

VILLAGE OF BEAR LAKE COUNCIL

12016 Russell Street
Bear Lake Village Hall

December 19, 2024

6:30 p.m.- Postponed to 7:30 p.m. due to weather

UNAPPROVED REGULAR MEETING MINUTES

CALL TO ORDER The regular monthly meeting of the Village of Bear Lake Council was called to order by President Shelly Lynnes at the Village Hall at 7:26 p.m. The Pledge of Allegiance was said.

ROLL CALL:

President: Shelly Lynnes **Council:** Janene Gee, Rodney Gee, Daniel Heiss

Treasurer: Tracy Gary **Clerk:** Becky Cline **Staff:** Jake Cline

GUESTS: **In Person:** James Henderson, Steven Biehl
Phone: None

ADOPTION OF AGENDA:

J. Gee/ Heiss made the motion to adopt the December 19, 2024 agenda.

Ayes: J. Gee, R. Gee, Heiss, Lynnes

Nays: None

Abstain: None

Absent: None

PUBLIC COMMENT REGARDING AGENDA ITEMS (3 minute maximum per person): None

CORRESPONDENCE: None

APPROVAL OF PRIOR MEETING MINUTES:

- 11/21/24 VC Monthly Meeting

J. Gee/ R. Gee made the motion to approve the meeting minutes from November 21, 2024.

Ayes: J. Gee, R. Gee, Heiss, Lynnes

Nays: None

Abstain: None

Absent: None

UNFINISHED BUSINESS:

- Approval for Manistee County Library to Add Sound Garden Equipment to the Keddie Norconk Library- **Tabled** - Janene has not heard back from Amy.

NEW BUSINESS:

- Budget Meetings-

Tracy had the budget profit and loss reports printed. She gave them to the different committees to review for budget meetings. Tracy and Shelly will meet by the middle of January to discuss budgets.

- Committee Assignments- The committee chairs will be staying the same for 2025.

- Approval of 2025 Meeting Dates: 6:30 p.m. on Jan. 16, Feb. 20, March 20, April 17, May 15, June 19, July 17, Aug. 21, Sept. 18, Oct. 16, Nov. 20, Dec. 18

R. Gee/ J. Gee made the motion to approve the 2025 meeting dates of 6:30 p.m. on Jan. 16, Feb. 20, March 20, April 17, May 15, June 19, July 17, Aug. 21, Sept. 18, Oct. 16, Nov. 20 and 7:30 p.m. on Dec. 18.

Ayes: J. Gee, R. Gee, Heiss, Lynnes

Nays: None

Abstain: None

Absent: None

REPORTS:

MAINTENANCE REPORT: Jake Cline

The DPW Manager's Report for December is attached.

TREASURER'S REPORT: Tracy Gary

November's Equipment Rental Report is attached. Tracy was unable to access the bank account to print off the fund balances for the meeting.

BILLS TO BE PAID: Becky Cline

R. Gee/ Heiss made the motion to approve the December 2024 Clerk's Report with the addition of USA BlueBook for \$576.10 under "Water" and to pay the monthly general bills before they are late.

Ayes: J. Gee, R. Gee, Heiss, Lynnes

Nays: None

Abstain: None

Absent: None

COMMITTEE CHAIR REPORTS:

PARK: Janene Gee & Rodney Gee

Janene and Jeanne will work together soon on the grant for the new playground equipment. They will talk about the vision for the project for the best likelihood of getting the grant.

WATER: Rodney Gee & Daniel Heiss

- Water Ordinance Update – Property Owner and Tenant/Occupant Responsibility Issue – Forms and procedures for tenant billing.

Still waiting on Randy, the Village Attorney, for his recommendations.

- Tracy is working with Sequoyah. A bill will go out in January for the regular flat rate price of \$167 with a letter explaining individual billing will start in April.
- Wolf River Golf Park- Potential New Water Service Customer

Steven Biehl shared that the Wolf River Golf Park is looking into long term potable water solutions for the golf course. He was curious if the Village would be willing and able to service the golf course and what the cost and timeline for connecting to the Village water system would be.

The council discussed that capacity should not be an issue as the golf course would use the water for food, beverages, restrooms, etc. and not for servicing the irrigation system.

James Henderson estimated that about 1,600 feet of service line would need to be put in from the water main on the corner of Potter Rd. and US 31. Jake will talk to EGLE and Fleis and VandenBrink and have Kerby's give an estimate for what it would cost to put a new service line in.

The Village will pursue looking into adding Wolf River Golf Park to the water service, see if it's necessary to have an easement with the township to be able to put in the water service line, and talk with MDOT.

Steven also mentioned that Wolf River is pursuing avenues available for obtaining a liquor license. They are in the process of applying for a Resort Liquor License and part of the process includes approaching the nearby township and village about their desire to apply for the license. Steven left a form for the council to review as the Village could give their recommendation to show support of their endeavor. – **Tabled until January Meeting**

STREETS, TREES, SIGNS, LIGHTS, SIDEWALKS, BUILDINGS, GROUNDS & EQUIPMENT: Daniel Heiss & Rodney Gee
No updates

COMMUNITY ENRICHMENT: Janene Gee

- **Woods Property Walking Trail**
Janene suggested that if the Village is awarded a grant for new playground equipment in the park, the pea gravel that is currently there, could be moved to the trail head.
SEEDS is encouraging Janene to apply for a grant.

