

# Carbon Reduction Plan

Supplier name: RTT Insourcing

Published: 03/09/2024

## Commitment to achieving Net Zero

RTT Insourcing is committed to achieving Net Zero emissions by 2045.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2023 (1st January - 31st December)</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
RTT Insourcing's reporting began in the 2023 reporting year. Scope 1 emissions are zero because we have no directly owned or controlled emissions from our operations (no company vehicles or gas heating).  We have no material Scope 3 emissions as we have no business commuting or business travel nor waste output as an organisation.	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
Scope 1	0
Scope 2	0.62 (Location-based)
Scope 3 (Included Sources)	0 Upstream Transportation and Distribution: 0 Waste Generated in Operations: 0 Business Travel: 0 Staff Commuting: 0 Downstream Transportation and Distribution: 0.00  <small>*A third-party screening analysis revealed this category of emissions is immaterial to our total carbon footprint so we have not measured further.</small>

	**We do not sell products, so the Downstream Transportation and Distribution category is not applicable.
<b>Total Emissions</b>	<b>0.62</b>

## Current Emissions Reporting

Reporting Year: 2023 (1st January - 31st December)	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	0
Scope 2	0.62 (Location-based)
Scope 3 (Included Sources)	<p>0</p> <p>Upstream Transportation and Distribution: 0</p> <p>Waste Generated in Operations: 0</p> <p>Business Travel: 0</p> <p>Staff Commuting: 0</p> <p>Downstream Transportation and Distribution: 0.00</p> <p>*A third-party screening analysis revealed this category of emissions is immaterial to our total carbon footprint so we have not measured further.</p> <p>**We do not sell products, so the Downstream Transportation and Distribution category is not applicable.</p>
<b>Total Emissions</b>	<b>0.62</b>

## Emissions reduction targets

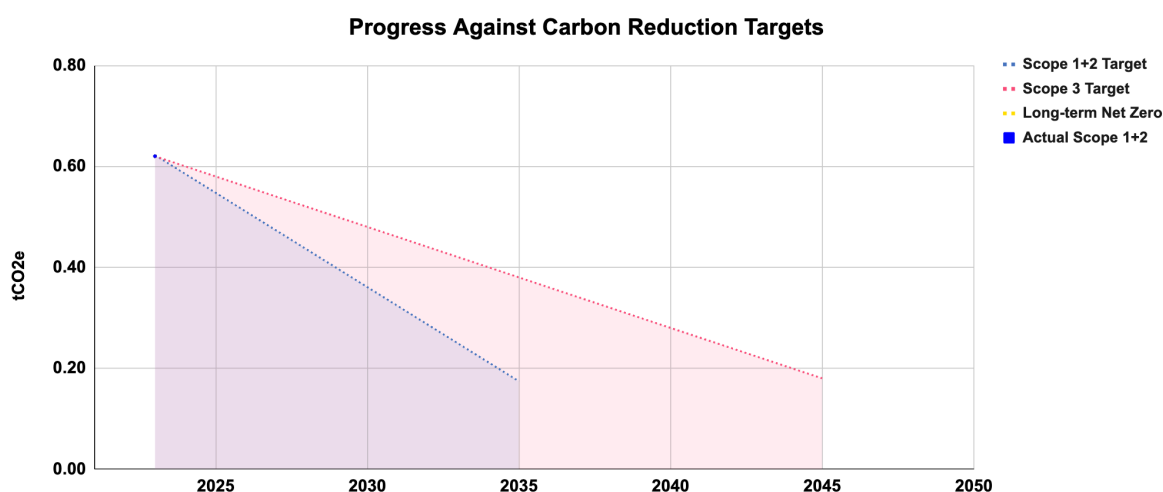
RTT Insourcing has committed to a long-term target of achieving net zero by 2045.

In practice, this equates to a 90% absolute reduction in Scope 1, 2 and 3 emissions by 2045 from our 2023 baseline. The remaining 10% of emissions will be balanced by emissions removals to achieve net zero.

To ensure we make tangible, science-based and continuous progress towards our long-term target, we have also adopted a near-term target in line with the recommendations of the Science-based Targets Initiative:

- 42% absolute reduction in Scope 1,2 and 3 emissions by 2030 from our 2030 base.

Our annual emissions reduction targets are set out in the chart below.



Our targets commit us to a decrease in total annual emissions over the next seven years to 0.36 tCO<sub>2</sub>e, a reduction of 42% against our baseline year.

## Carbon Reduction Projects

RTT Insourcing is committed to taking action to bring down our emissions in-line with our near-term and long-term targets. Projects currently being delivered or under consideration in this reporting period include:

- **Digital remote working:** We will look to maintain our remote-first business model by encouraging working from home and choosing to conduct virtual meetings with stakeholders rather than travel.
- **Business travel:** Locally, we will encourage active travel and use of public transport. For any longer travel required in future, we will encourage use of fuel-efficient and/or electric vehicles and avoid flying.
- **Energy efficiency and waste:** Taking steps to minimise energy usage and waste by identifying and implementing efficiency improvements and routines in our day-to-day work from home and in the office. Options under consideration include shut down procedures when equipment is not in use and sustainability awareness training to enhance our capacity to identify new energy efficiency measures.
- **Measurement and metrics:** Continuing to measure our emissions annually and put practices in place to continually improve data quality, including recording all business travel and more closely monitoring energy usage while homeworking. We will ensure that if our business ever grows to include new emissions sources (for example, a company car), that we will seek to expand our measurement of Scope 3 categories to better understand our wider carbon footprint.
- **Social Value:** Exploring opportunities to increase our social value through environmental and other activities, including engaging with our local community. We will also look for opportunities to help and encourage our clients with their own sustainability work.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:



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Date: 03/09/2024 .....

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<sup>1</sup> <https://ghgprotocol.org/corporate-standard>

<sup>2</sup>

<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup> <https://ghgprotocol.org/standards/scope-3-standard>