

**Christian County Health Department
Meeting Minutes
01/22/2025 6:00PM**

I. Call to order: Dr. Leslie DeVore on January 22nd, 2024 at 6:00 PM

II. Roll Call: Dr. Leslie DeVore, Lindsay Fox, Dr. Sowle, Dr. Yociss, Janet DeClerck. Also present is: Dr. Chad Anderson Absent: Dan Held, Dr. Gill, Vicki McMahon

III. Pledge of Allegiance

IV. Public Comment: none

V. Approval of previous meeting minutes: Motion to approve meeting minutes of 11/25/24 with no changes by Dr. Yociss. 2nd by Janet. Motion passes.

VI. Reports:

2024 Annual Report:

- Reviewed and discussed the report.

-Motion to approve annual report of 2024 with the changes of board members credentials by Lindsay. 2nd by Dr. Yociss. All in favor. Motion carries.

Financial Report:

- Discussed and reviewed statement of monthly revenues and expenditures.
- Discussed and reviewed statement of YTD revenues and expenditures.

-Motion to approve financial report by Janet. 2nd by Janet. Roll call: Dr. Yociss Y, Dr. Sowle Y, Janet Y, Lindsay Y, Dr. DeVore Y. Motion passes.

VII. Personnel Updates

- Environmental Inspector update-new hire JC.

VIII. Notification and Approval of Claims:

CD Quotes

- Discussed and reviewed quotes. Placing environmental fees in CD will allow for cushion if there are unforeseen budget cuts from the State of Illinois.

-Motion to invest environmental fees into CD at First National Bank of Pana at the 9 month special at 4.27 APY for \$300,000 and into another CD at CNB Bank for the amount of \$250,000 with 4.0 APY by Dr. Yociss. 2nd by Lindsay. Roll Call: Janet Y, Dr. Sowle, Y, Dr. Yociss, Dr. DeVore Y, and Lindsay Y. Motion passes.

Lead Abatement Removal Quotes

- Lead Abatement Removal Claim 1 quote reviewed and discussed.
-Motion to approve claim amount of \$36,075 for lead abatement removal by Janet. 2nd by Dr. Yociss. Roll call: Dr. Sowle Y, Dr. Yociss Y, Janet Y, Lindsay Y, and Dr. DeVore Y. Motion passes.
- Lead Abatement Removal Claim 2 quote reviewed and discussed.
-Motion to approve claim amount of \$44,371 for lead abatement removal by Lindsay. 2nd by Dr. Yociss. Roll call: Lindsay Y, Janet Y, Dr. Sowle Y, Dr. Yociss Y, and Dr. DeVore Y. Motion passes.
- Lead Abatement Removal Claim quote reviewed and discussed.
-Motion to approve claim amount of \$65,287 for lead abatement removal by Dr. Yociss. 2nd by Dr. Sowle. Roll call: Dr. DeVore Y, Lindsay Y, Janet Y, Dr. Sowle Y, and Dr. Yociss Y. Motion passes

IX. Unfinished Business

Ordinances

- Well Ordinance: Collaborating with Mary and goal to have ordinance ready and updated March 2025.
- Closed Meeting Minute Review: Reviewed minutes and discussed.
-Motion to keep meeting minutes closed from Jan 2020 to Jan 2025 by Lindsay. 2nd by Dr. Yociss. Roll call: Dr. Sowle Y, Dr. Yociss Y, Dr. DeVore Y, Lindsay Y, and Janet Y. Motion passes.
- Administrator Review: Evaluations will be sent out via email and have ready for the March meeting.

X. New Business

- Environmental Food Inspection: Discussed new software and old inspections being uploaded to website.
-Motion to allow and upload new food inspections from Jan. 1, 2025 to health department website due to the new computer system will be available for the public to view and companies to be notified as such policy change when expected. 2nd by Lindsay. Roll call: Dr. Yociss Y, Janet Y, Dr. Sowle Y, Lindsay Y, and Dr. DeVore Y. Motion passes.
- Post inspection survey results: At the end of the year, Dr. Anderson has the restaurants evaluate their experience with the food inspectors. Discussed and reviewed results with the board. Overall results revealed inspectors exceed expectations.
-Motion to post feedback results of surveys with redacted names or any PHI to the health department website by Dr. Yociss. 2nd by Janet. Roll call: Lindsay Y, Janet Y, Dr. Sowle Y, Dr. DeVore Y, and Dr. Yociss Y. Motion passes.

XI. Adjournment

-Motion to adjourn meeting by Lindsay. 2nd by Janet. All in favor. Motion passes.

Next meeting: 3/26/25