EVENT UPDATE: None

BEAR LAKE IMPROVEMENT BOARD: Bill Beaver-None

PLANNING COMMISSION: Jeanne Walsh-Vission

- **Tabled Until Spring: VC Decision on MCCF Serving as Partnership Funds Administrator-** Jeanne
- **STR - Information Required for Web Page - Good Neighbor Policy, License Application and Renewals Forms and STR Administrator Name and Responsibilities and Contact Information-** Jeanne

PUBLIC COMMENT ON ANY VILLAGE COUNCIL TOPIC (3 minute maximum per person): None

COUNCIL COMMENTS: None

MEETING ADJOURNMENT:

Heiss/ R. Gee made the motion to adjourn at 8:34 p.m.

Ayes: J. Gee, R. Gee, Heiss, Lynnes

Nays: None

Abstain: None

Absent: None

Next Village Council Regular monthly meeting is January 16, 2025 at 6:30PM.

Respectfully Submitted,
Becky Cline
Clerk, Village of Bear Lake

DPW Managers report Dec 2024

- Check wells daily
- Tower weekly
- Water samples taken Dec 4th
- MOR completed Dec 9th
- Ordered Chlorine
- Had a couple water turn ons and turn offs
- Sent out a few water transfer of ownership forms
- Had to order a couple new cl injection needles I had one break when installing it.
- Also ordered new cl colorimeter test vials
- Renewed my water license
- Changed out cl pump tubing at the wellhouse
- Had A teams meeting with Egle for water project funding
- Had a follow up meeting with ken and Shelley to discuss a path forward.
- Did some research about our well expenses and water rates.
- Kerby installed a new water line after the curb stop at both the old lions club and Barber shop
- Sanded on asphalt trailer
- Picked up new set of blades for plow truck
- Cleaned up the logs behind the shop
- Plowed snow
- Pushed back leaves
- Serviced fire extinguishers
- Mounted fire extinguisher in the sterling
- Had some misssdigs
- Pulled out the dock
- Wash equipment
- Graded Hopkins drive

FUND	EQUIPMENT RENTAL	11/4/2024	11/11/2024	11/18/2024	11/24/2024	TOTALS
Water (2743)	591-000-943	\$85.89	\$134.97	\$122.70	\$49.08	\$392.64
Park (2735)	531-463-943	\$196.12	\$0.00	\$0.00	\$121.46	\$317.58
Major (2719)	203-463-943	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Minor (2727)	202-463-943	\$0.00	\$228.40	\$0.00	\$0.00	\$228.40
General		\$301.00	\$167.53	\$106.18	\$73.62	\$648.33
	TOTALS	\$583.01	\$530.90	\$228.88	\$244.16	\$1,586.95

CLERK REPORT

Bills to Be Paid: DECEMBER 2024

Fund	Payee	Amount	Account #	Notes
General			101-	
	Consumers	\$147.63		7780 Lake St. BLDG MUN
	Consumers	45.59		7576 Lake St.
	Consumers	158.69		12016 Russell St.
	Inacomp	24.00		Nov 2024 Cloud Backup
	Brightspeed	305.98		Nov 2024
	USDA Rural Development	12,097.50		DPW Repayment Loan
	Sam's Club	17.94		Kleenex
	Manistee County	310.00		2024 Fee for Tax Maps and Assessment Roll Maintenance, Tax Rolls, Tax Bills, and Computer Services
	Lake Michigan CPA Services, PLC	75.00		IRS 941 Forms
	Summit Fire Protection	516.00		Annual Fire Extinguisher Inspection
	Bear Lake ACE Hardware	30.98		Glove Lined Latex, Telephone Line Cable 50'
	Superior Energy Company, LLC	177.11		Natural Gas 12016 Russell St.
	Saddle Up	253.10		November Gas
	Bear Lake Township	89.14		2024 Winter Tax Bill for 7702 Lake St.
	MissDig 811	978.62		2025 Transmission Based Membership Fee, 2025 Annual Maintenance Fee for Stations on the System, 2025 Annual Maintenance Fee for DPP User Accounts, 2025 Education and Awareness Fee for Section 6(2) Compliance
	Sub-Total	\$15,227.28		
Water			591-	
	Spectrum	29.99		DPW iPad
	SOS Analytical	50.00		11/5/2024 Coliforms Bacteria
	Water Solutions Unlimited	575.58		WSU Hypo 125M EPA
	ETNA	82.80		(36) GT- 205- ¾ Comp. Gasket Ford
	Sensaphone	299.40		Annual Subscription Renewal
	Consumers	1,763.02		7791 Cody St.
	Superior Energy Company, LLC	76.34		7791 Cody St. Natural Gas
	EGLE DW Train and Certify	95.00		Jake Water License Renewal Fee
	Fleis & Vandenbrink	14,128.61		TMF Grant- GIS Data Gathering Assistance
	USA BlueBook	576.10		Quill for 1" corporation and Replacement Stop Sample Cells for Hach Pocket Colorimeter
	Sub-Total	\$17,676.84		

Park			531-	
	Campspot	\$100.00		Nov monthly fee
	Republic Services	271.02		Waste Pickup
	Spectrum	119.98		11/22/24-12/21/24 Voice and Internet
	Consumers	676.97		7727 Park St.
	Sub-Total	\$1,167.97		
Major			463- 782	
	Sub-Total	\$0.00		
Minor			202-	
	Sub-Total	\$0.00		
Equipment			649-	
	Heights Machinery	\$440.00		(2) ¾ x 8 x 4 CSBHC
	Auto Wares	43.98		2 Contour Blades
	Auto Wares	2.00		Contour Blades Return and Replace
	Sub-Total	\$485.98		
Other				
		\$0.00		
	Sub-Total	\$0.00		
TOTAL BILLS TO BE PAID		\$34,558.07		