

Christian County Health Department
Meeting Minutes
04/07/2025

- I. **Call to Order:** Dr. Leslie DeVore on April 9, 2025, at 6:09pm
- II. **Roll Call:** Dr. Sowle, Dr. Yociss, Dr. Gill, Janet DeClerck, Dan Held, Dr. Ben Sowle
Absent: Vicki McMahon, Lindsay Fox
- III. **Pledge of Allegiance:**
- IV. **Public Comment:**
Andy Aldrich presented information for recent sewer service project.
- V. **Approval of previous meeting minutes:** Motion was made to approve the minutes from the previous meeting with no changes by Janet DeClerck. Seconded by Dr. Yociss. Motion passed.
- VI. **Reports:**
 - **Front office – increased traffic to social meeting and increased usage of the optical program.**
 - Lead – Current 19 cases and working to close them out
 - TB- Dr. Graham has 2 clients
 - STI – Program had two tests for the month, but Dr. Yociss will check on posting of information at hospital.
 - Vaccines – increase performance in VFC vaccines and hit the goal set for the program.
 - Mental Health – HD has a new director of Mental Health, and she currently working with 4 clients after two weeks on the job. Working to set up groups and establish community involvement.
 - Emergency – Partnered with Taylorville Police Department for tobacco enforcement with plans for assistance to other communities.
 - Environment – Food Program is at almost 25% which is through the first quarter of the year. The vector program had not started at this time.
 - Administration – Looking into the certified health worker to assist individuals with sign up for services and it can be billed for through insurance with the

certification which could help sustain the program without grant funding. Discussed the potential fluoride program for children that could be billed to insurance. Dr. Sowle endorsed the idea of the fluoride program to assist with serving the children of the community. Dr. Anderson is going to move forward with the program.

Financial Report:

- Discussed and reviewed statement of monthly revenues and expenditures.
- Discussed and reviewed YTD revenues and expenditures.

Motioned to approved financial report by Dr. Gill. Seconded by Janet. Roll Call: Dr. Sowle Y, Janet Y, Dr. Yociss Y, Dan Y, Dr. Gill Y, and Dr. Leslie Y. Motion passed.

VII. Personnel Update:

- Director of Mental health started two weeks ago and is currently working to establish programs.

VIII. Notification and Approval of Claims:

- Discussed and reviewed quote for vaccines for the upcoming flu season. Payment is due on April 15, 2025.
-Motion to approve claim not to exceed of \$26,498.42 for low and high dose flu vaccinee by Dan. Second by Dr. Yociss. Roll Call: Dr. Sowle Y, Janet Y, Dr. Yociss Y, Dan Y, Dr. Gill Y, and Dr Leslie. Motion passed.

IX. Unfinished Business:

- Ordinances - Discussed the updated well ordinance. The ordinance was updated to include information on abandon wells, monitoring wells, hearing process, and updated definitions and application process.
-Motion to approve the updated well ordinance to be sent to the County Board for final adoption by Janet. Seconded by Dr. Sowle Roll Call: Dr. Sowle Y, Janet Y, Dr. Yociss Y, Dan Y, Dr. Gill Y, and Dr. Leslie. Motion passed.
- Administrator's Review – Discussed in closed session.

X. New Business:

- BOH Orientation – Dr. Anderson has been working on an orientation packet for assist with the onboarding with new Board of Health members. Dr. Anderson will bring the final document to the next meeting.

- Updated Organization Chart – Dr. Anderson is working to update the organizational chart to include mental health and show the connection between the Board of Health and County Board. Motion to approve the organizational chart with changes as described by Dr. Leslie. Second by Dr. Gill. Motion passed.
- Updated Environmental Inspector Job Description – Dr. Anderson proposed to remove mental health responsibilities from the job description of the Director of Environmental. Motion to approve the change to the job description as presented by Dr. Yociss. Seconded by Janet. Motion passed.
- Environmental Fees – Dr. Anderson stated that a monitoring well fee needs added as a part of the list of inspection fees. Dr. Anderson would like to set the fee at \$100 which is required by state law, once the monitoring well language has been adopted to the well ordinance. It is not changing any fees to local homeowners. Motion to add monitoring well fee in the amount of \$100 by Dan. Second by Dr. Gill. Roll Call: Dr. Sowle Y, Janet Y, Dr. Yociss Y, Dan Y, Dr. Gill Y, and Dr. Leslie Y. Motion passed.

Interruption of Meeting: Two individuals wanted to inquire about concession stands. The individuals were requested to attend the next meeting which starts at 6pm so topic can be discussed in public comments.

XI. Executive Session: Closed session was held

XII. Adjournment:

-Motion to adjourn meeting by Dan. Seconded by Dr. Sowle. Motion carried