

FY 26 Special District Budget Package Cover Sheet

| | |
|---|---|
| DISTRICT NAME <i>North Lakes Maintenance District</i> | DATE <i>6/17/25</i> |
| CONTACT PERSON and E-Mail Address <i>Monique Dailey</i> <i>Northlakesfl@hotmail.com</i> E-mail: <i>Sammam0674@aol.com</i> | DAYTIME PHONE NUMBER <i>813-404-7720</i> |

When submitting the District Budget Package, please use this form as a cover sheet. Be sure to put a check mark beside each item included in the package.

The FY 26 Budget Package consists of the following documents:

- ☒ Copy of **ADVERTISEMENT OF NOTICE OF THE PUBLIC BUDGET HEARING** showing the date the advertisement was run and the name of the publication.
- ☒ **SIGNED MINUTES FROM THE PUBLIC BUDGET HEARING** where the budget and assessment rate were reviewed by the public and approved by the Board of Trustees.
- ☒ **SIGNED BUDGET RESOLUTION** from the Board of Trustees establishing the assessment rate and approving the budget.
- ☒ **DISTRICT BUDGET** as approved at the public hearing.
- ☐ **CAPITAL OUTLAY AND PROJECT INFORMATION FORM**
- ☒ **ESTIMATING THE BEGINNING FUND BALANCE FORM**

SEND ONE COPY OF THE PACKAGE COVER SHEET AND THE BUDGET PACKAGE BY Monday, July 14, 2025

Send as Adobe Acrobat or image files (.tif, .jpg, or .png)

DO NOT SEND AS WORD OR EXCEL FILES!!!!!!

Do not send by USPS or try to hand deliver!

Email to mahoneym@hillsboroughcounty.org

Tampa Bay Times

Published Daily

STATE OF FLORIDA } ss

COUNTY OF HILLSBOROUGH County

Before the undersigned authority personally appeared Jean Mitotes who on oath says that he/she is a Legal Advertising Representative of the Tampa Bay Times a daily newspaper printed in St. Petersburg, in Hillsborough County, Florida that the attached copy of advertisement being a Legal Notice in the matter proposed FY 26 budget was published in said newspaper by print in the issues of 05/04/25 or by publication on the newspaper's website, if authorized.

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes. Affiant further says the said Tampa Bay Times is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

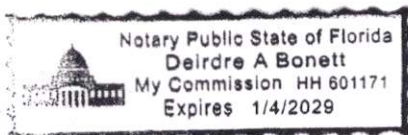
Signature of Affiant _____

Sworn to and subscribed before me this **05/04/2025**

Signature of Notary of Public

Personally known ☒ or produced identification.

Type of identification produced _____

**LEGAL NOTICE**

The North Lakes Special Dependent District is conducting a public budget hearing for the purpose of hearing public comment regarding its proposed FY 26 budget and 2025 assessment rate. The trustees will vote on the budget and assessment rate. The hearing will be conducted at the Northdale Community Center, 15510 Hooting Owls Place, May 20, 2025, at 7:30 p.m.

In accordance with Chapter 286, F.S., the public is advised that if a person decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

All meeting facilities are accessible in accordance with the Americans with Disabilities Act. Any additional accommodations will be provided with a 48 hour notice. For more information call 813-960-5701.
05/04/25 36411b

**Minutes of the North Lakes Special District
Public Budget Hearing**

The public budget hearing for the North Lakes Special Dependent District was convened by the President Mary Ellen Kilbride at 7:42 pm on May 20, 2025, at the Northdale Community Center, 15510 Hooting Owls Place, Tampa, Florida, 33624.

Trustees in Attendance: absent Mary Ellen Kilbride, President; Mike Williams, Vice President; MEK 5/20/25 ~~Bill Guerra, Treasurer~~; Ann Williams, Secretary; Karen Emberton, Trustee; Kathy Moran, Trustee; Richard Balthazor, Trustee. This constituted a quorum.

