial Law, AML/Compliance Law, Contract Law, Trademarks, Trust Law, Administrative Law, IP Law, M&A, Acquisitions and Legal Transactions.

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## **WHY US**

Our approach is to support our clients to meet their expectations by providing high quality services and expertise and believe in the success of our clients and associates.

Our aim is to proactively provide solutions and answers to our clients as well as building a loyal business relationship.

## **ABOUT US**

Eojourian & Georgiou LLC was founded in 2021, with registration number HE 419134 and is dedicated to providing high quality legal, corporate and commercial services to its clients, either to individuals and/or corporations, both in Cyprus and abroad. Our mission is to support our clients to meet their expectations by providing our legal team's expertise and proactively provide solutions and answers to them. We believe in the success of our clients and always aim to build a loyal business relationship with them.

The establishment of the firm was an idea generated by the two successful advocates, being the named partners, in 2021 when business world is experiencing the beginning of a technological development period.



## LITIGATION & ARBITRATION

Our legal team will assist individuals and businesses in a vast array of the legal field, including but not limited to document collection, preparation, and obtaining interim orders. Cyprus is a common law jurisdiction, and its justice system is based on the adversarial model. Most of Cypriot law has been modelled on English common law, the basic principles of which are directly applied by Cyprus courts.

Arbitration has long been used as a means of dispute resolution for construction or building contract disputes and its use is mandatory in disputes relating to cooperative institutions. Arbitration clauses have increasingly been used in all forms of contracts as the means of resolving disputes arising out of such contracts. A dispute submitted to arbitration may be resolved more quickly and cost-effectively than one submitted to litigation.

## COURT ORDERS

The Cypriot Courts can issue interim injunctions to freeze property and money in Cyprus and abroad. Many injunctions are issued every year to freeze assets, obtain or protect information, and protect the claimants until the case is finally adjudicated. This can be issued without notice (*ex-parte*) if the matter is very urgent.

### Types of Interim Orders

(a) Freezing injunctions of assets (b) Interim orders blocking the exercise of certain acts or the implementation of certain events (c) Appointment of Interim Receiver / Manager (d) Chabra Orders designed to block assets in the hands of a co-defendant as ancillary and incidental to a claim raised against the principal defendant. Such an order does not require any direct cause of action against the co-defendant. (e) Search Orders (Anton Piller)- is a court order that provides the right to search premises and seize evidence without prior warning (f) Discovery and Disclosure order (Norwich Pharmacal) -The purpose of the Order is to allow a prospective Applicant to obtain the relevant information to take action against someone who is committing a wrongful act which infringes applicant's legal rights.



## LEGAL SERVICES

**ADMINISTRATIVE LAW:** Preparation and filing of administrative actions and making any necessary application before the Administrative Court in Cyprus. Liaising with local authorities and governmental bodies regarding a decision made or an action and providing advice on legal aspects.

**INJURIES & ACCIDENTS:** Undertaking of Claims of Road Accidents, Work Injuries, Medical Negligence.

**FAMILY LAW:** Undertaking of a variety of aspect of the Cyprus Family Law, including but not limited to Family Law Litigation, Divorces Financial Disputes, Custody, Division of Assets, Special Arrangements, and Adoption.

**EMPLOYMENT LAW:** Undertaking of a variety of aspect of the Cyprus Employment Law, including but not limited to Contracts of Employment, Company Policies, Restructuring, Dismissal, Discrimination, Maternity/Paternity Leave, and Grievances and Disciplinary hearings.

## LEGAL SERVICES

**IMMIGRATION LAW:** Undertaking of a variety of aspect of the Cyprus Immigration Law for EU and Non- EU immigration to Cyprus, including but not limited to Short Stay Visas, Temporary Residence Permits (“Pink Slip” for Visitors, Students and Employment), Immigration Permits and Permanent Residence Permits (“Yellow Slip”). A yellow slip, also known as a Registration Certificate, is available to all European Union citizens wishing to settle and work in Cyprus permanently. A successful applicant is often a person who is an EU citizen or a non-EU citizen, who is married to an EU citizen.

**CRIMINAL LAW:** Undertaking of a variety of aspect of the Cyprus Criminal Law including but not limited to Criminal Litigation, Corruption, Tax Offences, Fraud, Bribery, Regulatory Offenses, Traffic Offenses, Money Laundering and Disciplinary Hearings.

**BANKING LAW:** Undertaking of a variety of aspect of the Cyprus Banking Law including but not limited to Banking and Commercial Litigation, Contractual disputes, Bankruptcy and Insolvency, and Mediation.

**LEGAL OPINIONS :**Preparation of a legal opinion in relation to the Cyprus Laws and Regulations, and the thorough examination of documents concerning the Company.





## **GDPR| AML| COMPLIANCE**

In light of the 5th AML Directive our experienced team offers Anti-Money Laundering and Compliance consulting and support services to Financial Institutions, Investment Firms, Law Firms, and Administrative Service Providers in order to fulfil their obligations with the Laws.

