

HERMOSA BEACH LAWN BOWLING CLUB

ANNUAL MEETING MINUTES

Wednesday December 13, 2023

Officers in Attendance: Tony Crutchfield – President, Barbara Clark – Treasurer and Cindie Chafe – Secretary

Officers unavailable: Art Lester, Vice President

Members in Attendance: 16 members (club membership 87)

Meeting Called to Order: 6:30 p.m.

Tony Crutchfield – Opening Remarks

Tony opened the meeting and requested a reading of the Minutes from previous meeting.

Cindie Chafe – Reading of the Minutes

Cindie presented a summary reading the of minutes from the March 23, 2023, Semi-Annual Member Meeting.

Motion made to accept the minutes as presented:

Motion to accept – Motion: Mark Goldrup / Second: Bunny Halter

Motion carried.

Barbara Clark – Treasurers Report

Barbara presented the Treasurer’s Report. She reported as of November 30, 2023, the balance in the club account was \$39,177.88. Barbara reported the net income as of the November date was \$3,461.55. Income was generated by donations, new memberships, and parties. It was also reported that anticipated year end income will consist of 2024 membership renewals and holiday party income and final accounting will be available by the end of January 2024. It was also note a large capital expenditure of \$17,000.00 for the budgeted purchase of a new lawnmower will also be made by year-end.

After much discussion, it was agreed that a more frequent treasurers report will be generated and posted on the club bulletin board. Tony was asked to provide more detail regarding a payment to Chris Lombardi which occurred earlier in the year.

The group also discussed enforcing the requirement of providing Barbara with receipts for all purchases and reimbursements for club expenses.

A suggestion was made to form a committee and develop a 3-year business plan to improve the budgeting of future expenses and determine a strategy to ensure future capital to support the plan. (See new business).

Motion made to accept the Treasurers Report as presented:

Motion to accept – Motion: Jeri DeCastro /Second: Myles Kropf

Motion carried with 1-member abstaining.

Vaughn Feather - Club Status Report

The club Executive Committee met on November 18, 2023, and appointed Vaughn Feather as the Chair City Liaison position on the Board. As Chair, Tony asked Vaughn to give a status report on the club's longevity in relation to the Hermosa Beach Parks Plan.

Vaughn reported that much progress has been made but it will take time and continued negotiations to ensure the City follows through with their anticipated support for the future of the HBLBC.

Vaughn reported a site visit was recently made by the City and they acknowledged they would take care of general maintenance and repairs of the club structure and handle possible changes in ADA access to the green.

It was stated that Lisa Nichols from the City will meet with the Public Works Department in January and will determine when the City will be visiting the club with an architect to determine what the City might do to remodel and/or reconstruct the club physical structure. Once that meeting has taken place more information will be available, and Vaughn will communicate the information to the Board and membership.

Vaughn also stated he has made a personal commitment to learn more about the interworking of the City and how business is done in Hermosa Beach. He will also contact a list of possible contacts who may be able to assist him. These resources were suggested at this meeting. Vaughn also will inquire about joining the City Chamber of Commerce and attend their monthly meetings. It was also suggested to inquire if the City had a Public Policy Committee and determine if we may have access to the workings of that committee.

Cindie Chafe - Old Business

New Roof:

Cindie stated a new roof is on hold until the city determines their future maintenance/remodel plan.

New Flooring:

Cindie stated new flooring is on hold until the city determines their future maintenance/remodel plan.

Window Patching and Painting:

Cindie will be asking for volunteers in the first quarter of 2024 to help re-caulk and repaint the outside of the club house windows.

Ladies Day:

Jeri DeCastro has been actively promoting and coordinating Ladies Day participation between HBLBC and other So. Cal clubs. Jeri will continue her efforts and the dates will be placed on the club patio calendar.

Club Expenditures:

A suggestion was made to form a committee and develop a 3-year business plan to improve the budgeting of future expenses and determine a strategy to ensure future capital growth to support the plan. (See Treasures Report).

Name Tags:

Jeri DeCastro will continue to identify a reasonably priced option for ordering name tags for active Club members. It was suggested that some additional options might be available, such as blank badges that could be personalized with a label maker and/or the possible purchase of badges by a member who will be traveling to China soon. Once all options have been evaluated, Jeri will report back to the Board with her recommendation.

Party Reservation Cancellation:

Cindie reported a new Party Reservation Application has been developed and will be used for all future Parties held at the club. The new application includes indemnification language to limit the liability of the club and the city. The new application included an increase in the rental fee and addition of a cancellation fee.

Work Project Volunteers:

Cindie reported, Dave Ostrom has developed a list of volunteers and has plenty of resources for help with maintenance of the green and related projects.

Holiday Party:

Tony successfully hosted the Holiday Party for 2023 and it was enjoyed by all who attended.

New Business:**Election of Officers:**

An email appeal for candidates for officers of the club was sent to all current members in November. No candidates were submitted; therefore, a motion was made for re-election by acclamation of current officers for an additional term:

Tony Cruthchfield – President
Art Lester – Vice President
Barbara Clark – Treasurer
Cindie Chafe - Secretary

Motion was made for re-election of Officers:

Motion to accept – Motion: Nancy Stanek / Second: Bunny Halter
Motion carried.

Board Members:

As previously stated during the Club Status Report, the Executive Committee voted on November 18, 2023, to add the following new Chair positions to the Board.

City Liaison Chair: Vaughn Feather
Tournament Chair: Darrell DeCastro

Thank you, Vaughn, and Darrell, for volunteering to fill these two vital Chair positions.

Bowls USA Membership:

Jeri reported that beginning in 2024, all current and new members will also be enrolled in membership with Bowls USA. The membership fee for Bowls USA is included in the annual membership fee. Jeri will also be working on submitting a Grant Application to Bowls USA in anticipation of being awarded a \$10,000 for the Club.

Murals Project:

Vaughn stated the exterior murals project (artist renditions on display in club house) has been placed on hold by the city as part of their review of the club facility.

New Benches:

Gil Gillespie has donated funds to purchase a new bench for the greens seating area. Tony stated that the funds will be added to previous funds donated by a past member to order 2 new aluminum benches.

Capital Improvements Donation:

On November 18, 2023, Vaughn generously donated \$25,000 to the club for the explicit use of capital expenditure improvements to the club facility. It was further clarified during this meeting that the funds are being held for their intended use and he would like the membership to decide what specifically the funds will be used for prior to any expenditure. Also, it was stated the funds would be returned if not used for the intended purpose by year-end 2024.

Membership Fees:

Tony stated that membership fees will most likely be raised in 2025 to keep up with expenses. Membership fees will be discussed during the 3-year business plan discussion.

Club Billboard:

Tony will be ordering a new (double sided) sign to replace the current billboard on the street facing wall of the green. A mockup of the replacement sign will be presented to the Board for approval prior to ordering.

Club "Non-Profit" Status:

Mark Goldrup opened a discussion regarding the legal status of the club and the possible need to be registered as a Non-Profit 501C3 entity. Further discussion will be needed regarding this action.

Motion was made to adjourn.

Motion to accept – Motion: Mark Goldrup / Second: Jeri DeCastro
Motion carried.

Adjournment: 7:57 p.m.