Also Present: Monique Dailey – Manager

President Kilbride called the hearing to order at 7:42 pm. Each Board member was given a draft of the budget and Monique Dailey went over each line for clarification, explaining how the amounts were calculated. President Kilbride requested feedback from the Board members and their comments were addressed. President Kilbride then opened the floor for public discussion and questions, and the questions and comments from the public were addressed. Trustee Mike Williams moved to close public comment. The motion was seconded by Trustee Karen Emberton and approved by the Board unanimously.

Trustee Mike Williams then moved to approve the FY 26 budget, adopt the resolution, and to set the 2025 assessment rate at \$70. Trustee Karen Emberton seconded the motion and the motion was approved by the Board unanimously.

Trustee Richard Balthazor then moved to adjourn the hearing.

Trustee Karen Emberton seconded the motion and the motion was approved unanimously.

President Kilbride adjourned the meeting at 7:47 pm.

M. Kilbride
Mary Ellen Kilbride

President

Ann Williams

Ann Williams
Secretary

RESOLUTION FIXING SPECIAL ASSESSMENT FOR THE YEAR 2025

Upon the motion by Trustee Mike Williams, seconded by Trustee Karen Emberton, the following Resolution was adopted by 6 votes to 0 vote.

WHEREAS, NORTH LAKES SPECIAL DEPENDENT DISTRICT is a special dependent district duly established and operating pursuant to Ordinance #85-39, amended by 98-26; and,

WHEREAS, Ordinance #85-39 amended by 98-26 provided that the Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT has the right, power and authority to levy a special assessment against RESIDENTIAL PROPERTY in the district for the purpose of MAINTENANCE and IMPROVING PUBLIC RIGHT OF WAY AND COMMON PROPERTY and,

WHEREAS, the Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT has determined that the assessment for the year 2025 shall be in the amount of \$70; and,

WHEREAS, the Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT has had a duly advertised public hearing on the 20th day of MAY, 2025; and,

WHEREAS, the Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT has presented the proposed assessment and proposed budget to the residents of NORTH LAKES SPECIAL DEPENDENT DISTRICT at the public hearing; and,

WHEREAS, the Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT has heard discussion and comments from the residents.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF NORTH LAKES SPECIAL DEPENDENT DISTRICT, THIS 20th DAY OF MAY 2025;

1. That the above recitation of findings of fact is hereby incorporated into this Resolution;
2. The Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT approves the proposed budget for FY 26.
3. The Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT approves the proposed assessment of \$70 for 2025.
4. Upon adoption, this Resolution shall be transmitted by the Trustees, along with the approved budget and all other materials required by Hillsborough County to the Board of County Commissioners for their approval.

PRESIDENT: McKunade

Signature

ATTEST: Ann Wellman

Signature

DISTRICT NAME

North Lakes

| BUDGET CATEGORIES | FY 26 BUDGET |
|-----------------------------------|-----------------|
| REVENUES | |
| 325.20 SPECIAL ASSESSMENTS | \$52,920 |
| 366.00 DONATIONS | |
| 361.00 INTEREST | \$4 |
| TOTAL GROSS REVENUES | \$52,924 |
| MINUS 5% | -\$2,646 |
| PLUS: | |
| 384.00 DEBT PROCEEDS | |
| 389.90 EST BEGINNING FUND BALANCE | \$43,115 |
| TOTAL REVENUES | \$93,393 |

| EXPENDITURES: | FY 26 BUDGET |
|-------------------------------------|-----------------|
| 31.00 PROFESSIONAL SERVICES | \$12,000 |
| 32.00 ACCOUNTING AND AUDITING | \$3,000 |
| 34.00 OTHER CONTRACTUAL SERVICES | |
| 40.00 TRAVEL AND PER DIEM | |
| 41.00 COMMUNICATION SERVICES | \$6,710 |
| 43.00 UTILITY SERVICES | \$4,500 |
| 44.00 RENTALS AND LEASES | |
| 45.00 INSURANCE | \$150 |
| 46.00 REPAIR AND MAINTENANCE | \$61,816 |
| 47.00 PRINTING AND BINDING | |
| 49.00 OTHER CHARGES AND OBLIGATIONS | \$2,500 |
| 51.00 OFFICE SUPPLIES | \$600 |
| 52.00 OPERATING SUPPLIES | |
| 54.00 BOOKS AND PUBLICATIONS | |
| TOTAL OP EXPENDITURES | \$91,276 |