According to the General Data Protection Regulation (GDPR), every organization is expected to have a data protection officer (DPO) in their ranks. We offer the appointment of a Data Protection Officer (DPO) in order to meet your needs and to comply with the laws.

## **GDPR| AML| COMPLIANCE SERVICES**

- ▶ AML Consulting and assistance with the implementation of the 5th AML Directive.
- ▶ Drafting or redrafting or reviewing of the Internal Operations Manuals, AML Policies and procedures Compliance Procedures.
- ▶ Cyprus and EU regulatory framework Advisory.
- ▶ AML Risk Assessment in line with the regulatory requirements.
- ▶ Perform of background checks on both legal and physical person for KYC purposes.
- ▶ Customer on boarding, KYC, customer due diligence, enhanced due diligence, and risk rating processes.
- ▶ Transaction monitoring and suspicious activity reporting.
- ▶ GDPR Design and Implementation ,Training, Consultation and Policies.
- ▶ AML & Compliance Training.
- ▶ Internal Audits.



## LICENSED ASP

Managing companies as well as providing directors for legal persons. Providing of a secretary and/or assistant secretary of legal persons. Holding the share capital of legal persons and registering the holder in the respective registers of shareholders on behalf of third persons.

Provision of registered office address and/or official mail and/or electronic address of companies. Provision of general or limited partners in partnerships. Provision of other similar services, or in conjunction with services described above, in relation to other legal persons or organizations, with or without separate legal personality. Opening and managing bank accounts. Provision of virtual office services.

## FIDUCIARY SERVICES

Our legal team will assist in the registration of companies, partnerships, subsidiaries, branches, and representative offices of local and foreign entities.

A Cyprus Company may be a Trading, Holding and Investment, Services, Construction, Finance, Real Estate, or a Shipping Company.

**Company administration** is an important part of your Company's obligations. We handle all the administrative tasks for your Company, including but not limited to the preparation and maintenance of statutory documents, compliance with the statutory obligations of the registrar of companies, assistance with the shareholders and directors' meetings, assistance with the preparation of management and administration documents, preparations of powers of attorney, preparation and submission of Annual Returns, assistance with the payment of the Annual Levy with the Registrar of Companies and assistance with the registration with the Tax authorities.

Preparation and submission of Registrar of Companies forms, Tax & Vat Forms, drafting of M&As, issuing of Certificate of Incumbency, Affidavit, POAs, Minutes & Resolutions, and creation of your company's Business Plan.



## **TRADEMARKS & INTELLECTUAL PROPERTY**

Assistance with the trademark application to be filed with the Registrar of Companies.

The registration of a trademark can be obtained with the filing of a national trademark application, a community trademark application or an international trademark application designating Cyprus or the EU as a contracting state.

Advice is also provided to both local and international clients on the integration of Intellectual Property (IP). We offer a full range of acquisition licensing and protection of all types of IP rights, patents, copyright and design rights, Internet, and domain names.

## **CONTRACTS | POLICIES | E-COMMERCE**

Commercial Agreements, Equipment Rental Agreement, Lease & Rental Agreement, Services Agreement, Share Sale & Purchase Agreement, Share Acquisition Agreement, Joint Ventures Agreement, Shareholder's Agreement, Investment Agreement, Mergers Agreement, Non-Disclosure Agreements, Loan Agreements, Termination Agreement, Legal & Corporate Transactions, etc.

Preparation of policies and manuals such as: Data Protection Manuals, Privacy & Cookies Policies, Administrative Practice Manuals, Employment Handbooks, Health & Safety Policies etc.

Assistance with E-commerce transactions, and drafting of Marketing Agreements, Web development Agreements, B2B Agreements, B2C Agreements, C2C Agreements, C2B Agreements, C2A Agreements, B2A Agreements, Mobile Commerce etc.



## SHIPPING

Under the Advocates Laws of Cyprus only lawyers, registered as practicing advocates in Cyprus, are entitled to draft the necessary documents for the incorporation of Cyprus companies as well as to carry out all registry transactions. Our team will therefore assist you with the drafting and through all the steps necessary for registering a ship under the Cyprus flag. The registration of ships and the related transactions are effected by the Registrar of Cyprus Ships (the Registrar), who is stationed at the Head Office of the Shipping Deputy Ministry in Limassol.

However, the provisional registration of ships and other transactions (other than the permanent and the bareboat charter registration) may be effected abroad by a consular officer of the Republic of Cyprus (consular officer) stationed at any one of the Diplomatic or Consular Missions of the Republic of Cyprus upon instructions issued by the Registrar. In such cases, the transactions are recorded by the Registrar in the Register as from the date and time they have been effected by the consular officer.

