

# **Kamiak Butte Amateur Repeater Association Bylaws**

**Approved and Adopted: June 23, 2018**

## **Article I Name**

The name of the organization shall be the Kamiak Butte Amateur Repeater Association, hereafter referred to as KBARA.

## **Article II Purpose**

To provide financial support for a regional linked repeater system on VHF and UHF amateur radio frequencies for Eastern Washington, Northern Idaho, Western Montana and Northeastern Oregon, extending into Western Washington. Repeaters will be available for open use by all KBARA members and other properly licensed amateurs and visitors in the area of coverage. This also includes connectivity to the system via Echolink and IRLP.

To provide support and encouragement for new modes and methods of repeater operations, as interest and association finances allow experimentation in such areas.

To keep in mind always that the KBARA system is primarily an emergency system dedicated to emergency use and public service projects first and to general use secondarily.

## **Article III Membership**

Membership shall be open to all persons interested in amateur radio communications, and particularly in the radio spectrum at VHF and above. Membership shall not be denied any person because of race, gender/gender identification, religion, color, marital or family status, age, nationality, disability or political beliefs.

**Full Member** has full voting rights in all KBARA affairs unless it poses a conflict of interest, and is eligible to hold any office.

**Family Membership** includes all licensed amateurs residing at the same residence who are members of the immediate family. These members have the same rights and privileges as any full member.

**Honorary Member** is a membership privilege granted to an individual for special recognition as recommended by 3 Officers and voted upon and approved by a majority vote of those present at any regular membership meeting. The Honorary Member has no right to vote, or hold office.

**Lifetime Member** is a membership privilege granted to an individual member for special recognition as recommended by the Officers and voted upon and approved by a majority vote of those present at any regular membership meeting. A limit of 2 can be issued per calendar year. Lifetime Members need not pay dues and have all the rights of a Full Member.

A membership may be revoked for malicious conduct or for willfully breaking the laws governing amateur radio operations by a consensus of the Officers.

No Member may vote or be part of the decision making process if it poses a conflict of interest, such as decisions regarding equipment they own or site leases they are party to.

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## **Article IV Dues**

**Membership dues shall be \$15 per year, Family membership is \$20 per year. The membership shall begin on January 1st and end on December 31st of each year. Members will be dropped from the roster if dues are not received by March 31.**

**The amount of the membership dues may be changed by a recommendation of the Officers and a majority vote of the members present at any regular membership meeting. The members shall be notified in advance by the newsletter.**

**New and renewing Members joining between September 1st and December 31<sup>st</sup>, will receive membership in full the remainder of that membership year plus all of the next membership year, not to exceed a total of 16 months.**

**Membership dues can be made in person at area hamfests where a membership table is present, by mailing payment to the KBARA mailing address or via Paypal on our website, [www.KBARA.org](http://www.KBARA.org).**

## **Article V Weekly, Annual and Board Meetings**

**A weekly membership meeting will be held on the KBARA linked repeater system. The net will be held on Wednesday evening at 7:00 PM. The purpose of this meeting is to keep members informed on KBARA activities. At least two officers must check in for KBARA activities to take place.**

**Regular Monthly Board of Director meetings, once per month, if needed.**

**A general business meeting will be held once a year. The business meeting will be held for the purpose of meeting each other in person, and to nominate, elect and to vote in new board members and new officers; to discuss and review past accomplishments and to plan the activities for the coming year. The time and place will be chosen by the Board of Directors and announced on the Wednesday evening net and published in the Spring Edition of the KBARA Gazette. All meetings will be conducted using the Roberts Rules of Order, Newly Revised.**

## **Article VI Duties of Board of Directors and Officers**

### **Board of Directors**

**The Board of Directors is the governing body, setting overall priorities and ensuring that resources are used wisely and in pursuit of the organization's missions, and ensuring compliance with laws and regulations. There shall be three Directors elected by the Members at the annual meeting, with each serving a staggered term of three years.**

**KBARA indemnifies Directors and Officers who act in good faith, and limits personal liability of Directors and Officers to the extent permitted by Washington State law.**

**No Director or Officer may vote or be part of the decision making process if it poses a conflict of interest, such as decisions regarding equipment they own or site leases they are party to.**

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## Officers

The day to day affairs of KBARA shall be governed by the Officers consisting of the President, Vice President, Secretary and Treasurer. The officers shall have full power to make decisions, but may not authorize expenditures of more than \$500 for any one action with the exception of repeater site rental, without notifying the members of the need for a large expenditure. Expenditures over \$500 will be announced on the Wednesday evening net, and voted upon by the Board of Directors at a regular board meeting.

