

**Christian County Health Department
Board Meeting Minutes
September 24, 2025 at 6:00PM**

- I. Call to Order**
- II. Pledge Allegiance**
- III. Roll Call:** Dr. Yociss, Vicki McMahon, Dan Held, Lindsay Fox, Janet DeClerck, Dr. DeVore Absent: Dr. Gill, Dr. Sowle
- IV. Approval of Minutes**
 - A. Motion to approve July 23rd, 2025 meeting minutes by Vicki. Discussion. 2nd by Dan Held. No changes, all in favor. Motion carries.
- V. Review Closed Minutes**
 - A. Motion to review and keep closed the executive session minutes from January 2025. 2nd by Vicki. Discussion. All in favor. Motion carries.
- VI. Public Comment:** none
- VII. Reports**
 - A. Reviewed and Discussed packet report about each unit within the health department.
 - B. Reviewed financial, summary, and year to date reports. Discussed.
 - C. Motion to approve financial documents submitted for review by Vicki. 2nd by Dr. Yociss. Discussion. Roll call: Lindsay Y, Dan Y, Janet Y, Dr. DeVore Y, Vicki Y, Dr. Yociss Y. Motion passes.
- VIII. Personnel Updates**
 - A. New hires: Kelly Sheedy, public health nurse and Ellen Jackson, Emergency Response Coordinator
- IX. Notification of Approval of Claims**
 - A. Sangamon County covered the cost for billboards in Pana and on Route 29 in Taylorville.
 - B. Covid 19 vaccinations: Reviewed and discussed ordering for the 25/26 year. Motion to spend up \$49,630 but, not to exceed, to purchase the covid-19 vaccines by Janet. 2nd by Vicki. Discussion. Roll call: Dr. Yociss Y, Vicki Y, Lindsay Y, Dan Y, Janet Y, Dr. DeVore Y. Motion passes.
 - C. Purchase of Health Department Vending Machines: Reviewed and discussed. Motion to utilize the check that is from the State's Attorney's office to purchase the "kiosk machine" that will cost \$ 5,050 by Vicki. 2nd by Dr. Yociss. Discussion. Roll call: Dan Y, Janet Y, Lindsay Y, Vicki Y, Dr. DeVore Y. Motion carries.
 - D. Credible Minds App-Mental Health Resource: acts as an application but not a true application for cell phones. Would be tied to CCHD website. Reviewed and discussed. Assistance by 708 board to help financially. Motion to purchase

Credible Minds 360 web package resource with the understanding and guarantee that there is already \$4,000 from the 708 board with purchase assistance for approval and other donations to fund the remaining balance and this is to be reviewed every year by Vicki. 2nd by Lindsay. Discussion. Roll call: Dr. DeVore Y, Janet Y, Dan Y, Lindsay Y, Vicki Y, Dr. Yociss Y. Motion carries.

- E. Cleaner Contract: Reviewed and discussed potential cleaners for building. Motion to end the current contract, and employ with review Above and Beyond Cleaning by Lindsay. 2nd by Janet. Discussion. Roll call: Lindsay Y, Dr. Yociss Y, Janet Y, Vicki Y, and Dr. DeVore Y. Motion carries.
- F. CDs: Reviewed and discussed. Positive progress for CDs. Motion to give Betty Asmussen authority to renew as they mature by Vicki. 2nd by Dan. Discussion. Roll call: Janet Y, Dan Y, Lindsay Y, Vicki Y, Dr. Yociss Y, and Dr. DeVore Y. Motion carries.

X. New Business

- A. Policy Update Ideas: Reviewed and discussed creating two new policies.
 - 1. Discussed policy on if an employee quits in allotted time frame, the person will need to reimburse CCHD for the licensures/certifications. The board wishes to move forward on creating policy to help with employee retention and financial compensation.
 - 2. Discussion on policy for Employee of the Month award. The board wishes to move forward on creating this policy to highlight employee efforts.
- B. Renewed MOUs: Dr. Anderson notified the board that all MOUs were renewed.
- C. Contract with St. John's College of Nursing. Reviewed and discussed the contract. Motion to pass contract as long as CCHD is added to insured and Mary Barry approved by Lindsay. 2nd by Janet. Discussion. Roll call: Dan Y, Janet Y, Dr. DeVore Y, Dr. Yociss Y, Vicki Y, and Lindsay Y. Motion carries.
- D. Quest Labs Contract. Reviewed and discussed. Motion to enter agreement with Quest dues and cash based lab testing by Vicki. 2nd by Dr. Yociss. Roll call: Dr. Yociss Y, Vicki Y, Dan Y, Lindsay Y, Janey Y, and Dr. DeVore Y. Motion carries.

XI. Adjournment

- A. Motion to adjourn meeting by Lindsay. 2nd by Dr. Yociss. Discussion. All in favor. Motion passes.