| CAPITAL OUTLAY | FY 26 BUDGET |
|-------------------------------|--------------|
| 61.00 LAND | |
| 62.00 BUILDINGS | |
| 63.00 IMPROVEMENTS | |
| 64.00 MACHINERY AND EQUIPMENT | |
| TOTAL CAPITAL OUTLAY | \$0 |

| DEBT SERVICE | FY 26 BUDGET |
|--------------------------------|--------------|
| 71.00 PRINCIPAL | |
| 72.00 INTEREST | |
| 73.00 OTHER DEBT SERVICE COSTS | |
| TOTAL DEBT SERVICE | \$0 |

| NON-OPERATING | FY 26 BUDGET |
|---------------------------------------|-----------------|
| 99.01 BUDGET TRANSFERS | \$2,117 |
| 99.02 RESERVE FOR FUTURE CAPITAL | |
| 99.03 RESERVE FOR CONTINGENCY | |
| TOTAL NON-OPERATING | \$2,117 |
| TOTAL EXPEND AND NON-OPERATING | \$93,393 |

Revenues Minus Expenditures Equals

\$0

BACKUP SCHEDULES

Show in the area below, how line items are calculated:

325.20 SPECIAL ASSESSMENTS

366.00 DONATIONS

361.00 INTEREST

31.00 PROFESSIONAL SERVICES

32.00 ACCOUNTING AND AUDITING

34.00 OTHER CONTRACTUAL SERVICES

40.00 TRAVEL AND PER DIEM

41.00 COMMUNICATION SERVICES

43.00 UTILITY SERVICES

44.00 RENTALS AND LEASES

45.00 INSURANCE

46.00 REPAIR AND MAINTENANCE

47.00 PRINTING AND BINDING

49.00 OTHER CHARGES AND OBLIGATIONS

51.00 OFFICE SUPPLIES

52.00 OPERATING SUPPLIES

54.00 BOOKS AND PUBLICATIONS

71.00 PRINCIPAL

72.00 INTEREST

73.00 OTHER DEBT SERVICE COSTS

99.01 BUDGET TRANSFERS

99.02 RESERVE FOR FUTURE CAPITAL

99.03 RESERVE FOR CONTINGENCY

| |
|---|
| 756 homes @ \$70 |
| |
| Estimate on interest for funds held in bank |
| Management Services |
| Audited Financial Statements |
| |
| |
| Phone, \$80/mo; Mailings \$3000/yr; P.O. Box rental \$300/yr, website \$350/yr, postage \$100/yr and Community Outreach \$2,000/yr |
| Water \$325/mo Electricity \$50/mo |
| |
| Bonds \$150 |
| Grounds maintenance \$2,000/mo; New irrigation system \$12,000/yr, Wall maintenance, landscape replacement and irrigation repairs \$25,816/yr |
| |
| Annual State Fee \$175; Legal Ads. |
| Approx \$50/mo |
| |
| |
| |
| |
| 4% of Assessed Revenues |
| |
| |

ESTIMATING FUND BALANCE

DISTRICT:
PERIOD ENDING:

North Lakes
3/31/2025

| BUDGET CATEGORIES | Adopted FY 25 BUDGET | ACTUAL | PROJECT | TOTAL |
|--|----------------------------|----------|---------|----------|
| REVENUES | | | | |
| 363.10 SPECIAL ASSESSMENTS (Note A) | \$52,920 | \$47,630 | \$1,500 | \$49,130 |
| 366.00 DONATIONS | | | | \$0 |
| 361.00 INTEREST | \$4 | \$2 | \$2 | \$4 |
| TOTAL GROSS REVENUES | \$52,924 | \$47,632 | \$1,502 | \$49,134 |
| MINUS 5% | -\$2,646 | | | |
| PLUS: | | | | |
| 384.00 DEBT PROCEEDS | | | | \$0 |
| 389.00 BEGINNING FUND BALANCE (Note B) | \$28,291 | \$40,477 | | \$40,477 |
| TOTAL REVENUES | \$78,569 | \$88,110 | \$1,502 | \$89,612 |