### President

Presides over membership meetings and is an automatic member of all committees. Calls special meetings when necessary and is responsible to see that the membership is notified. Appoints and oversees the progress of all committees. Signs checks in the absence of the Treasurer. Performs public relation functions and represents the association to the community. Provides the interface between the owners of the repeaters and the association.

### Vice President

Assumes the duties of the President in his absence and assists the President in the performance of his duties at his request.

### Secretary

Keeps and reads the minutes of all meetings and keeps these records available for use by the Officers, committees and other KBARA Members upon request. Provides a condensed report of the year's activities at the general business meeting. Keeps an accurate listing of all property owned by KBARA; mails membership certificates to new and renewing members.

### Treasurer

Maintains an account of all KBARA money, collects membership dues, and deposits funds to the checking accounts, pays bills as approved by the Officers. All checks shall be signed by the Treasurer or the President. Keeps an itemized account of all money received and disbursed and reports such activity to the President at his request. Provides a complete report of the finances of KBARA at the annual general business meeting prior to the installation of the new officers. Is responsible for the annual Internal Revenue Service report and the annual Washington State Corporation renewal report form and fee. Is responsible for keeping a current list of Members and providers a roster to the Officers and committees when requested.

## Article VII Committees

The Officers may appoint willing members to various committees as the need arises. These appointments may include such positions as Net Control Manager, Newsletter Editor, Website Manager, Technical Director and Regional Representative.

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## Article VIII Nominations and Elections

Nominations for the office of Director, President, Vice President, Secretary, and Treasurer, shall be made from the floor at the annual general business/board meeting. Nominations will be stated verbally by any member present at the meeting. Nominees will briefly state their qualifications and philosophy. Voting will be accomplished by a vote from the floor of members present at the meeting. Directors shall have a staggered three year terms and be elected by the membership at the annual general business meeting. Officers shall have a one year term and are appointed by the Board of Directors, from the membership nominations submitted at the annual general business meeting. Nominations of a member not in attendance will only be allowed if that member has notified the Secretary stating his or her willingness to accept the office. Voting will take place immediately after the nominations close. A majority vote cast will validate the election.

New Officers will be installed and take control after all offices have been voted for. They shall conduct the remainder of the meeting. A meeting of the new and old Officers will also be held to turn over the association's records and transfer of signatures.

The general business/board meeting will be called to order by the present Board of Directors no later than 1:00 pm on the day held.

In the event of a vacancy in one of the offices, the Board of Directors shall appoint a replacement who shall serve the remainder of the term. The Board of Directors will then appoint a replacement for the office at a regular board meeting.

Officers may be recalled by a Board of Directors majority vote at a regular board meeting.

## Article IX Amendments to Bylaws or Standing Rules

Any amendments or attachment approved by the Board of Directors shall be automatically adopted and are not subject to a vote of the membership.

Any member may present suggestions to amend a bylaw or standing rule to the Officers. The suggestion will then go to the Board of Directors for review and approval to see that there is no violation of Federal or State law/s and does not conflict with an existing bylaw or standing rule. If accepted, it can then go to the membership for a vote of a two thirds majority at the annual general business meeting.

## Article X Liquidation and Dissolution of the Association

This Association may be dissolved by two thirds votes of the members in attendance at a general business meeting. In this event, the net assets are to be distributed as follows: After paying or adequately providing for the debts and obligations of the Association, the remaining assets shall be distributed, by the Directors, to a non-profit fund, foundation or corporation which has established its tax exempt status under Section 501 (c) (3) or (4) of the Internal Revenue Code of the United States of America.

Approved: \_\_\_\_\_

Effective date: \_\_\_\_\_ June 23, 2018 \_\_\_\_\_

# **Kamiak Butte Amateur Repeater Association Bylaws**

## **Signatures of Directors**

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## **Signatures of Officers**

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**President**

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**Vice President**

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**Secretary**

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**Treasurer**