

CITY OF BELMONT, MISSISSIPPI

BELMONT CITY CEMETERY

MOWING & GROUNDS MAINTENANCE BID SPECIFICATIONS

Contract Period: April 1 – November 1

1. GENERAL

The City of Belmont is accepting sealed bids for per-mowing pricing for mowing and upkeep of the Belmont City Cemetery (approximately 11 acres).

The contract period shall run annually from April 1 through November 1.

Bids shall be submitted as a price per mowing cycle, which must include all labor, equipment, fuel, trimming, edging, blowing, shrub maintenance, and required pre-cleanup.

The City anticipates an estimated fifteen (15) mowings per season; however, the actual number of mowings may vary depending on weather and growth conditions.

2. MOWING SCHEDULE

- Mowing shall begin April 1 and continue through November 1.
- Expected mowing frequency shall be every 10–14 days throughout the contract period, depending on weather and growth conditions.
- The City reserves the right to request additional mowings if necessary due to growth.
- No mowing shall occur during active funeral services.

3. PRE-CLEANUP (REQUIRED EACH MOWING)

Each mowing cycle shall include:

- Removal of visible litter and debris prior to mowing.
- Removal of small limbs and natural debris that interfere with mowing.
- Removal of displaced flower arrangements and placement into designated flower bins. The City will remove flowers from the bins.

Pre-cleanup is included in the per-mowing bid price and shall not be billed separately.

4. MOWING & DETAIL WORK REQUIREMENTS

Each mowing shall include:

- Mowing of all turf areas.

- String trimming around all headstones, monuments, fences, trees, signs, and buildings.
- Blowing grass clippings off headstones, monuments, roads, sidewalks, and structures.

5. SHRUB & LIGHT TREE MAINTENANCE

Contractor shall trim shrubs as needed to maintain a neat and uniform appearance.

Contractor shall trim low-hanging limbs that interfere with mowing operations.

Major tree removal is not included and must be approved by the City.

6. DAMAGES

Contractor shall be responsible for any damage to headstones, monuments, vases, fencing, signage, or City property and must repair or replace damaged items at contractor expense.

7. BID SUBMISSION

Bids must clearly state:

- Price per mowing cycle
- Company name
- Contact person
- Phone number

BID FORM

Company Name: _____

Contact Person: _____

Phone Number: _____

Email: _____

Per Mowing Price: \$ _____

Authorized Signature: _____

Printed Name: _____

Date: _____