| EXPENDITURES: | Adopted FY 25 BUDGET | ACTUAL | PROJECT | TOTAL |
|-------------------------------------|----------------------------|----------|----------|----------|
| 31.00 PROFESSIONAL SERVICES | \$12,000 | \$6,000 | \$6,000 | \$12,000 |
| 32.00 ACCOUNTING AND AUDITING | \$3,000 | \$2,500 | \$0 | \$2,500 |
| 34.00 OTHER CONTRACTUAL SERVICES | | | | \$0 |
| 40.00 TRAVEL AND PER DIEM | | | | \$0 |
| 41.00 COMMUNICATION SERVICES | \$3,710 | \$602 | \$1,000 | \$1,602 |
| 42.00 TRANSPORTATION SERVICES | | | | \$0 |
| 43.00 UTILITY SERVICES | \$4,500 | \$1,557 | \$2,500 | \$4,057 |
| 44.00 RENTALS AND LEASES | | | | \$0 |
| 45.00 INSURANCE | \$150 | \$100 | | \$100 |
| 46.00 REPAIR AND MAINTENANCE | \$49,992 | \$9,250 | \$15,000 | \$24,250 |
| 47.00 PRINTING AND BINDING | | | | \$0 |
| 49.00 OTHER CHARGES AND OBLIGATIONS | \$2,500 | \$339 | \$1,500 | \$1,839 |
| 51.00 OFFICE SUPPLIES | \$600 | \$0 | \$150 | \$150 |
| 52.00 OPERATING SUPPLIES | | | | \$0 |
| 54.00 BOOKS AND PUBLICATIONS | | | | \$0 |
| TOTAL OP EXPENDITURES | \$76,452 | \$20,348 | \$26,150 | \$46,498 |

| CAPITAL OUTLAY | Adopted FY 25 BUDGET | ACTUAL | PROJECT | TOTAL |
|-------------------------------|----------------------------|--------|---------|-------|
| 61.00 LAND | | | | \$0 |
| 62.00 BUILDINGS | | | | \$0 |
| 63.00 IMPROVEMENTS | \$0 | \$0 | | \$0 |
| 64.00 MACHINERY AND EQUIPMENT | | | | \$0 |
| TOTAL CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 |

| DEBT SERVICE | Adopted FY 25 BUDGET | ACTUAL | PROJECT | TOTAL |
|--------------------------------|----------------------------|--------|---------|-------|
| 71.00 PRINCIPAL | | | | \$0 |
| 72.00 INTEREST | | | | \$0 |
| 73.00 OTHER DEBT SERVICE COSTS | | | | \$0 |
| TOTAL DEBT SERVICE | \$0 | \$0 | \$0 | \$0 |

ESTIMATING FUND BALANCE

| NON-OPERATING | Adopted FY 25 BUDGET | ACTUAL | PROJECT | TOTAL |
|---|----------------------------|-------------------|-----------------|-----------------|
| 90.93 BUDGET TRANSFERS (Note C) | \$2,117 | DO NOT USE | | |
| 90.99 RESERVE FOR FUTURE CAPITAL (Note C) | | | | |
| 90.99 RESERVE FOR CONTINGENCY (Note C) | | | | |
| TOTAL NON-OPERATING | \$2,117 | | | |
| TOTAL EXPEND AND NON-OPERATING | \$78,569 | \$20,348 | \$26,150 | \$46,498 |

| SUMMARY OF FY 25 FUND BALANCE | ACTUAL | PROJECT | TOTAL |
|---|-----------------|------------------|-----------------|
| FY 25 REVENUE: TOTAL = | \$88,110 | \$1,502 | \$89,612 |
| MINUS: FY 25 EXPENDITURES: TOTAL = | \$20,348 | \$26,150 | \$46,498 |
| ESTIMATED FUND BALANCE = | \$67,763 | -\$24,648 | \$43,115 |

NOTES:

- (A) In "ACTUAL" column, use actual amount deposited to district account by Tax Collector's Office.
- (B) In "ACTUAL" column, enter the total fund balance amount from FY 24 Annual Financial Report. This includes all amounts even those reserved for capital projects.
- (C) There can be NO direct expenditures from any of these categories.