



# Christian County *Health* Department

902 W. Springfield Rd.

Taylorville, IL 62568

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## **POSITION ANNOUNCEMENT**

### **PROFESSIONAL SUPPORT**

The Christian County Health Department is seeking qualified applicants to fulfill responsibilities as part-time Professional Support. The successful applicant will provide assistance largely serving administrative functions of our agency including answering phones, scheduling clients, data entry, billing insurance, completing deposits; and may provide general support to other agency functions. The position requires at least a high school diploma or GED equivalent, and a valid driver's license. To apply, send an email with a resume' and cover letter to [david.remmert@christiancountyhealth.org](mailto:david.remmert@christiancountyhealth.org). EOE.