

**Christian County Health Department
Meeting Minutes
04/08/2026**

- I. Call to Order:** Dr. Leslie DeVore on April 8, 2026, at 6:02pm
- II. Pledge of Allegiance**
- III. Roll Call:** Dr. DeVore, Dr. Yociss, Vicki McMahan, Janet DeClerck, Amelia Shoemaker. Dr. Gill joined at 6:04.
Absent: Dan Held and Dr. Sowle

Amelia Shoemaker introduced herself as the newest board member.

IV. Approval of previous meeting minutes:

A. January 28, 2026

Motion was made to approve the minutes from the previous meeting with no changes by Vicki McMahan. Seconded by Dr. Gill. Motion passed.

V. Public Comment:

No public comment

VI. Reports:

A. **Department Reports**

1. Nursing Discussion: WIC program has increased and should lead to an increase in WIC funding for next FY27. The lab draw program has started since January of 2026 and we have had 5 so far to start off this program. CCHD is doing everything to promote this program.
2. Emergency Management Discussion: CCHD has received a new NARCAN grant from Sangamon County Health Department to train and provide NARCAN throughout the county. They will also be providing billboards around the county, with I-29 being up already.
3. Environmental Discussion: There have been 4 admin hearings for restaurants and their repeated violations from inspections. The annual food workshop is coming up on April 22 at the U of I extension building. CCHD is working on making a flow chart for the website that will help the public decided what permit they need, as there are several and it can be confusing.
4. Mental Health Discussion: Board members suggested rebranding the name of the teen group since no students were showing up to Payton's workshops. DaVita wants to create a pilot program with Christian County since Payton has been working with them, more to come on this. CCHD

also received a new grant to help new moms and parenting groups. CCHD will start hosting these events soon.

5.Admin Discussion: Dr. Anderson is working on a grant for waste water removal to try and get funds to help low income families replace or repair failing septic systems. Dr. Anderson is also working on a workforce transformation committee to help improve health department's needs.

B. Financial Report

1.Discussed and reviewed statement of monthly revenues and expenditures.

2.Discussed and reviewed YTD revenues and expenditures. Motioned to approved financial report by Vicki McMahan. Seconded by Dr. Yociss.

Roll Call: Dr. DeVore Y, Vicki Y, Dr. Yociss Y, Janet Y, Dr. Gill Y, and Amelia Y. Motion passed.

VII. Personnel Update:

A. Lexy left CCHD and has been replaced by Bryan as the new Lead and Vector Inspector.

VIII. Notification and Approval of Claims:

A. Lead Abatement Quote for lead removal of a home in Pana. Discussion was had regarding the large amount, but was understood that there were several lead issues in the home with children under the age of 5. Motion to approve the quote for \$62,068.00 to remove the lead from the home by Vicki McMahan. Second by Dr. Yociss. Roll Call: Dr. DeVore Y, Vicki Y, Dr. Yociss Y, Dr. Gill Y, Amelia Y, and Janet Y. Motion passed.

B. Flu Shots 2026-2027. Vaccine pre-orders need to be completed in order to receive them on time. Asking for a pre-order gets you a lower price. Motion was made to accept the pre-order flu vaccines for 2026-2027 for the amount of \$13,552.25 by Vicki McMahan. Second by Janet DeClerck. Roll Call: Dr. DeVore Y, Vicki Y, Dr. Yociss Y, Dr. Gill Y, Amelia Y, and Janet Y. Motion passed.

C. Investment of CD. Board members had a discussion that it is best to invest our money and can be pulled if we get into a situation that the state isn't pay and we need to access the money. The best option is to invest at this time. A motion to direct \$125,000 in a year CD from 011-000-110000 (Public Health Acct) by Vicki McMahan. Second by Dr. Gill. Roll Call: Dr. DeVore Y, Vicki Y, Dr. Yociss Y, Dr. Gill Y, Amelia Y, and Janet Y. Motion passed.

IX. Unfinished Business:

A. 60th Anniversary - Discussed having a celebration in June or July either having some kind of meal with board members or participating in a parade of some kind. Board asked Dr. Anderson to see what the staff would like or prefer regarding

this. A motion to pull money no more than \$2000 for 60th Anniversary swag was made by Vicki McMahan. Second by Dr. Yociss. Roll Call: Dr. DeVore Y, Vicki Y, Dr. Yociss Y, Dr. Gill Y, Amelia Y, and Janet Y. Motion passed. A motion to purchase polo shirts with the 60th Anniversary logo on them up to \$750 was made by Vicki McMahan. Second by Dr. Yociss. Roll Call: Dr. DeVore Y, Vicki Y, Dr. Yociss Y, Dr. Gill Y, Amelia Y, and Janet Y. Motion passed.

- B. IPLAN Incentives- Dr. Anderson let the board know that staff go over 300 surveys completed in the first quarter. A motion to provide \$10.00 gift cards for 15 employees to be taken out of the environmental fees was made by Vicki McMahan. Second by Dr. Devore. Roll Call: Dr. DeVore Y, Vicki Y, Dr. Yociss Y, Dr. Gill Y, Amelia Y, and Janet Y. Motion passed. A suggestion of over 600 for next quarter was suggested for the next incentive.
- C. Administrator's Evaluation- Dr. DeVore will send out documents before the next meeting.

X. New Business:

- A. Updated policy for CCHD Handbook- Dr. Anderson explained that the Illinois Admin Code says that new employees in a health facility like a health department need to get TB tested upon hire. This policy address it going forwards, but suggested we backdate by having current employees do it now within a given period. A Motion was made to approve the Employee Health Policy and to be completed by current employees within the next 3 months was made by Dr. Yociss. Second by Vicki McMahan. All in favor. Motion passes
- B. Food Workshop incentives- Dr. Anderson said that he would like to get more business to participate. He does give a waived inspection for high risk, but can't do that for medium and low since they only get one inspection per year. Dr. Anderson asked the board what they thought might be a good incentive. Amelia suggested doing a 30 minute consultation for plan reviews, permits, just things business might want to do. Dr. Anderson said this sounds like a good plan and would try to offer it this year.
- C. Letter from Dr. Vohra- Dr. Anderson just wanted to present the letter Dr. Vohra head of IDPH sent him about the programs at CCHD and how his visit went well.

XI. Executive Session: - No closed session

XII. Other Matters or Updates before the Board- None at this time.

XIII. Adjournment:

-Motion to adjourn meeting by Vicki McMahan. Seconded by Dr. Gill. Motion carried

Meeting adjourned at 8:29 pm.