## SHIPPING REGISTRATION AND ADMINISTRATION WITH THE DEPUTY MINISTER OF SHIPPING UNDER A CYPRUS FLAG

A ship may only be registered in the Register of Cyprus Ships if more than fifty per cent (50%) of the shares of the ship are owned by Cypriot citizens, or by citizens of other Member States (EU/EEA) who in the instance of not being permanent residents of the Republic of Cyprus will have appointed an authorized representative in the Republic of Cyprus, or the total (100%) of the shares of the ship are owned by one or more corporations, which have been established and operate in accordance with:

- ▶ the laws of the Republic of Cyprus and have their registered office in the Republic, *or*
- ▶ in accordance with the laws of any other Member State (EU/EEA) and have their registered office, central administration or principal place of business within the European Economic Area and which will have either appointed an authorized representative in Cyprus *or*
  - ▶ ensured that the management of the ship is entrusted in full to a Cypriot *or*
  - ▶ a Community ship management company having its place of business in Cyprus, *or*
  - ▶ outside Cyprus or outside any other Member State (EU/EEA) but controlled by Cypriot citizens *or*
  - ▶ citizens of Member States and have either appointed an authorized representative in Cyprus *or*
  - ▶ ensured that the management of the ship is entrusted in full to a Cypriot *or*
  - ▶ a Community ship management company having its place of business in Cyprus.





## **TAX RESIDENCY**

According to the Income Tax Law of 2002, under the “183-day rule”, an individual who spends at least 183 days a year in Cyprus is considered a Cyprus tax resident. On 14 July 2017, the Cyprus parliament voted for a Cyprus tax law amendment adding a second test that of the “60-day rule” for the purposes of determining Cyprus tax residency for individuals.

The “60-day rule” concerns individuals who do not fulfill the tax residency requirements in any country. We can assist you with becoming a Cyprus tax resident , carry out your business activities in Cyprus and/or work in Cyprus, and/or be a Director in a company that is tax resident in Cyprus at any time.

## **FINANCIAL STATEMENTS | ANNUAL RETURNS | TAX & VAT**

Providing assistance for the preparation of Book-Keeping of your company transactions, Payroll accounting services, VAT return, assistance with the preparation of the Audited Financial Statements, Consolidated Financial Statements, and Audit Reports according with the International Standards on Auditing, of the Company, with the expertise of our external accountant and auditor.

Assistance and preparation for submission of the Annual Return of the company in order to comply with the regulations. Assistance, preparation, submission and providing advice regarding TAX, VAT, TIC, VIES, and EORI registration and submission for your company



## **LOCAL & INTERNATIONAL CORPORATE & PERSONAL BANK ACCOUNTS**

Assisting with the opening of a corporate and/or personal bank account(s) in Cyprus, the EU and offshore jurisdictions.

We provide to our client's verification of all documents to be provided to the bank, preparation of KYC and world checks to ensure that the due diligence is approved, completion of bank application(s), submission of bank application(s) and liaising with the bank for the opening of the account(s).

## **CYSEC LICENSING**

Assisting for obtaining a license with the Cyprus Securities and Exchange Commission (**CySEC**) or Central Bank of Cyprus (**CBC**) for:

**A Cyprus investment Firm (CIF) or an EU investment Firm;** To perform investment services and activities either within Cyprus or abroad on a professional basis on certain financial instruments.

**An Electronic Money Institution (EMI) or a Payment Institution;** For the provision of electronic money services in the Republic an authorization must be granted by the Central Bank of Cyprus or by any other member state of the European Union (EU) pursuant to the right of establishment and the freedom to provide services, in accordance with the provisions set out in the Law.

**A License from the Central Bank of Cyprus or any other EU Authority;**  
Application for authorization as a payment institution - (PI)  
Application by a legal person wishing to hold a qualifying holding - (QHL)  
Application by a natural person wishing to hold a qualifying holding - (QHN)  
Application by a natural person wishing to be appointed as a member of the management body or key function holder - (MMB/KFH)  
Application for registration as an account information service provider - (AISP)

**A Fund Manager License or registration for Alternative Investment Funds or UCITS funds from CySEC or any other EU Authority;** Prior authorization and approval from CySEC is required and no units/shares/ partnership interests can be marketed to any prospective investors before the granting of the requisite authorization.

**A Banking License from the Central Bank of Cyprus or any other EU Authority**



## **VIRTUAL OFFICE**

We offer to our clients a virtual office located in the center of Nicosia for your correspondence, business cards, letterheads, corporate websites, etc., in order to provide substance to your Cyprus Company.

Your Cyprus Company can have a local address in Cyprus, a rental agreement for your banking setup, your mailing forwarding services.

We can also offer a landline, a fax line, scanning and emailing, office space and meeting room and your own branding and office sign.

## **CONCIERGE LAWYER**

A concierge lawyer is a trusted advisor who helps clients make informed business, personal, financial and legal decisions, without the client having to be concerned about being billed by the minute or hour by signing a legal retainer.

The offering of concierge services typically means charging clients a flat monthly rate in exchange for unlimited legal access, including home visits, access to secure 24/7 emergency line, on-site meetings, Skype or Zoom calls etc.

Eojourian & Georgiou LLC offers concierge legal services for several levels of engagement to meet the needs and demands of their clients, and provide guidance on any kind of transaction.